



**MONTHLY ROUTINE ORDER  
ISSUED BY  
THE COMMANDING OFFICER OF  
102 R.C.S.C.C. FRASER**



**RO# 09/21 – Version 1**

**DATE: Sept 2021**

**Part I – Administration**

**1. Duty Roster - OPERATIONS**

<b>Date</b>	<b>Parade Commander</b>	<b>OOD</b>	<b>POOD</b>	<b>Corporal of the Gangway</b>	<b>Duty Division</b>
08 Sept 2021	N/A	SLt Larose	N/A	N/A	N/A
15 Sept 2021	N/A	SLt Larose	POC1 Halog	POC2 Bull	N/A
22 Sept 2021	N/A	CI Mak	POC1 Tran B	POC2 Pinto	N/A
29 Sept 2021	N/A	CV Tsang	POC1 Yan	POC2 Tran D.	N/A

**Divisional Petty Officers are to inspect their divisions weekly. The Commanding Officer will inspect the ship's company the first Wednesday of every month.**

**2. Training**

**Parade Nights**

<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>Objective</b>	<b>Cadet Dress</b>	<b>Officer Dress</b>
15 Sept 2021	19:00 – 21:00	Virtual	Returning Cadet Admin	Civilian	3B
22 Sept 2021	19:00 - 21:00	Virtual	New Cadet Registration	Civilian	3B
29 Sept 2021	19:00 - 21:00	Virtual	Training	Civilian	3B

**Special Activities – September 2021**

<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>Activity</b>	<b>Cadet Dress</b>	<b>Officer Dress</b>
08 Sept 2021	19:00 - 21:00	Virtual	Senior Appointment Boards	C1	No. 1A

## Part II – Personnel

### 3. Cadets:

102 RCSCC FRASER's strength as of September 1st, 2021 is 50 cadets.

- a. The following cadets were taken onto strength: nil.
- b. The following cadets were promoted: N/A
- c. The following appointments have been made for the 2021-2022 training year:
  - Coxswain – TBD
  - Chief of Training – TBD
  - Chief of Administration – TBD
  - Chief of Standards – TBD
  - Administration Petty Officer – TBD
  - Standards Petty Officer – TBD
  - Phase 1 Head - TBD
  - Phase 2 Head - TBD
  - Phase 3 Head -TBD

### 4. Staff:

- d. The following personnel has been taken on strength: nil.
- e. The following officers were promoted: nil
- f. The following appointments have been made for the 2021-2022 training year:
  - Commanding Officer - Lt(N) Crystal Leong
  - Training Officer - SLt Genevieve Larose
  - Administration Officer - CI Michael Mak
  - Supply Officer - TBD
  - Boats & Water Operations Officer - Lt(N) Chris Nilsson
  - Standards Officer - CV Samantha Tsang
  - Phase 4 Officer - TBD

## Part III – Notices/Announcements

5. Welcome back cadets! I hope you had a safe and fun summer. Myself and my staff are excited to hear all your stories when we return. We are also hoping to return to in-person training later this fall but will be starting this year off virtual via Zoom (links are in the Google Classrooms). If you or your parents/guardians have any questions or concerns, the CO and TrgO will be hosting a Q&A session on 15 Sep 2021 for returning cadets and 22 Sep 2021 for new cadets. Looking forward to another great year!



C. Leong  
Lieutenant (Navy)  
Commanding Officer