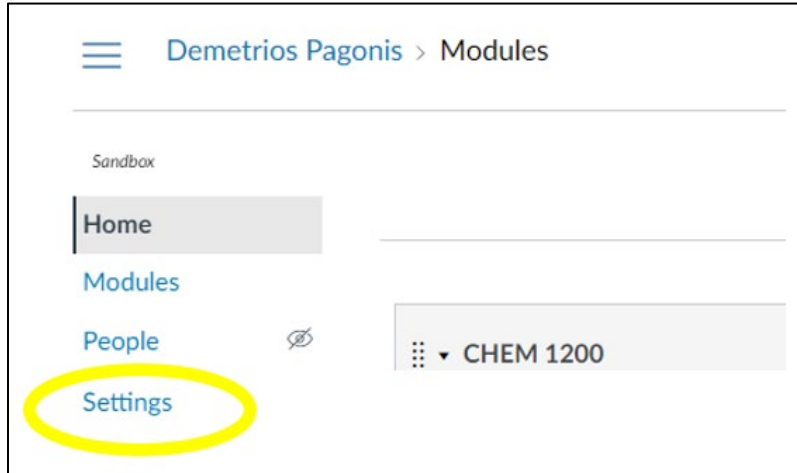


Upload Instructions for QTI Question Banks

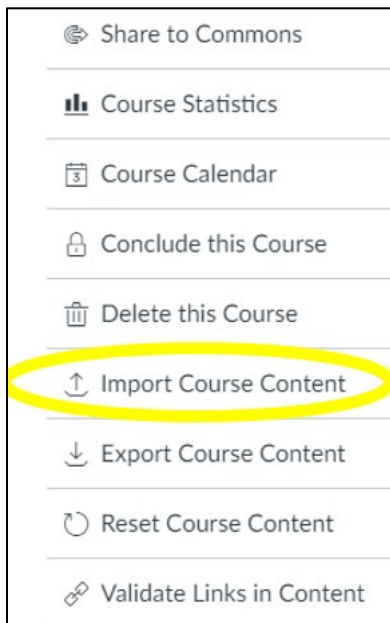
Demetrios Pagonis

demetriospagonis@weber.edu

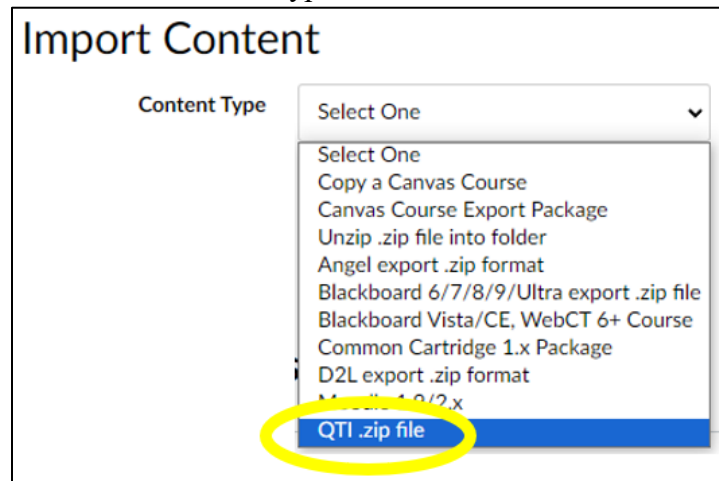
1. Navigate to the “Settings” page of your Canvas course



2. Select “Import Course Content” from the left-side menu

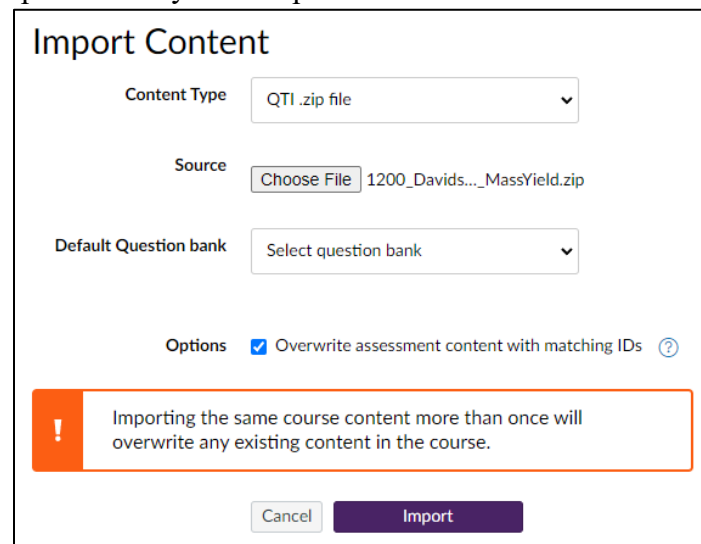


3. Select “QTI .zip file” as the Content Type:



The screenshot shows the 'Import Content' dialog box. The 'Content Type' dropdown menu is open, displaying a list of options. The option 'QTI .zip file' is highlighted with a yellow circle, indicating it is the selected content type.

4. Select the file to upload from your computer as the “Source”



The screenshot shows the 'Import Content' dialog box. The 'Content Type' is set to 'QTI .zip file'. The 'Source' field shows a file named '1200_Davids..._MassYield.zip' selected. The 'Default Question bank' is set to 'Select question bank'. The 'Options' section has the checkbox 'Overwrite assessment content with matching IDs' checked. A warning message is displayed: 'Importing the same course content more than once will overwrite any existing content in the course.' The 'Import' button is highlighted in purple.

5. Leave the “Default Question bank” option unchanged
6. Select the “Overwrite assessment content with matching IDs” option.
 - a. *If you leave this unchecked you will end up with multiple banks with the same name*
7. Press “Import”
8. After a few minutes of processing the question bank will be available in that course