

## Configuration Checklist

Sales Order # \_\_\_\_\_

PK – Ticket # \_\_\_\_\_

Customer Name: \_\_\_\_\_

Device Model \_\_\_\_\_ Type \_\_\_\_\_ Quantity: \_\_\_\_\_

Device Model \_\_\_\_\_ Type \_\_\_\_\_ Quantity: \_\_\_\_\_

Device Model \_\_\_\_\_ Type \_\_\_\_\_ Quantity: \_\_\_\_\_

Device Model \_\_\_\_\_ Type \_\_\_\_\_ Quantity: \_\_\_\_\_

Device Model \_\_\_\_\_ Type \_\_\_\_\_ Quantity: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Services

\_\_\_ Image                      \_\_\_ Hardware Added                      \_\_\_ Documentation

\_\_\_ Material removed                      \_\_\_ Asset Tag                      \_\_\_ Name Change

\_\_\_ Password Set                      \_\_\_ BIOS Change                      \_\_\_ Etching

\_\_\_ Domain Join                      \_\_\_ AC Adapter                      \_\_\_ Misc Accessories

\_\_\_ Bundle/Kitting                      \_\_\_ Unit/s Cleaned                      \_\_\_ Apps/WinConfig

\_\_\_ Logged In                      \_\_\_ Restarted                      \_\_\_ Checked Out

Date: \_\_\_\_\_

Tech: \_\_\_\_\_