## RESOURCE REQUEST MESSAGE (ICS 213 RR)

1. Incident Name:					2. Date/Time	3. Resource Request Number:			
	4. Order (Use additional forms when requesting different resource sources of supply.):								
Requestor	Qty.	Kind	Туре	Detailed Item Description: (Vital char		Arrival Date and Time		Cost	
				experience, size, etc.)		Requested	Estimated		
	5. Requested Delivery/Reporting Location:								
	or requested source yrreporting bounding								
	6. Suitable Substitutes and/or Suggested Sources:								
	7. Requested by Name/Position:				Priority: ☐ Urgent ☐ Routine ☐ Low	9. Section Chief Approval:			
SO	10. Logistics Order Number:					11. Supplier Phone/Fax/Email:			
	12. Name of Supplier/POC:								
Logistics									
	14. Approval Signature of Auth Logistics Rep:					15. Date/Time:			
	16. Order placed by (check box):  SPUL PROC								
Finance	17. Reply/Comments from Finance:								
	18. Finance Section Signature:					19. Date/Time:			
ICS	ICS 213 RR, Page 1								