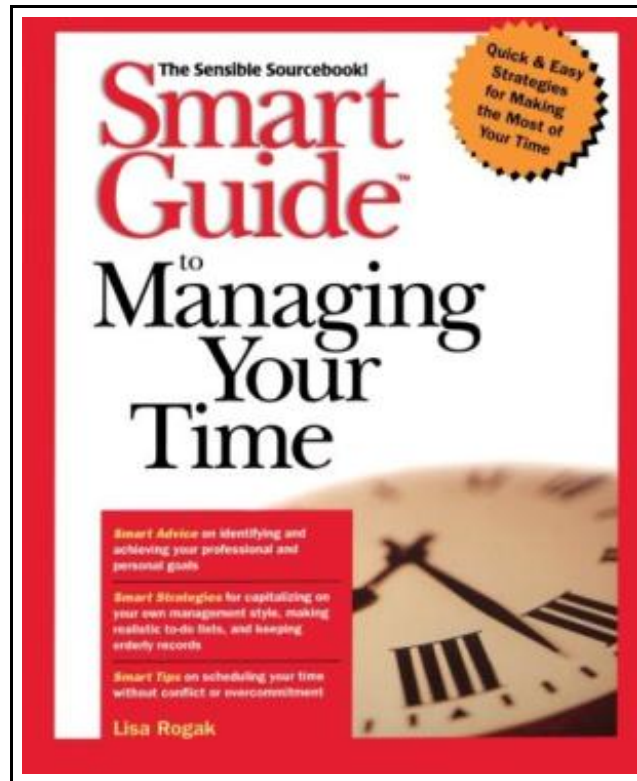


## Smart Guide to Managing Your Time: The Sensible Sourcebook



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