## **Quek Chin Hao**

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Skills ———————————————————————————————————
<ul> <li>MongoDB   Express.js   React   Node.js   HTML/CSS   JavaScript   EJS   Bootstrap</li> <li>Power Apps   Power Automate   Power BI   SharePoint</li> </ul>
<ul> <li>Portfolio Website - https://dotqch.github.io         Designed and developed a personal portfolio website to showcase my work         HTML, CSS, Bootstrap</li> <li>Cryptocurrency Price Checker - https://github.com/dotqch/cryptocurrency-price-checker         Checks price of cryptocurrency using Blockchain.com Exchange Rest API.         Node.js, Express.js, Axios, EJS</li> <li>To Do List - https://github.com/dotqch/to-do-list         To do list where user can add and remove tasks from two lists.         Node.js, Express.js, EJS</li> <li>Keeper App - https://github.com/dotqch/keeper-app-react         Notes keeping app built with React         React, Node.js</li> </ul>
Experience —
<ul> <li>Low Code Developer (HR RPA Engineer) - STMicroelectronics</li> <li>Designed and developed applications to optimize HR processes using Microsoft Power Platform, including Power Apps, Power Automate, Power BI and Power Virtual Agents.</li> <li>Optimized recruitment process using Power Apps to capture user input and extending it with Power Automate for contract generation.</li> <li>Developed an onboarding tracker using automated flows, SharePoint and Teams calendar.</li> <li>Designed and launched solution for strategic workforce planning to capture data for ETL, visualization and analyzing via custom Power BI reports.</li> </ul>
<ul> <li>Logistics Assistant - Simply Toys</li> <li>Managed inventory of over 600 products.</li> <li>Coordinated with delivery drivers and supported pop-up event set ups and breakdowns.</li> <li>Digitized stock taking and filing system from pen and paper to excel during warehouse consolidation. Reduced team silo mentality, improved accuracy of data entry and cut down storage space needed by 20%.</li> </ul>
<ul> <li>Intern - Absolute Golf Academy         <ul> <li>Performed accurate data entry, filling of documents, attended to calls, inquiries and walk-in customers.</li> <li>Created and managed social media page for company.</li> <li>Worked with intern-mates to create website for company using WordPress.</li> </ul> </li> </ul>
Certificates —
<ul> <li>Udemy - The Complete 2023 Web Development Bootcamp</li> <li>Certificate: https://www.ude.my/UC-7a488b19-752c-435c-b3ce-2a23c1441727/</li> </ul>
Education
Temasek Polytechnic     Diploma in Electronics 2013 - 2016
Kenji - Direct Manager / Strategic Workforce Planning Leader @ STMicroelectronics  Contact: kenji.teo@st.com  Additional Information

Availability: Immediate