Luc Tan Do

Business Analyst

The Business Analyst, who has worked in the IT industry for 3 years, is a motivated and detail-oriented professional with the IT industry and its impact on business operations.

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WORK EXPERIENCE

Business Analyst
bravoSUITE

06/2022 - 09/2023

Achievements/Tasks

– Host and facilitate workshop and the Scrum events.
– Inspect the market and contribute to the creation of the product master plan.
– Collaborate with cross-functional teams to gather and document business needs and translate them into functional specifications.
– Support the Product Owner to conduct regular meetings with the development teams to review progress, provide clarification on requirements, maintain the product roadmap, and ensure successful delivery.
– Work closely with the development team to ensure requirements alignment and successful implementation.

Developer
CICAT

03/2019 - 05/2022

Achievements/Tasks

– Implement new features and fix the existing defect.
– Take part in analysing requirements and eliciting the needs of stakeholders through open points.
– Provide remote technical support to customers via e-mail and Q&A meeting sessions.
– Manage and create release details on business documents.

EDUCATION

Study Program
Ho Chi Minh City Univercity of Foreign Languages - Information Technology

2016 - 2020   *2.99 (system 4)*

Information Technology

– Software Engineering

SKILLS

Analysis   Critical and Logical Thinking

System and Conceptual Thinking   Problem Solving

Elicitation   Stakeholder management and communication

LANGUAGES

English
Full Professional Proficiency

TOOLS

Azure Boards   Visio   DrawIO   SharePoint   Word

Excel   PowerPoint   Oracle   PostgreSQL

SQL Server