*Annex A*

8/18/2022

**JIMMICIO S. DAOATEN**

Provincial Director

TESDA Benguet

Dear Dir. Daoaten:

This is to request for the endorsement of the correction/s of the following data in the T2MIS:

1. Category: User Account
2. Nature of Correction: Reset Password
3. Required Information: Please see details of below

Request:

Reset Password

* Email: [ijmmabli@tesda.gov.ph](mailto:ijmmabli@tesda.gov.ph)
* Reason for reset: Forgot password

1. Required Documents/Evidence(s): Annex A1
2. Reason: To reset the password of the aforementioned email since the user forgot the password to prevent account locking

Hoping for your kind consideration on this matter.

Very truly yours,

Irvin John Mabli

T2MIS Focal

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(to be filled-out by the Provincial Office)

Approved. For endorsement to MITD.

Disapproved. Return to Source. Reason/s: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**JIMMICIO S. DAOATEN**

Provincial Director

TESDA Benguet

Date: