OLOWO DOTUN OLAMIDE

Dotun is a goal driven, self-motivated, hardworking and enthusiastic Computer Science with a strong passion for learning and creativity. I am open to acquiring new skills and experiences. I am actively seeking for career growth opportunity in a highly effective workforce where my acquire knowledge and technical prowess can be harnessed towards adding competent values to my generation.

+234 (234) 903 6713 915
+234 (234) 815 6672 197
Olowodotun@gmail.com

SKILLS AND PROFICIENCIES

- Ability to work with little or no supervision

- Computer Analyst, Microsoft collections Database: Sql, MS access, ODBS, XAMP,

- Graphics Design; Adobe collections, Corel Draw,

- Web Design; Dreamwaver, sublime collection, Wordpress,

- Teaching/tutoring,

- Seminar presentation,

- Proficient in computer office software usage

WORK HISTORY

IT Officer
Oliver Top International Ltd, Lagos State I Nov 2013- Oct 2014

Field data collection, Installation and system diagnosis
Documentation, filing, Graphic Design
Website Maintenance

IT Coordinator (Industrial Attachment)
PhilimexMulti Concept Limited, Lagos State I Dec 2015 – July 2016

Documentation, filing, Graphic Design
Organise and maintain files and Record when necessary
Create and maintain updated Document and spreadsheet
Oversee sorting and distribution of incoming mail.

IT Officer
Divisional Police Headquarter, Ibeju Lekki Lagos State. I Dec 2016 – July 2017

Creating a Database System for all the officer
Documentation and Filling
Server Maintenance

Storekeeper
EngeePet Nigerial Limited, Ogun I Dec 2019 - June 2020

Creating a Database System for all Receiving materials
Receive, unload, and shelve supplies.
Maintain receipts, records, and withdrawals of the stockroom

REFERENCES

Shafau Sunday
Police Officer
08034134687
08023157888

Mr. Akinwunmi
Lecturer
07066250587

Mr. Ogunsanwo
Lecturer
08065343188

IT Coordinator
Ikogwe International Limited (NYSC) I April 2020 – Till date

Install and configure software and hardware，including printers，network cards and so on.
Develop protocols for the use of IT across departments and projects.
Design graphic

EDUCATIONAL BACKGROUND

Higher National Diploma in Computer Science
D.S Adegbenro Polytechnic, Ewekoro Itori, Ogun State I 2019
First (Distinction)

West Africa Examination Council
Igbesa Senior High School   I 2013

PROFESSIONAL CERTIFICATIONS

CISCO certificate
Cisco Academy   I 2015

Human Resource Management
Osha Standard Academy USA   I 2021

Health Safety & Environment
Osha Standard Academy USA   I 2021

International Project Management Professionals
Professional Business School   I 2021

The Fundamental of Digital Marketing Certificate
Google Academy I 2021

Digital Citizenship and Safety Certificate
Google Academy I 2021

Google Ads Display Certification
Google Academy I 2021