Systems report writing

Queensland Government IT Graduate Program

## Systems report writers are responsible for the creation, documentation and support of the organisation’s reporting databases. In this role, you will have the opportunity to work closely with clients to gather report requirements and ensure proper testing and validation is completed.

## This means you will have the opportunity to:

* consult and acquire knowledge of systems and business requirements
* work with a variety of clients to deliver solutions to meet business needs
* provide work estimates and advice to clients
* review technical specifications including testing documentation
* work on the construction and deployment of reports
* be part of dynamic and industry-aligned project teams delivering business solutions.

## The ideal candidate will:

* be able to problem solve, conceptualise and think creatively
* possess high levels of interpersonal and written communication skills and be customer focused
* have attention to detail and commit to achieving quality outcomes
* have good time management skills and be able to work to deadlines
* have an understanding of projects and the dynamics of a project delivery environment.

## Examples of technical skills and qualifications

**Knowledge of:**

* reporting tools, relational database technologies (e.g. Oracle, SQL) and web services (e.g. XML)
* mobile technologies and/or development platforms
* data warehousing and business intelligence concepts and industry best practices
* data analysis and modelling techniques.

**Qualifications:**

* your degree may be in information technology or information systems (ideally with exposure to relational database and web services development).