



Dynamite Management, LLC
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We are pleased to confirm our understanding of the services we are to provide for: **Carlow Court Homeowners Association**, for the year ended December 31, 2024. This letter sets forth the terms of our engagement.

Services Provided:

Dynamite Management, LLC will prepare the federal Form 1120H for the tax year ending December 31, 2024. Our services will include the preparation of the tax forms based on the financial information provided by you. It is your responsibility to provide all the necessary information required for the preparation of complete and accurate returns.

Fees:

The fee for the preparation of the Form 1120H will be: **\$150**

These fees are based on the assumption that all information provided by you is accurate and complete and that you will provide all required information in a timely manner. Any additional services or consultations beyond the scope of this engagement will be billed separately.

Responsibilities:

It is your responsibility to provide all the information required for the preparation of the tax returns. You are also responsible for reviewing the returns for accuracy and completeness before they are filed. You are responsible for the payment of all taxes due. You should retain all the documents and other data that form the basis of this return for at least seven (7) years. By signing below, you are also taking responsibility for making all management decisions and performing all management functions; for designating an individual with suitable skill, knowledge, or experience to oversee the tax services provided.

Consent to Use of Tax Return Information:

You acknowledge and agree that Dynamite Management, LLC may use your association's tax return information provided for the purpose of preparing your tax returns.

To indicate your agreement to the arrangements above, please sign and date this letter.

Signature: _____

Date: _____

Title: _____