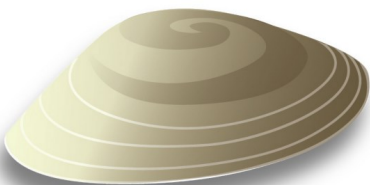


# **ANNUAL GENERAL REPORT 2024**



**NEW BRIGHTON PROJECT**  

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**CREATING COMMUNITY TOGETHER**

# New Brighton Project Inc.

## Vision Statement

*Creating Community Together*

## Values

Respect—for the physical environment, people, traditions, history, and diversity of our community.

Inclusivity—supporting the opportunity for everyone to be included.

Cooperation—working effectively with other organisations and individuals.

Pride—in ourselves, our community and our environment

## Mission Statement

To support New Brighton's growth as a diverse, unique community through celebration and engagement.

## Objectives

To celebrate life in New Brighton by organising local events and community festivals.

New Brighton Project embraces Tangata Whenua and recognises Te tiriti O Waitangi in their organisation.

To incorporate accessibility and celebrate diversity within our community.

To support and promote the development of other community organisations aligned with our purpose.

To encourage participation and communication in the democratic process as it relates to our community.

To support improvement of the environment and facilities in our community.

To nurture pride, belonging and connection within our community.

# Agenda

Wednesday 25<sup>th</sup> September 2024

New Brighton Community Board Rooms

Meeting opens 6.00pm

Karakia

Welcome to the 29<sup>th</sup> Annual General Meeting of New Brighton Project Inc.

Coastal Community creative writing - Martha

Apologies

Minutes from previous AGM held 27<sup>th</sup> September 2023 to be accepted

Matters Arising:

2023 Financial Statements to be accepted

Annual Reports:

- Committee Report - Kendra Stone
- Financial Report– Emily Te Aho
- Coordinator's Report – Martha Baxendell

Appointment of auditor for 2024-2025

Election of Officers

Slideshow

Karakia

Meeting close

# Previous AGM Minutes—2023

## **Wednesday 27<sup>th</sup> September 2023**

Waitai Coastal-Burwood-Linwood Community Board Rooms

**Meeting opens:** 6.38pm

**Karakia-** Kiera Heartford

Welcome and housekeeping- Martha Baxendell, introduces guest chair

**Guest Chair** Patrick Boland- Avon Ōtākaro Network

Parick talks about the connection of organisations using the river as an analogy. Highlighting the collaborative work within our communities.

Papahou – Treasure Box, carved by Dallas Matoe, Weaving by Ranui Ngarimu, was present when the petition to turn the corridor into a park came full circle and was returned to symbolise the handover to the council.

Inside – black back gull feathers – symbolising a sea bird who frequents the coast, but flies inland to nest.

The lid represents the Avon Ōtākaro river on the inside.

On the outside, the ends represent the bailers used on canoes, which was very relevant in 2011 when Dallas started carving this.

In the middle we have two heads, joined by a single tongue. Representing collaboration and dialogue.

What is the food of chiefs? The food of chiefs is dialogue.

Ko te kai a te Rangatira he kōrero.

## **Welcome to the 28<sup>th</sup> Annual General Meeting of the New Brighton Project Inc**

**Present:** Patrick Boland, Martha Baxendell, Neil Langdon, Emily Te Aho, Michaela Morrison, Andrea Silvente, Joe Evans, Laila Janson, Peggy Butterfield, Councillor Joe Davies, Margaret Evans, Kiera Heartford, Robbie Bagient, Emily Toase, Drucilla Kingi-Patterson, Valerie Attrill

**Apologies:** Belinda Barrett-Walker, Councillor Celeste Donovan, Jo Zervos, Alex Hewison, Brian Donovan, Charlotte Benfield, Alan Perry, Heather Johnston, Cathy Baker, Mary McCammon, Kerry McCammon, Donna Clarke, Phil Tikao



***Motion that apologies be accepted:***

Moved: Robbie Baigent

Seconded: Margaret Evans

**Minutes from previous** AGM held Sunday 27<sup>th</sup> September 2022 to be accepted.

**Motion that meeting minutes be accepted as a true and correct record:**

Moved: Michaela Morrison

Seconded: Neil Langdon

Matters Arising:

**2022 Financials prepared by CCA-those present at the last AGM to move and seconded.**

Moved: Martha Baxendell

Seconded: Neil Langdon

**Annual Reports**

**Financial Report** – presented by Emily Te Aho

This is a draft report for the 2023 financial year. These financials are currently with CCA for an audit.

Moved: Robbie Baigent

Seconded: Andrea Silvente

**Coordinator's Report** – presented by Martha Baxendell

An overview of NBP's work over the last year.

Moved: Andrea Silvente    Seconded: Neil Langdon

Drucilla Kingi-Patterson asked a question about the one music license that was in the financial report. Emily Te Aho replied with details about the license fee paid to OneMusic NZ for the use of music at the market

**Appointment of auditor for 2023/2024**

**Motion made that Community Capacity Accounting be appointed as New Brighton Projects auditor for the 2023/24 financial year:**

Moved: Robbie Baigent

Seconded: Michaela Morrison

# Previous AGM Minutes—2023

## **Election of Officers:**

Neil Langdon is nominated as Chairperson by Michaela Morrison, seconded by Charlotte Benfield.

Andrea Silvente is nominated as Secretary by Neil Langdon, seconded by Michaela Morrison.

Michaela Morrison is nominated as a Committee Member by Neil Langdon, seconded by Andrea Silvente.

Charlotte Benfield is nominated as a Committee Member by Martha Baxendell, seconded by Emily Te Aho.

Joe Evans is nominated as a Committee Member by Charlotte Benfield, seconded by Martha Baxendell.

No objections- all accepted

Margaret Evans asked if we could have a moment's silence to pay respect to a local artist, Tania Te Moana who has passed away. Her artwork is on display in the New Brighton Library/Te Kete Wānanga o Karoro.

## **Slideshow**

Patrick handed the meeting over to Neil Langdon as the chair of NBP committee to say a few words.

Neil: Neil thanked Martha and Emily for all their hard work.

Emily Te Aho thanked Neil and the entire committee for their time and support. Emily also thanked all their family and friends, and everyone for coming out on such a miserable Wednesday night.

Karakia to close the AGM.

**Meeting closed:** 7.15pm

# Our Coastal Community

Whether you are a new member of this coastal community or you have had generations of feet firmly planted in the sand..... or somewhere in between.

I hope these words will resonate with you, of what it means to be a coastal dweller.

We are a little salty, it can't be helped, the ocean air has seeped into our very being.

For those of you who have spent some time living here you will know we are protective, at times even a little defensive but it is a consequence of our time in this environment and the story of our village over the years.

We are a destination not a throughfare. you do not ever travel through our village on your way to somewhere, you arrive and explore until you are ready to depart.

Our coastal community is a beautiful analogy of beach glass, of driftwood of those treasures that have weathered the tides.

Over time we have been worn down, but we have been worn smooth and created new beauty.

The original gloss and shape may have changed, but we now have new gifts to offer that have taken decades to create.

A village speaks of something different to a suburb, it speaks of connection, collaboration, shared values and a

historical story of working together for the better of everyone.

Our story is ever evolving, we are still writing it....all of us and it will continue to be written by generations that come.

We are collectors of hopes and dreams.

We collect sunrises on the ocean horizon and bad hair days gifted by the easterly wind.

We are pirates and mermaids; we are grains of sand that together make up a community.

So, lets continue to be these beautiful pieces of coastal creation, these sand-walk collected salty treasures of many different colours and shapes.

Let's keep adding them to a collective vessel,

Let's continue to fill the vessel and shine a light on it that illuminates us, that reflects who we are, who we have been and where we hope to go.

An ever-evolving salty sculpture of coastal collections.

-Martha Baxendell



# Committee Report

Kia ora koutou,

We are privileged to be able to reflect on our years' work and also celebrate 30 years of New Brighton Project.

New Brighton Project was incorporated in 1994, and for three decades, has been dedicated to working at a grassroots level to provide relevant and positive connection opportunities for our hapori.

Over the past year, New Brighton Project has continued to build on connection, inclusivity, and well-being within our community.

Our key initiatives, including The Wave newsletter, the New Brighton Seaside Market, Seaside Sounds Community Radio, and various local events, have continued to serve as vital hubs of information, connection, and celebration. Each of these platforms has played a crucial role in bringing our community together, promoting local businesses, and ensuring that everyone has a voice and a place within our hapori.

This year, we have seen significant growth and success in several new umbrella initiatives. "Growing New Brighton" has not only enhanced the aesthetic appeal of our pedestrian mall but has also fostered a deeper connection among residents through sustainable gardening practices. "Predator Free New Brighton" has made remarkable strides in protecting our local wildlife, with increased community participation and education around preserving our local flora and fauna.

Our ongoing collaborative project to create Welcome Bags for new residents, in partnership with Stich-O-Mat, New Brighton Gallery, Te Waka Aroha and The Home Foundation, has been another highlight. These bags will serve as a warm introduction to our community, providing newcomers with valuable resources and encouraging their active participation in local life.

The New Brighton Project committee would like to take this opportunity to acknowledge the outstanding mahi of our coordinators, Martha and Emily. Their dedication, creativity, and passion for our coastal community, is instrumental in upholding our vision statement "Creating Community Together". Their achievements are a testament to the impact that committed individuals can have on our community.



As a committee we work to each other's strengths and in doing so create a collective strength based on our individual knowledge. We are all honoured to be part of this team working together to uphold New Brighton Project's mission "To support New Brighton's growth as a diverse, unique community through celebration and engagement".

Looking ahead, we will continue to support our community through our established initiatives while exploring new opportunities to address emerging needs. We are particularly excited about the potential for further collaboration with local groups.

The support we receive from our funders is crucial to our work, and we are deeply grateful for their ongoing commitment to our mahi.

We would also like to thank our community for their support, together we are creating a stronger, more vibrant New Brighton.

Nga mihi nui,

New Brighton Project Committee



# Financial Report

## Notes to the Accounts

We are presenting a draft Income and Expenditure report for the financial year starting 1 July 2023 and ending 30 June 2024

Statement of Accounting Policies

### Basis of Preparation

New Brighton Project has elected to apply accounting standard PBE SFR-A(NFP) [financial information only] The entity is not subject to the New Zealand Financial Reporting Framework.

Transactions are reported on an accrual basis where expenditure is matched to the income funding it in line with general accounting practice. The Financial Statements contained within this report have been prepared on the assumption that the organisation will continue operating for at least 12 months after Balance date.

### Taxation

The Society is exempted from Income Tax by Inland Revenue.

The Society is not registered for GST, and all figures are shown inclusive of GST.

### Fixed Assets

Items of Property, Plant and Equipment are shown at Cost less accumulated depreciation. Depreciation is applied at a uniform rate of 15% to all assets).

### Grants

Unexpended portions of Grants with restrictions on how they can be used are recognised as liabilities. Only the expended part of grants is recognised as Funds Received.

Changes in Accounting Policies

All accounting policies have been applied consistent with previous years.

### Recommendations

The following recommendations are made to this Annual General Meeting:

That the 2023 Financial accounts prepared by Community Capacity Accounting (CCA) be accepted at this meeting.

That the draft Income and Expense account for 2023/2024 as shown be accepted.

We wish to give special thanks to Harold Breiding-Buss and his team at CCA for their continued support.

-Financial report-September 2024

Emily Te Aho

# Draft Financial Statements

## Income & Expenditure Report

From 1/07/2023 To 30/06/2024

	This Period	Previous 366 c Year to date
<b>FUNDS IN</b>		
511 Market Stall Fees	\$46,158.00	\$46,158.00
513 Photocopy Income	\$20.00	\$20.00
514 Koha/Gifts	\$835.00	\$835.00
516 T-Shirts	\$520.00	\$520.00
519 The Wave Newsletter	\$150.00	\$150.00
521 Rata Foundation	\$20,000.00	\$20,000.00
522 CCC-SCF Fund (2/3 years)	\$26,000.00	\$26,000.00
523 Pub Charity	\$10,440.00	\$10,440.00
524 NZ Lotteries 2024	\$40,000.00	\$40,000.00
526 CCC-Better Off Funds (3 years)	\$30,000.00	\$30,000.00
571 Interest	\$1,468.62	\$1,468.62
<b>Total Funds In</b>	<b>\$175,591.62</b>	<b>\$0.00 \$175,591.62</b>
<b>FUNDS OUT</b>		
411 Wages/PAYE/Kiwisaver	\$94,313.54	\$0.00 \$94,313.54
413 Koha/Gifts	\$453.00	\$0.00 \$453.00
415 IT Support	\$1,132.63	\$0.00 \$1,132.63
417 Seaside Sounds Radio Station	\$24.99	\$0.00 \$24.99
418 Market Team	\$4,500.00	\$0.00 \$4,500.00
420 Office Expenses	\$1,631.52	\$0.00 \$1,631.52
421 Hardware	\$152.98	\$0.00 \$152.98
422 Bank Fees	\$25.46	\$0.00 \$25.46
423 Phone/Internet	\$2,294.59	\$0.00 \$2,294.59
424 Copy Plan	\$822.19	\$0.00 \$822.19
425 Stationery	\$633.07	\$0.00 \$633.07
426 Photocopier Lease	\$3,806.04	\$0.00 \$3,806.04
427 Insurance	\$392.73	\$0.00 \$392.73
428 Office Rent	\$11,136.00	\$0.00 \$11,136.00
429 Workshops	\$390.00	\$0.00 \$390.00
430 One Music Licence Fees	\$1,261.26	\$0.00 \$1,261.26
431 Subs	\$202.50	\$0.00 \$202.50
432 Audit	\$2,741.60	\$0.00 \$2,741.60
433 Community Support	\$677.20	\$0.00 \$677.20
437 Market Equipment	\$2,902.58	\$0.00 \$2,902.58
438 Market Money	-\$40.00	\$0.00 -\$40.00
439 Container Storage	\$2,200.00	\$0.00 \$2,200.00
442 Christmas Parade	\$7,509.58	\$0.00 \$7,509.58
445 Facepainting	\$3,600.00	\$0.00 \$3,600.00
446 BBQ-Gas Bottle	\$111.00	\$0.00 \$111.00
447 Entertainment	\$2,900.00	\$0.00 \$2,900.00
448 Misc Market Expenses	\$2,121.65	\$0.00 \$2,121.65
449 Meterbox Check	\$333.50	\$0.00 \$333.50
452 Bin Hire (Rubbish)	\$920.00	\$0.00 \$920.00
453 Land Lease and Costs	\$1,897.50	\$0.00 \$1,897.50
454 Electricity-Market Site	\$1,197.14	\$0.00 \$1,197.14
457 Market Permits	\$112.00	\$0.00 \$112.00
<b>Total Funds Out</b>	<b>\$152,356.25</b>	<b>\$0.00 \$152,356.25</b>



# Draft Financial Statements

Excess funding/spending	\$23,235.37	\$0.00	\$23,235.37
<b>Capital Funds In/Out</b>			
<b>Total Capital Income/Expenditure</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Cash Movements</b>			
Opening Bank Balances	\$70,318.42	\$70,318.42	
Cash Movement during period	\$23,235.37		
<b>Closing Bank Balances</b>	<b>\$93,553.79</b>	<b>\$70,318.42</b>	

*Report Created: 25/09/2024*



# Co-ordinator's Report

Kia ora koutou,

This year has continued to show us how important it is to work collectively and to be adaptable to change. Our initiatives and events have brought us together as a village and highlighted the positive outcomes of having a shared vision.

Initiatives and events:

Our monthly newsletter The Wave, continues to grow in readership. We collate submissions ranging from business profiles and community activities to events, recipes and poetry. The positive feedback we regularly receive highlights the newsletter's value, and we are constantly exploring new ways to enhance it.

Our Saturday market continues to provide a space for celebration, connection, allowing locals to share information and celebrate our village, and showcasing our village to visitors from outside our area. We are working closely with parties involved in the upcoming changes to the pedestrian mall and seafront CBD area and look forward to having more opportunities to celebrate our community in that space.

Last year's New Brighton Seaside Christmas Parade was our biggest ever with a fantastic turnout from community in the parade and drawing a huge crowd from wider Otautahi to our village. This annual event brings joy and festivity to our streets, fostering a strong sense of community spirit. Planning for this year's event is well under way and we are extremely grateful for funding from the Better off Fund supported by our Waitai Coastal-Burwood-Linwood Community Board.

I Love Brighton Family Fun Day, Mid-Winter Christmas Celebration and Pirates and Fairies Village Festival Day events, all had fantastic community participation. These events fulfil our goals of creating lasting memories and strengthening community bonds.

Our community Radio Station - Seaside Sounds, serves as a fantastic communication tool, keeping our hapori informed and entertained. We have some great shows running, including partnership with Suzie Kato's children's show which plays on Sunday mornings and Chris the Chick who does a live show on Saturdays.





# Co-ordinator's Report

## Collaboration and Support:

As coordinators we attend bi-monthly meetings with the Wellbeing Group facilitated by CMM, promoting village collaboration and positive actions within our community. These meetings are a great way for community stakeholders to connect, share and come up with tangible outcomes for our hapori.

This year, we had the privilege of supporting local resident Faye White, in the creation and installation in the of the "Mosaic for Rose Memorial," a tribute to Barbara Campbell, who was tragically killed in our village in January 2022. Faye's dedication to honouring Rose, serves as a beautiful example of how our hapori can come together to show compassion and care for one another. This memorial in the Union St Parish Garden, provides a special place for reflection and remembrance.

Predator Free New Brighton is a new initiative, which we umbrella. Coordinated by Luke Boyce, it focuses on wildlife conservation and local biodiversity through community engagement, backyard trapping, and education about our local native species and threats. We are honoured to be supporting Luke, who continues to put so much mahi and passion behind making our village part of a national vision.

We also have the pleasure of serving as the umbrella for new initiative, Growing New Brighton. This project focuses on revitalizing the pedestrian mall planters in the heart of New Brighton. It aims to engage the community, educate individuals about the properties of the plants, and foster a sense of pride and ownership in communal spaces through purposeful planting. Coordinator, Casey King, leads with passion, creativity, and knowledge and the project aligns perfectly with New Brighton Project's kaupapa.

Through collective mahi, kōrero, and careful planning, the reinstatement of the New Brighton Guardians had a fantastic outcome. Working with PDT, the initiative demonstrated its value through positive feedback and weekly reports of action. Although the project has concluded, we are excited by ongoing conversations with a small, focused group of community stakeholders about creating a sustainable safety plan. This involves kōrero with all parties, thinking creatively, and taking shared responsibility as a community to find innovative ways to make New Brighton safer for everyone. We look forward to seeing tangible outcomes from these discussions in the near future.

This year, our professional development has centred on exploring our natural environment and sustainability. Recently we completed a workshop with Terra Nova Foundation, funded by Rata foundation, on earth-positive practices, which highlighted that while the challenges facing our planet can sometimes feel overwhelming, even small, purposeful changes make a significant difference. Moving forward, our focus will be on making manageable, meaningful changes and deepening our understanding of the issues that lie ahead.

In collaboration with The Home Foundation, Te Waka Aroha, Stitch O Mat, and The Brighton Gallery, we are working on creating welcome Bags for new residents to the area. These handcrafted bags will offer new residents' practical resources and a warm welcome to our community. With information about local services and a few thoughtful items, we aim to help newcomers feel connected and supported as they settle in. This project reflects the strong sense of collaboration and community spirit that makes our coastal community a such great place to live.

As we look to the future, we remain committed to our vision of "Creating Community Together". By working alongside local groups, businesses, and residents, we aim to ensure that New Brighton continues to be a place where everyone feels connected, empowered, and valued

We want to extend our heartfelt thanks to our amazing committee, funders, volunteers, and the wider community for your support of our mahi. Your commitment and contributions make everything we do possible. Together we continue to build a stronger, more connected New Brighton.

He waka eke noa

Ngā mihi nui,

Martha Baxendell & Emily Te Aho

New Brighton Project Kaimahi





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