

Dhanya Pasupalan

Technical Recruiter

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Results-driven Technical Recruiter offering 2+ years in achieving positive human resources results for IT companies. Articulate negotiator skillful in supporting competitive company growth by sourcing top-quality applicants for critical roles. Organized planner with excellent team leadership and program management abilities.

Skills

MS Office

G Suite

Analytical and Problem Solving

Recruitment

Leadership ,Teamwork and Collaboration

Written Communication

Work History

2022-08 - 2023-04

Recruitment Executive

Connectors HR Consulting, Bengaluru

- Hired employees and initiated new hire paperwork process.
- Tracked candidates and pushed for feedback on disqualifications, time-to-fill statistics and other variables.
- Promptly corresponded with applicants and coordinated and conducted interviews.
- Tracked key dates and deadlines and maintained specific personnel lists.
- Incorporated ideas, input and content for key recruitment and outreach guides for social media and online usage.
- Sourcing candidates from portals like Naukri, LinkedIn, etc
- Screening candidates for availability, interest level, and qualifications
- Coordinating with candidates post interview selection for onboarding
- MIS Reports - status of joining/requirements assigned.
- Achieved almost 75% shortlisting rate.

2021-01 - 2021-08

Academic Coordinator

Bhud Education Institute

- Promoted program courses, activities and accomplishments, both

internally and externally, to boost recruitment and retain diverse student body.

- Guided and supported faculty and staff in development of new programs.
- Tracking Admissions and doing continuous follow ups to ensure client satisfaction

2019-06 - 2020-03

Business Development Executive

White Oval Business Solutions

- Collaborated with sales and marketing departments to support client acquisition.
- Identified and pursued valuable business opportunities to generate new company revenue and improve bottom line profit.
- Established and maintained highly effective relationships with clients and industry partners to drive growth.
- Identified business development challenges and customer concerns for proactive resolution.
- Communicated directly with customers and partners to build strong business networks and relationships.
- Developed, maintained and utilized diverse client base.
- Contributed to event marketing, sales and brand promotion.

Education

2016-05 - 2018-06

MBA: Human Resources Management

Girideepam Business School - Kottayam

2012-05 - 2016-03

Bachelor of Technology: Electronics And Communications Engineering

Sri Vellapalli Nateshan College Of Engineering - Mavelikkara

Languages

Malayalam	<div><div></div></div>	Advanced
English	<div><div></div></div>	Advanced
Hindi	<div><div></div></div>	Elementary
Tamil	<div><div></div></div>	Elementary