



A Concise Business Writing Manual

By Dr William J Long

Createspace, United States, 2014. Paperback. Book Condition: New. 229 x 152 mm. Language: English . Brand New Book ***** Print on Demand *****.This concise Internet and traditional English-language writing manual for business, industry, and government functions as an applied writing asset and as a reference guide. Included in the book are 118 writing aides and templates for Internet communications (emails and blogs), scientific reports, informational reports, proposals, press releases, and essays.

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