|  |  |
| --- | --- |
|  |  |
| {COM\_NM} {COM\_POST\_CODE} {COM\_ADDR} {COM\_NM\_E} {COM\_ADDR\_E1} {COM\_ADDR\_E2} {COM\_ADDR\_E3} Tel {COM\_TEL} Fax {COM\_FAX} | |  |  |  |  | | --- | --- | --- | --- | | 客戶名稱: | **{CST\_NM}**  **{CST\_DEPT}　收** | | | | 客戶地址: | **{CST\_POST\_CODE} {CST\_ADDR}** | | | | 統一編號: | {CST\_NO} | 客戶編號: | {BOSS\_NO} | |

**應收帳款通知函**

發票截至日期：{INV\_DUE\_DT\_DISP}

通知主旨：請貴公司就委託案件，尚未支付之費用，請盡速確認後清償。

通知事項：{NOTICE}

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | 發票號碼 | 帳單號碼 | 報告號碼 | 發票日期 | 幣別 | 發票金額 | 帳上餘額 |
| {#} | {INV\_NO} | {BILL\_NO} | {RPT\_NO} | {INV\_DT\_DISP} | {CURR} | {INV\_AMT\_DISP} | {ACT\_BALANCE\_DISP} |
|  |  |  |  |  | 應付款項總額： | | $**{TLT\_DISP}** |

付款方式：

|  |  |
| --- | --- |
| 一、匯款： 1、銀行帳戶戶名：{BANK\_ACT\_NM} 2、銀行名稱：{BANK\_NM} 3、銀行帳號：{BANK\_ACT} | 二、支票： 1、支票抬頭：{CHK\_TIL} 　 (請劃線並加註「禁止背書轉讓」) 2、郵寄地址：{CHK\_ADDR} |

如有相關帳務問題，敬請與本公司{DEPT\_NM} {USER\_NM} {USER\_TIL}({USER\_TEL}#{USER\_TEL\_EXT}) 聯繫　E-mail：{EMAIL}

敬祝　　商祺

{COM\_NM}

中華民國 {YY} 年 {MM} 月 {DD} 日