

# PRO SEARCH RECRUITMENT CONSULTANTS

Your People Partner



**C**ity Heart (13th Floor), Suit-07  
67 Naya Paltan, Dhaka-1000

## BANGLADESH

Tel: 0088-02-8332935  
Fax: 0088-02-8332934  
Mobile: 0088-01817094118  
0088-01714069061

E-mail: [rdroni\\_dhaka@yahoo.com](mailto:rdroni_dhaka@yahoo.com)  
[rdrondhaka@gmail.com](mailto:rdrondhaka@gmail.com)



## FROM PROPRIETOR'S DESK

This is my pleasure to introduce ourselves as one of the leading & professional recruiting manpower companies in Bangladesh, supply manpower to various countries, especially the Gulf.

I like to bring our valued client's notice that ProSearch Recruitment Consultants with its competent staff members, stands for quality manpower services in order to meet required demand of clients.

Bangladeshi laborers are in great demand all over the world due to their work ethic and productivity. To meet this existing demand of skilled & unskilled Bangladeshi labors, ProSearch Recruitment Consultants has been providing all related services to recruit manpower from Bangladesh with keeping the best interest of the employers.

We collaborate with our clients to understand their specific needs in detail, enabling us to provide them with the most demanding HR and recruitment solutions, quickly and to budget with ensuring the placement of right person for the right job.

You will be glad for choosing the ProSearch Recruitment Consultants as your people partner. We assure that you will be safe profitable with the quality service and better co-operation in future.

PROPRIETOR  
R.D. RONI

**Your People Partner**

## **TOPICS**

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■ Company

- ProSearch Recruitment Consultants
- ProSearch Training Center
- Roni Tour & Travels

■ Proprietor: R. D. Roni

■ License No: RL - 1027

■ Address:

City Heart (13th Floor), Suit-07, 67 Naya Paltan,  
Dhaka-1000, Bangladesh

■ Tel: 0088-02-8332935

■ Fax: 0088-02-8332934

■ Mobile: 0088-01817094118  
0088-01714069061



■ E-mail: rdroni\_dhaka@yahoo.com, rdrondhaka@gmail.com

■ Membership:

- Bangladesh Association of International Recruiting Agents (BAIRA)
- Association of Travel Agents of Bangladesh (ATAB)

■ Deployed Countries:

United Arab Emirates (UAE), Saudi Arabia, Qatar, Oman, Bahrain  
Malaysia, Kuwait, Iraq, Libya, Algeria

■ No. of total available manpower resources: 5,000 Candidates

■ Capability of manpower mobilization: 3000 per month

■ No. of engaged staff: 34

■ Lead time to deployment after completion of interview and after getting visas:  
30 working days.

## OFFICE ORGANOGRAM



## **OVERSEAS MANPOWER SUPPLY FROM BANGLADESH**

Bangladesh, a country of 140 million people of moderate Muslim and modern democracy, is a potential market for human resources. Our country has close cultural relation with the Middle Eastern and Gulf countries as well as with Malaysia. Our workers are energetic, law abiding, disciplined and peace loving. They inherit a secular culture of a moderate Muslim and democratic tradition. This helps them to work with the workers of any other country and of any religion. They possess a special quality of adjustment in any situation and atmosphere. Presently Bangladesh has over 100 Technical Training centers. Beside 64 Technical Training Institutes in all the 64 District Head Quarters, there are about 50 Technical Training centers in and around the capital. Some run by private ownership, Some by Government in 'joint collaboration with ILO. These centers maintain high quality of professional and technical standard.

As such we are capable of supplying all categories of highly skilled, semi-skilled as well as unskilled work forces to any country in the world. Our youths are strong and diligent and can adjust to any environment and conditions.

We are in a position to arrange for recruitment and mobilization of professionally qualified and well-experienced candidates as per your requisition from Bangladesh.





## SERVICES OFFERED

ProSearch prefers selection of workers by the employer representative. For this, ProSearch will extend all facilities to the employer including arrangement of trade test, if require, for selection of technical people. ProSearch may also be entrusted with this responsibility, which can ensure selection of the right person for the right trade as per criteria given by the employer. ProSearch performs the following activities:



- Obtain recruitment permission from the government agencies.
- Advertisement in reputed daily newspaper calling applicants, if necessary.
- Collection of application
- Primary selection by our experts.
- Conduct final interview by employer's representatives.
- Obtain passports for the selected candidates.
- Medical Examination of the candidates.
- Obtain police clearance.
- Obtain medical fitness certificate, photographs and related documents.
- Stamping of visa from the respective embassy.
- Obtain emigration clearance from the government agency.
- Travel arrangement including confirmation of seats with airlines.
- Constant contact with the employer informing the development of the total arrangement.
- Attend airport to ensure smooth boarding of the passengers.
- Inform employer over fax / telephone / e-mail about the actual number of workers dispatched/boarded finally.
- Arrangement of proper and timely replacement of worker, if anyone is found professionally or medically unfit within the probation period.
- Ensure workers reach the country of work within 15-20 days from the date of receipt of their visa/visa advice/calling from the employer, even earlier in case of emergency of employer.
- Arrangement of flights in groups.
- Proper briefing to the workers about the social, political, legal, cultural and environmental aspects of the host country to boost up moral strength that helps in up keeping the existing relationship between the countries.
- Handover copy of employment contract to the workers before their departure for the country of work.
- Briefing of the workers about the actual terms of employment prior to their departure.
- Attend employer's call to solve unforeseen problems that may arise within the full contract duration.

## **INFRASTRUCTURE**

Our main office is located at City Heart, 67 Naya Paltan, Dhaka of 13th floor (1000 Sq Ft) and also on 14th floor (1750 Sq Ft).



Moreover, we owe a training center of 30000 Sq Ft land named "ProSearch Training Center" is situated at Barua, Lanjani Para, Khilkhet (Near Airport), Dhaka for skill development of out going workers in various trades.



## HUMAN RESOURCES

As our Organizational chart mention, we have an experienced and proved team to handle all recruitment work of any volume, successfully. There are two engineers as consultant to interview and identify candidates against client's specific requirement. Each branch is equipped with latest communication tools and modern facilities. We maintain our data bank in computerized way and have plan to apply customized software in this regard. Our operation team has come long way with their prompt and efficient activities.



## OPERATION METHOD

### 1. Understanding Your Needs :

We study the client requirement and discuss the details with their representative to obtain a complete understanding of the needs. If clients so desire, our executive may even visit them for formal discussion. We work closely with our customers, to clearly understand what their actual requirement is, so that we can grow our business relationship further. Then we ask the clients to submit documents like Agency Agreement, Demand Letter, Power of Attorney, Employment Service Agreement etc.

### 2. Evaluation of Personnel :

Our executive team takes over from here. We refer our existing network and receive immediate feedback on the availability of the required personnel. We make special effort to keep our database update and duly supplement it periodically. In order to widen our choices or to locate persons to meet client's precise specifications, we may also advertise in the media or if necessary, resort to head hunt.

We scrutinize the resume/bio data received and shortlist the candidates based on merit and then invite them for an interview. We carry out an in-depth analysis of the job specification and match the meet the employer-employee equation, to avoid any disappointment due to a mismatch. This final short listed resume/bio data are dispatched to the employer for their final selection.



## CATEGORIES OF WORKERS

We provide different categories of workers - Specific skilled, semiskilled and Unskilled:

<u>PROFESSION</u>	<u>DESCRIPTION</u>
<b>PROFESSIONAL</b>	Civil, Mechanical, Chemical and Electrical Engineer, Agriculturist. Analyst/Specialist in this regard.
<b>ADMINISTRATIVE/CLERICAL</b>	Manager, Administrative Officer, Accountant, Camp Boss, Administrative Assistant, Store Keeper, Computer Operator/ Typist and Time Keeper
<b>ENGINEER, SUPERVISOR, FOREMAN, CHARGEHAND</b>	Land Surveyor, Mechanical, Electrical, Civil, Agricultural, Security etc.
<b>CARPENTRY WORK</b>	Furniture Carpenter, Joinery/Assembler Shuttering Carpenters and Helpers
<b>MASONRY WORK</b>	Marble/ Chips/ Block/ Plaster and Helper
<b>STEEL FIXER</b>	Specialist Steel Fixer and helper
<b>PIPINGWORK</b>	Plumber Industrial, Plumber Building and Helpers
<b>SKILLED &amp; UNSKILLED WORK</b>	Laundry & Iron Man, General Labour, Cleaner, Construction Labour, Garbage Labour and Gardener, Factory workers
<b>ELECTRICAL WORK</b>	Industrial Electrician, Building Wiring Electrician & Helper
<b>MECHANICAL</b>	Heavy Duty Mechanic, Diesel Mechanic, Light Duty Mechanic, Auto Petrol Mechanic, Auto Painter, Body Repairer, Welder and Tire Repairer Duty
<b>OPERATOR/DRIVER</b>	Heavy Equipment Operator, Heavy Duty Driver, Light Duty Driver.
<b>SUPER MARKET</b>	Manager, Accountant, Supervisor, Cashier, Store Keeper, Salesman, Computer Operator and Cleaner
<b>SCHOOL/COLLEGE</b>	Teacher/Lecturer, Administrative Officer, Accountant, Store keeper, Secretary/Clerk, Computer Operator, Office Boy.
<b>HOSPITAL</b>	Specialist General Physician (GP), Nurse (Males/Female), Admin. Officer, Warden, Pharmacists, Accountant, Store Keeper and Cashier.
<b>SECURITY</b>	Security Personnel and Watchman
<b>HOTEL</b>	Manager, Accountant, Cook (continental/ Indian/ Chinese), Cashier, Store Keeper, Time Keeper, Receptionist Steward, Cleaner, Room Boy, Driver, Cleaners, waiter/waitress
<b>AGRICULTURAL</b>	Skilled & Semiskilled Agriculture Worker, Gardener



## TRAINING CENTER

We have our own arrangement of training in the following category:

- Carpenter
  - Shuttering
  - Finishing/ Furniture
- Mason
  - Plaster
  - Block
  - Tiles
  - Mosaic
  - Marble Tiles
- Steel Fixer  
Plumber  
Pipe Fitter  
Steel Fitter  
Painter  
Electrical  
Welding
  - 1G
  - 3G
  - 4G
  - 6G
  - TIG
  - MIG
- Scaffold  
Aluminum Fabrication  
False Ceiling Fixer  
Pipe Assembling & Installation  
Duct
  - Insulator
  - Fabricator
  - Erector
- Cook  
Timber  
Metal Form Work  
Security Guard  
Driver  
Gardener  
Cleaner

# TRAINING CENTER (Structure)

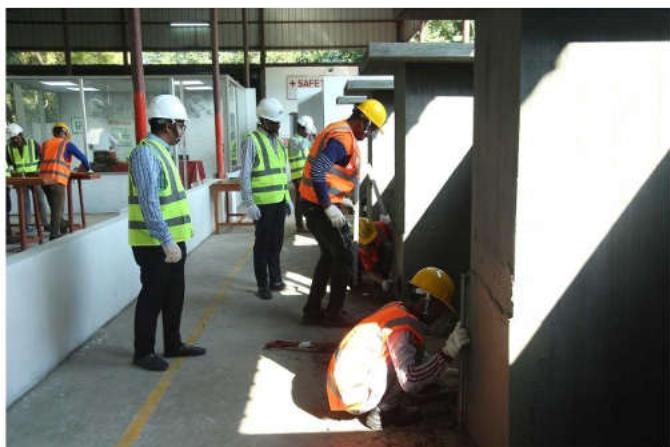


# VISIT AT TRAINING CENTER



## CIVIL TRADE

- CARPENTER ● STEEL FIXER
- MASON

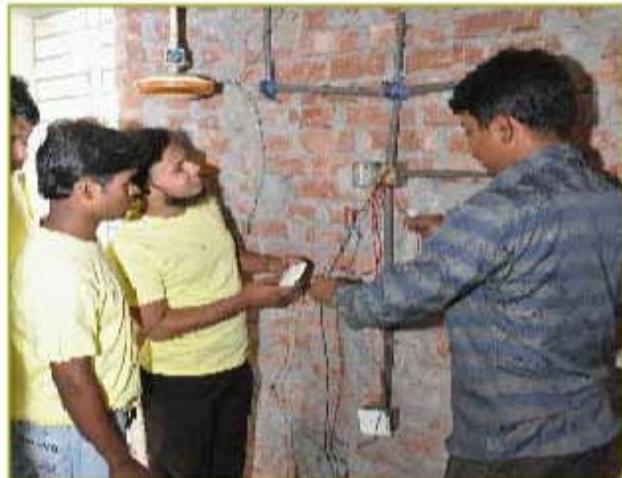


CIVIL TRADE





## ELECTRICAL



## MECHANICAL



- PLUMBING
- DUCTING
- PIPE FITTER



## WELDING



## SECURITY GUARD TRAINING





**DEMAND LETTERS**





Dated: 31<sup>st</sup> December 2009

M/s. Prosearch Recruitment Consultants,  
City Heart (13<sup>th</sup> Floor), Suite 7,  
67, Naya Paltan, Dhaka – 1000,  
Bangladesh,

**Subject: Demand Letter**

We are pleased to place a demand order for recruiting workers from Bangladesh for our project in Qatar under the terms and conditions as set forth hereunder:

S/N	Job Title	Number of Workers Required	Salary Per Month In Qatari Riyal
1.	Mason	70 (Seventy)	1,100-1,200 (One Thousand One Hundred- One Thousand Two Hundred) Depending on Experience
2.	Black Smith/Steel Fixer	60 (Sixty)	1,100-1,200 (One Thousand One Hundred- One Thousand Two Hundred) Depending on Experience
3.	Plaster Technician	60 (Sixty)	1,100-1,200 (One Thousand One Hundred- One Thousand Two Hundred) Depending on Experience

**Terms and Conditions**

S/N	Item	Description
1.	Contract Period	Open
2.	Probation Period	Six Months, as per Qatari labour law
3.	Working Hours and Days	8 Hours per day, 6 Days per week.
4.	Weekly Leave	4 Weekly Leaves (Fridays) provided per month
5.	Air Passage	To and From airfare will be provided by Employer
6.	Overtime Allowance for overtime work	Payable, as per Local Labour law.

P.O. Box No: 47310 Doha, Qatar  
Tel No: +974-450-7782, +974-450-7783, +974-450-7025  
Fax No: +974-450-7781  
Email: terna@ternaqatar.com

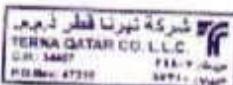


	done beyond 208 Hours work per month	
7.	Food	The monthly salary includes either free food or a food allowance of QR 350.00 per month. The choice between the two options will be at the sole discretion of the Employer.
8.	Accommodation	Provided free of cost by Employer
9.	Others	Free medical care / insurance, worker's compensation and local transportation shall be provided by the Employer.

Yours truly,

FOR Terna Qatar LLC

A handwritten signature in black ink, appearing to read "Gregory Psychogios".



Name: Gregory Psychogios

Designation: Area Manager

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P.O. Box No: 47310 Doha, Qatar  
Tel No: +974-450-7782, +974-450-7783, +974-450-7025  
Fax No: +974-450-7781  
Email: terna@ternaqatar.com



Date: 31<sup>st</sup> December 2009

**POWER OF ATTORNEY**

Known by us all present that we M/s. Terna Qatar LLC. P.O. Box No: 47310 - Doha - Qatar hereby appoints M/s. Prosearch Recruitment Consultants, City Heart (13<sup>th</sup> Floor), Suite 7, 67, Naya Paltan, Dhaka - 1000, Bangladesh, Approved by the Government of Bangladesh, Ministry of Labour, Dhaka, vide Registration No.1027 valid up to 31.12.2009 (Under renewal), to be our non-exclusive true and lawful recruiting agent for Bengali workers on our behalf as per the demand letter issued in their favor.

They are empowered to sign all necessary documents and arranging employment contract with the recruited worker as far as the recruitment is concerned and as required by the laws and regulations of Bangladesh, to arrange passports visas and all other necessary documents for passage of the required persons to the work visa.

In witness whereof, we have executed this power of attorney on 31<sup>st</sup> December 2009 and it shall be valid until 30<sup>th</sup> June 2010.

For Terna Qatar LLC

Gregory Psychogios  
Area Manager



# بی کی جلف ذ.م.م BK Gulf LLC



Ref. RT/Perf/mv/10

Date: 24<sup>th</sup> March 2010

M/s. Pro Search Recruitment Consultants  
Suit No.07, 13<sup>th</sup> Floor,  
City Heart, 67 Naya Paltan,  
Dhaka - 1000.  
Bangladesh

## DEMAND LETTER

Dear Sirs,

We request you to recruit the following suitable personnel for our Company from Bangladesh as per the details given below.

No	Category	No of Workers	Basic Salary (AED)	Food Allowance (AED)
1	Electrician	70	728/- per month	150/- per month
2	Plumber	10	728/- per month	150/- per month
3	Duct Erector	10	728/- per month	150/- per month
4	Pipe Filter	10	728/- per month	150/- per month

The following Terms & Conditions shall be included in the contract.

- |                         |                        |
|-------------------------|------------------------|
| 1) Period of Employment | Unlimited              |
| 2) Place of Employment  | United Arab Emirates   |
| 3) Working Hours        | 8 hours per day        |
| 4) Overtime             | As per UAE Labour Laws |
| 5) Accommodation        | Provided               |
| 6) Transportation       | Provided               |
| 7) Food/Food Allowance  | AED 150/- per month    |
| 8) Joining Ticket       | Provided               |
| 9) All other Facilities | As per UAE Labour Laws |

All other terms & conditions shall be in accordance with the UAE Labour Laws.

For and on behalf of  
BK GULF LLC

R. TALWAR  
Finance & Administration Manager



P.O.Box: 10979  
Dubai, U.A.E.

Telephone: +971 4 3601606  
Telex: +971 4 3601603  
Email: bkgulf@emirates.net.ae

ISO 9001 : 2008, ISO 14001 : 2004 & OHSAS 18001 : 2007 Registered.

Business Regd. No. 0040  
Commercial Regn. No. 0040  
[www.bkgulf.com](http://www.bkgulf.com)

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ع.إ.م.د

ل.س.د  
ع.إ.م.د  
[bkgulf@emirates.net.ae](mailto:bkgulf@emirates.net.ae)



Ref No :RT/Per/rrm/10

Date: 24<sup>TH</sup> MARCH 2010

POWER OF ATTORNEY

KNOWN ALL MEN BY THESE PRESENT THAT M/S. BK GULF LLC, P O Box 10079, DUBAI, UAE A COMPANY ORGANISED UNDER THE LAW OF UAE LICENCE NO. 224429 (Photocopy attached) DO HEREBY APPOINT M/S. PRO SEARCH RECRUITMENT CONSULTANTS, SUIT No.7, 13<sup>TH</sup> FLOOR CITY HEART, 87 NAYA PALTAN, DHAKA - 1000, BANGLADESH, APPROVED BY THE GOVERNMENT OF BANGLADESH, MINISTRY OF LABOUR, DHAKA VIDE REGISTRATION NO 1027 TO BE THEIR TRUE LAWFUL ATTORNEY; AND AGENT IN BANGLADESH IN RESPECTS OF HANDLING ALL THE AFFAIRS WITH THE PROTECTOR OF EMIGRANTS, GOVERNMENT OF BANGLADESH AND SIGN ALL REQUIRED DOCUMENTS BY THE SAID OFFICERS IN CONNECTION WITH THE RECRUITMENT OF 100 (ONE HUNDRED) PERSONS AGAINST VISAS AS PER LIST ATTACHED FOR EMPLOYMENT WITH US AND TO ARRANGE ALL MATTERS RELATING THEIR EMIGRATION ETC.

IN WITNESS WHERE OF WE HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS 24<sup>TH</sup> MARCH 2010 IN PRESENCE OF THE SUBSCRIBING WITNESSES.

THIS POWER OF ATTORNEY IS RELATED TO OUR DEMAND LETTER NO. Ref. RT/Per/rrm/10 DATED 24<sup>TH</sup> MARCH 2010 AND ESPECIALLY TO OUR CONDITION OF SUITABILITY OF CANDIDATES MENTIONED WITH DEMAND LETTER AND THIS POWER OF ATTORNEY WILL EXPIRE ON 22<sup>ND</sup> MAY 2010.

For and on behalf of  
BK GULF LLC

R TALWAR  
Finance & Administration Manager



P.O.Box: 10070  
Dubai, U.A.E

Telephone : +971 4 8801600

Telefax : +971 4 8801600

Email: [bkgulf@emirates.net.ae](mailto:bkgulf@emirates.net.ae)

ISO 9001 : 2008, ISO 14001 : 2004 & OHSAS 18001 : 2007 Registered.

Share Capital AED 500,000/- | اجراء رأس المال بقيمة 500,000 درهماً

Commissioner Registration No. 00249

[www.bkgulf.com](http://www.bkgulf.com)

١٠٠٧٥ : متر ٢٤

٦٣٢ : شارع

٢٦٦٩ : مبنى

٢٦٦٨ : فاكس

٢٦٦٧ : تيلفون

[bkgulf@emirates.net.ae](mailto:bkgulf@emirates.net.ae)



الطبقة العليا للمقاولات العامة ذ.م.م.  
**HI-CLASS GEN. CONT. CO. L.L.C.**

Date: 08<sup>th</sup> May 2010

**M/s. Pro Search Recruitment Consultants**

Suit No: 07, 13<sup>th</sup> Floor  
City Heart (13<sup>th</sup> Floor),  
Suit 7, 67 Nayapaltan  
Dhaka -1000, Bangladesh

**DEMAND LETTER**

Dear Sir,

We, M/s. M/s. Hi-Class General Contracting LLC, P.O Box 41226, Abu Dhabi, UAE, organized under the law of government of United Arab Emirates, do hereby appoint you to be our lawful attorney and agent for handling of the respective affairs of recruitment of our manpower requirements from Bangladesh.

SN	CATEGORY	QTY	SALARY + ALLOWANCE
1	Aluminium Fabricator	5	AED 600 + Food + Accommodation + OT
2	Aluminium Installation Technician	10	AED 550 + Food + Accommodation + OT
3	Helper (Aluminium glazing works)	15	AED 450 + Food + Accommodation + OT
4	Argon Welders	5	AED 650 + Food + Accommodation + OT
5	Aluminium Grill Fabricator	10	AED 600 + Food + Accommodation + OT
6	Aluminium Fitter	10	AED 600 + Food + Accommodation + OT
7	Pattern Maker	2	AED 750 + Food + Accommodation + OT
8	Sand Casting Moulders	4	AED 600 + Food + Accommodation + OT
9	Sand Casting Technicians	4	AED 600 + Food + Accommodation + OT
10	Sand Casting Assistants	15	AED 500 + Food + Accommodation + OT
11	Electricians	10	AED 600 + Food + Accommodation + OT
12	Plumbers	10	AED 600 + Food + Accommodation + OT
13	A/C Technicians	10	AED 600 + Food + Accommodation + OT
14	A/C Duct Fabricators	5	AED 600 + Food + Accommodation + OT
15	A/C Duct Insulators	5	AED 600 + Food + Accommodation + OT
16	MEP Helpers	20	AED 450 + Food + Accommodation + OT
17	Structural Steel Fabricators	10	AED 600 + Food + Accommodation + OT
18	Welder	10	AED 600 + Food + Accommodation + OT
19	Erectors / Riggers	20	AED 550 + Food + Accommodation + OT

م.س.ب. ٤١٢٢٦، أبوظبي - ا.ع.م. - تلفون: +٩٧١ ٢ ٦٤٤٣٧٤٧، فاكس: +٩٧١ ٢ ٦٤٥١٥٥١  
P.O. Box : 41226, Abu Dhabi - U.A.E. Tel. : +971 2 6443747, Fax : +971 2 6451551



الطبقة العليا للمقاولات العامة ذ.م.م.  
**HI-CLASS GEN. CONT. CO. L.L.C.**

20	Steel Painters	5	AED 600 + Food + Accommodation + OT
21	Grinders	10	AED 550 + Food + Accommodation + OT
22	Filters	10	AED 600 + Food + Accommodation + OT
23	Helpers	15	AED 450 + Food + Accommodation + OT
24	Stainless Steel Fabricators	5	AED 750 + Food + Accommodation + OT
25	Stainless Steel Technicians	10	AED 600 + Food + Accommodation + OT
26	Stainless Steel Welders	5	AED 700 + Food + Accommodation + OT

**Terms & Conditions:**

Contract Period : 03 years  
Accommodation : Provide by the company  
Medical / Insurance : Provide by the company  
Working Hours : 08 Hours per day  
Overtime : Provide as & when required  
Local transportation : Provide by the company  
Probationary Period : 06 months from the date of joining  
All Other benefits : As per UAE Labour Law

Your kind co-operation on the above matter will be greatly appreciated.

Thanks & Best Regards

For Hi-Class General Contracting LLC

  
Sudheendra Lal  
Manager (Human Resources)  
HI-CLASS GEN. CONT. CO. L.L.C.



الطبقة العليا للمقاولات العامة ذ.م.م.  
**HI-CLASS GEN. CONT. CO. L.L.C.**

Date: 08/05/2010

### **POWER OF ATTORNEY**

Known all men by these presents that M/s. **Hi- Class General Contracting LLC**, P.O Box 41226, Abudhabi , UAE Tel No: 02 6443747 do hereby appoints M/s. **Pro search Recruitment Consultant**, Suit 7, City Heart, Nayapaltan, Dhaka 1000, Bangladesh, to be our true and lawful attorney agent in Bangladesh in respect of handling all affairs regarding passport, Deposit or Securities, registration fee etc. with the protector of immigrants, Govt. of Bangladesh and sign all documents except the individual work agreements contracts required by the office in connection with the recruitment of persons for services with our company as per U A E Labor law.

For **HI-CALSS GEENRAL CONTRACTING L L C**





Global Interior Solutions

دبيا للديكور الداخلي (ش.ذ.م.م)  
**DEPA INTERIORS L.L.C.**

**DEMAND LETTER**

Date : 28 October 2010

ProSearch Recruitment Consultants  
License No: RL-1027  
City Heart, 13<sup>th</sup> Floor, Suite - 7  
Nayapatan, Dhaka - 1000  
Bangladesh.

Date :	10-11-10
Serial No:	91
Received:	04-11-10
Labour:	Dubai
Bangladesh:	

Receiving Date : 04-11-10  
Delivery Date : 10-11-10

Dear Sirs,

We, Depa Interiors L.L.C, P.O. Box: 56338, Dubai, UAE, a company organized under the law of United Arab Emirates do hereby appoint M/S ProSearch Recruitment Consultants to be our lawful attorney and agent in Bangladesh for handling the respective affairs of recruitment and dispatching the following categories:

S.N.	Category	No. of Workers	Basic Salary (AED per month)
1	Furniture Carpenter	30	800 - 850
2	Furniture Spray Painter/Polisher	10	700 - 800
2	Helper	40	650 - 700
Total		80	

The following Terms & Conditions shall be included in the contract:

- 1) Period of Employment : 3 years
- 2) Place of Employment : Dubai, U.A.E.
- 3) Probationary Period : 180 Days
- 4) Working Hours (Normal) : 8 hrs a day / 6 days a week
- 5) Accommodation : Provided by Company
- 6) Transportation : Provided by Company
- 7) Medical : Provided by Company
- 8) Food : Not Provided by Company
- 9) Air Ticket : Provided by Company after completion of 24 months continuous service

All other terms & conditions shall be in accordance with the U.A.E. Labour Laws.

Yours faithfully,

for Depa Interiors L.L.C.

Sherif Fadi  
Regional Governmental Affairs Manager



**ATTESTED**



10 NOV 2010

Masreen Jahan  
First Secretary (Labour)  
Consulate General of Bangladesh  
Dubai, U.A.E.



Global Interior Solutions

دبيا للديكور الداخلي (ش.ذ.م.م)  
**DEPA INTERIORS L.L.C.**

DATE : 28 October 2010

**POWER OF ATTORNEY**

KNOWN ALL MEN BY THESE PRESENT THAT DEPA INTERIORS LLC, 16F AL REEM TOWER, AL MAKTOUN STREET, DEIRA, P.O. BOX: 56338, DUBAI, U.A.E. A COMPANY ORGANISED UNDER THE LAW OF UNITED ARAB EMIRATES DO HEREBY APPOINT M/S PROSEARCH RECRUITMENT CONSULTANTS, CITY HEART, 13<sup>TH</sup> FLOOR, SUITE-7, NAYAPALTAN, DHAKA - 1000, BANGLADESH, APPROVED BY THE GOVERNMENT OF BANGLADESH, MINISTRY OF LABOUR DHAKA, VIDE LICENSE NO. RL-1027, TO BE THEIR TRUE LAWFUL ATTORNEY; AND AGENT IN BANGLADESH IN RESPECTS OF HANDLING ALL THE AFFAIRS WITH THE PROTECTOR OF EMIGRANTS, GOVERNMENT OF BANGLADESH AND SIGN ALL REQUIRED DOCUMENTS BY THE SAID OFFICERS IN CONNECTION WITH THE RECRUITMENT OF SAID PERSONS AS PER DEMAND LETTER AGAINST VISAS AS PER LIST ATTACHED FOR EMPLOYMENT WITH US AND TO ARRANGE ALL MATTERS RELATING THEIR EMIGRATION ETC.

IN WITNESS WHERE OF WE HAVE EXECUTED THIS POWER OF ATTORNEY ON 28 OCTOBER 2010 IN PRESENCE OF SUBSCRIBING WITNESSES.

THIS POWER OF ATTORNEY IS RELATED TO OUR DEMAND LETTER DATED 28 OCTOBER 2010 AND ESPECIALLY TO OUR CONDITION OF SUITABILITY OF CANDIDATES MENTIONED IN DEMAND LETTER.



DEPA Interiors LLC

P.O.Box: 56338 Al Reem Tower, 16th Floor, Al Maktoum Street, Dubai, United Arab Emirates Tel: +971 4 259 5000, Fax: +971 4 254 5221, Web: www.depa.com

# Carillion Alawi LLC

P.O. Box 1438 Ruwi,  
Postal Code 112,  
Sultanate of Oman  
Tel: 24616111, Fax: 24590893  
Email: info@carillionalawi.com  
CR No. 1/08348/1



# كاريليون علوي ش.م.م

من.ب: ٤٣٦ روي،  
الرمز البريدي: ١١٢  
سلطنة عمان.  
تلفون: ٩٦٧٦٦٦٦٦٦٦٦٦ ، ملک: ٩٦٨٦٠٨٩٣  
بريد الكتروني: info@carillionalawi.com  
عنوان: ١/٠٨٣٤٨/١

## DEMAND LETTER

Ref: CALLC/HR/14/0811

Date: 08<sup>th</sup> July, 2014

M/s. Prosearch Recruitment Consultants,  
City Heart (13<sup>th</sup> Floor), Suite 7,  
67, Naya Paltan, Dhaka – 1000,  
Bangladesh  
Dear Sir,

### Re: Demand Letter - Job Order

This is to request you to kindly recruit & select the following suitable personnel from Bangladesh, for our Company as classified on the basis of the employment benefits indicated below:-

S.No.	Category	Quantity	Salary
01	Mason	400	60/-

- |                               |  |
|-------------------------------|--|
| 1. Period of Employment:      | 2 Years  |
| 2. Place of Employment:       | Anywhere in Oman                               |
| 3. Probationary period:       | 3 Months                                       |
| 4. Working Hours / Work week: | 9 Hours ( 6 days a week )                      |
| 5. Accommodation:             | Provided by the employer as per company policy |
| 6. Transportation:            | Provided by the employer as per company policy |
| Food / Food Allowance:        | Provided by the employer as per company policy |
| 7. Overtime:                  | Eligible as per company policy                 |
| 8. Joining Ticket:            | Provided by the employer as per company policy |
| 9. Medical:                   | Provided by the employer as per company policy |
| 10. All other Facilities:     | As per Oman. Labor law                         |

Looking forward for your cooperation and prompt action in this matter.

Thanks & Regards

For Carillion Alawi LLC

Abdullah Sarhan Al Alawi  
Business Development Manager



An Associated Undertaking of Carillion plc of the UK

# Carillion Alawi LLC

PO Box 1436 Ruwi,  
Postal Code 112,  
Sultanate of Oman  
Tel: 24616111, Fax: 24590893  
Email: info@carillionalawi.com  
CR No. 1/0B346/1



# كاريليون علوي ش.م.م

عنوان: ١٤٣٦ رووي  
الرمز البريدي: ١١٢  
سلطنة عمان  
טלפון: +٩٦٧٨٦٦٦٦٦٦٦, פקס: +٩٦٧٨٦٦٦٦٦٦  
بريد الكتروني: info@carillionalawi.com  
מספר מס' רשות: 1/0B346/1

Ref: CALLC/HR/14/0811

08<sup>th</sup> July 2014

## POWER OF ATTORNEY

Know all men by these present that M/S. Carillion Alawi Contracting LLC, P. O. Box no. 1436, P. Code 112, Sultanate of Oman, a company organized under the law of Sultanate of Oman, do hereby appoint **M/s. Prosearch Recruitment Consultants, City Heart (13<sup>th</sup> Floor), Suite 7, 67, Naya Paltan, Dhaka – 1000, Bangladesh.**, approved by the government of Bangladesh, Ministry of Labour, Dhaka vide registration no. 1027 (photocopy attached) to be their true lawful attorney, and agent in Bangladesh in respects of handling all the affairs with the protector of emigrants, government of Bangladesh and sign all required documents by the said officers in connection with the recruitment of said persons against visas as per the demand letter Ref. no. CALLC/HR/14/0811, 08<sup>th</sup> July, 2014 for employment with us and to arrange all matters relating their emigration etc.

In witness whereof we have executed this power of attorney on this 08<sup>th</sup> July, 2014 in presence of the subscribing witnesses.

This power of attorney is related to our demand letter no. Ref : CALLC/HR/14/0811, 08<sup>th</sup> July, 2014 and especially to our condition of suitability of candidates mentioned with demand letter and this power of attorney will expire on 08<sup>th</sup> July, 2015.

For and on behalf of  
Carillion Alawi LLC  
  
Abdullah Sarhan Al Alawi  
Business Development Manager



An Associated Undertaking of Carillion plc of the UK

C.R. 26375  
Capital QR. 388,000  
Tel. : (+974) 44721148  
44721847  
44721849  
44721875  
Fax : (+974) 44722680  
Email: qss@binarbaid.com  
bat@qatar.net.qa  
Website: www.binarbaid.com  
P. O. Box 60072  
AL KUION - QATAR



قطر للخدمات الأمنية  
Qatar Security Services WLL

Ref: QSS/MA/201401

سريل: ٢٦٣٧٥ :  
رأس المال: QR. 388,000 :  
تلفون: (+974) 44721148 :  
٤٤٧٢١٨٤٧ :  
٤٤٧٢١٨٤٩ :  
٤٤٧٢١٨٧٥ :  
الfax: (+974) 44722680 :  
البريد الإلكتروني: qss@binarbaid.com :  
bat@qatar.net.qa :  
الموقع الإلكتروني: www.binarbaid.com :  
عن: ٦٠٠٧٢ - الدوحة - قطر

Date: 08/06/2014

M/s. Prosearch Recruitment Consultants,  
City Heart (13<sup>th</sup> Floor), Suite 7,  
67, NayaPaltan, Dhaka – 1000,  
Bangladesh

Dear Sir,

Re: Demand Letter - Job Order

This is to request you to kindly recruit & select the following suitable personnel from Bangladesh, for our Company as classified on the basis of the employment benefits indicated below:-

S.No.	Category	Quantity	Salary
01	Security Guard	100	900/-

1. The duration of the contract shall be two years.
2. Place Of Employment: QATAR
3. Accommodation: Free Accommodation provided by the Company
4. Transportation: Provided by the Company
5. Food: No Food (Food at the cost of the worker)
6. Air Ticket: Air Ticket to home Country will be provided by the Company after Completion of 2 years.
7. The working hours shall be eight hours in a day with weekly one day off.
8. Leave benefits, overtime allowance, occupational safety, social security provisions, including compensation for injury, death and settlement of disputes and any other matters not listed in this demand letter shall be governed under the QATAR laws.

F/L QATAR SECURITY SERVICES

AL KHAMI AL SHAHWANI  
MANAGING DIRECTOR



A Bin Arbaid Group Company



أحدى شركات مجموعة بن عرب

AN ISO 9001:2008, ISO 14001:2004 & OHSAS 18001:2007 Certified Company

C.R. : 26375  
Capital: QR. 386,000  
Tel. : (+974) 44721148  
44721847  
44721849  
44721875  
Fax. : (+974) 44722600  
Email: qss@binarbaid.com  
hat@qatar.net.qa  
Website: www.binarbaid.com  
P.O. Box 60072  
AL KHOR - QATAR



بن داود ٢٦٣٧٥  
رأس المال ٣٨٦,٠٠٠QR.  
تلفون (٩٧٤) ٤٤٧٢١١٤٨  
٤٤٧٢١٨٤٧  
٤٤٧٢١٨٤٩  
٤٤٧٢١٨٧٥  
فاكس (+٩٧٤) ٤٤٧٢٢٦٠٠  
البريد الإلكتروني qss@binarbaid.com  
bsf@qatar.net.qa  
الموقع الإلكتروني www.binarbaid.com  
ص.ب: ٦٠٠٧٢ - الدبور - قطر

Ref: QSS/MA/201401

Date: 08/06/2014

### POWER OF ATTORNEY

Know all men by these present that M/S. Qatar Security Services, P.O. Box no. 60072, QATAR, a company organized under the law of QATAR registration no. 26375 (photocopy attached) do hereby appoint M/s. Prosearch Recruitment Consultants, City Heart (13<sup>th</sup> Floor), Suite 7, 67, NayaPaltan, Dhaka - 1000, Bangladesh, approved by the government of Bangladesh, Ministry of Labour, Dhaka vide registration no. 1027 to be their true lawful attorney, and agent in Bangladesh in respects of handling all the affairs with the protector of emigrants, government of Bangladesh and sign all required documents by the said officers in connection with the recruitment of said persons against visas as per the demand letter Ref. no. QSS/MA/201401 dated, 08-jun-2014, for employment with us and to arrange all matters relating their emigration etc.

In witness whereof we have executed this power of attorney on this 08-jun-2014 in presence of the subscribing witnesses.

This power of attorney is related to our demand letter Ref. no. QSS/MA/201401 dated, 08-jun-2014, and especially to our condition of suitability of candidates mentioned with demand letter and this power of attorney will expire on 07-jun-2015.

For and on behalf of QATAR SECURITY SERVICES



A Rin Arbaai Group Company



أحدى شركات مجموعة بن عرب

AN ISO 9001:2008/ISO 14001:2004 & OHSAS 18001:2007 Certified Company



شركة الشكسي لخدمات الهندسة ش.م.م  
SHAKSY ENGINEERING SERVICES LLC

DEMAND LETTER

Date : 22.04.2014

ProSearch Recruitment Consultants

License No: RL 1027

City Heart, 13<sup>th</sup> Floor, Suite – 7

Nayapaltan, Dhaka - 1000

Bangladesh.

Dear Sirs,

We, Shaksy Engineering Services LLC, a company organized under the law of Sultanate of Oman do hereby appoint M/S Prosearch Recruitment Consultants to be our lawful attorney and agent in Bangladesh for handling the respective affairs of recruitment and dispatching the following categories:

S.N.	Category	No. of Workers	Basic Salary (OMR per month)
1	Carpenter	100	RO 60
2	Mason	50	RO 60
3	Steel-Fixer	100	RO 60
4	Construction Field Helper	50	RO 50
<b>Total</b>			

The following Terms & Conditions shall be included in the contract. 0

- 1) Period of Employment : 2 years
- 2) Place of Employment : Oman
- 3) Probationary Period : 180 Days
- 4) Working Hours (Normal) : 8 hrs a day / 6 days a week
- 5) Accommodation : Provided by Company
- 6) Transportation : Provided by Company
- 7) Medical : Provided by Company
- 8) Food : Provided by Company

All other terms & conditions shall be in accordance with the Oman Labour Laws.

Yours faithfully,

For Shaksy Engineering Services LLC





# شركة الشكسي للخدمات الهندسية ش.م.م SHAKSY ENGINEERING SERVICES LLC

DATE : 22 April, 2014

## POWER OF ATTORNEY

KNOWN ALL MEN BY THESE PRESENT THAT SHAKSY ENGINEERING SERVICES LLC P.O. BOX : 572, PC122, MUSCAT, SULTANATE OF OMAN, A COMPANY ORGANISED UNDER THE LAW OF UNITED ARAB EMIRATES DO HEREBY APPOINT M/S PROSEARCH RECRUITMENT CONSULTANTS, CITY HEART, 13<sup>TH</sup> FLOOR, SUITE-7, NAYAPALTAN, DHAKA - 1000, BANGLADESH, APPROVED BY THE GOVERNMENT OF BANGLADESH, MINISTRY OF LABOUR DHAKA, VIDE LICENSE NO. RL-1027, TO BE THEIR TRUE LAWFUL ATTORNEY; AND AGENT IN BANGLADESH IN RESPECTS OF HANDLING ALL THE AFFAIRS WITH THE PROTECTOR OF EMIGRANTS, GOVERNMENT OF BANGLADESH AND SIGN ALL REQUIRED DOCUMENTS BY THE SAID OFFICERS IN CONNECTION WITH THE RECRUITMENT OF SAID PERSONS AS PER DEMAND LETTER AGAINST VISAS AS PER LIST ATTACHED FOR EMPLOYMENT WITH US AND TO ARRANGE ALL MATTERS RELATING THEIR EMIGRATION ETC.

IN WITNESS WHERE OF WE HAVE EXECUTED THIS POWER OF ATTORNEY ON 22 April, 2014, IN PRESENCE OF SUBSCRIBING WITNESSES.

THIS POWER OF ATTORNEY IS RELATED TO OUR DEMAND LETTER DATED 22 April 2014 AND ESPECIALLY TO OUR CONDITION OF SUITABILITY OF CANDIDATES MENTIONED IN DEMAND LETTER.

for Shaksy Engineering Services LLC

Said Salaam Al Shaansi  
CEO



**CONSPER**

**كونسبل قطر ل.م.م**  
**Electrical, Mechanical and Building Services Contractors**

Ref: CON/QA/ADM/DL/19829

Date : 01<sup>st</sup> November 2014

M/s. Prosearch Recruitment Consultants,  
 City Heart (13<sup>th</sup> Floor), Suite 7,  
 67, Naya Paltan, Dhaka – 1000,  
 Bangladesh

Dear Sir,

**Re: Demand Letter - Job Order**

This is to request you to kindly recruit & select the following suitable personnel from Bangladesh, for our Company as classified on the basis of the employment benefits indicated below:-

S.No.	Category	Quantity	Salary (Qar)
01	Electrician	70	600/- to 900/-
02	Cleaner	10	500/- to 550/-
03	Kitchen Boy	7	500/- to 550/-
04	Waiter	3	500/- to 550/-
05	Duct Erectors / fabricators	50	600/- to 800/-
06	Insulator	50	600/- to 800/-
07	Helper	50	500/- to 550/-
<b>Total</b>		<b>240</b>	

- |                              |   |                         |
|------------------------------|---|-------------------------|
| 1. Period of Employment      | : | 2 Years Renewable       |
| 2. Place of Employment       | : | Qatar                   |
| 3. Probationary period       | : | 6 Months                |
| 4. Working Hours / Work week | : | 08 (Eight) Hours Daily  |
| 5. Accommodation             | : | Provided By the Company |
| 6. Transportation            | : | Provided By the Company |
| 7. Food / Food Allowance     | : | Provided By the Company |
| 8. Overtime                  | : | As Per Qatar Labour Law |
| 9. Joining Ticket:           | : | Provided By the Company |
| 10. Medical                  | : | As Per Qatar Labour Law |
| 11. All other Facilities:    | : | As Per Qatar Labour Law |

Thanking You,

Yours FAITHFULLY  
 For Consper Qatar W.L.L

**Andreas Antoniades**  
**Project Manager**



Doha, Qatar : P.O.Box 23100, Tel : +974-44885190/44884127 Fax : +974-44876012 +974-44885191/44884125 +974-44885192/44884126  
 Abu Dhabi, UAE : P.O.Box 7540, Tel : +971-2-4489070, Fax : +971-2-4483652 +971-2-4483653 +971-2-4483654  
 Dubai, UAE : P.O.Box 10041, Tel : +971-4-3263331, Fax : +971-4-3263332 +971-4-3263333 +971-4-3263334  
 Sharjah, UAE : P.O.Box 6286, Tel : +971-6-6284228, Fax : +971-6-6284227 +971-6-6284226 +971-6-6284225  
 E-mail : consper2@qatar.net.qa, anppp@emirates.net.ae  
 consper2@qatar.net.qa, anppp@emirates.net.ae

**CONSPER**

**كونسل قطر ل.ل.**  
Electrical, Mechanical and Building Services Contractors

Ref: CON/QA/ADM/PA/19830

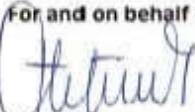
01<sup>st</sup> November 2014**POWER OF ATTORNEY**

Know all men by these present that M/S. Consper Qatar W.L.L, Post Box No. 23100, Doha, State of Qatar, a company organized under the law of Qatar registration No. 22818 (photocopy attached) do hereby appoint M/s. Prosearch Recruitment Consultants, City Heart (13<sup>th</sup> Floor), Suite 7, 67, Naya Paltan, Dhaka – 1000, Bangladesh, approved by the government of Bangladesh, Ministry of Labour, Dhaka vide registration no. 1027 to be their true lawful attorney, and agent in Bangladesh in respects of handling all the affairs with the protector of emigrants, government of Bangladesh and sign all required documents by the said officers in connection with the recruitment of said persons against visas as per the demand letter Ref. No. CON/QA/ADM/DL/19829 dated 01<sup>st</sup> November 2014, for employment with us and to arrange all matters relating their emigration etc.

In witness whereof we have executed this power of attorney on this 01<sup>st</sup> November 2014 in presence of the subscribing witnesses.

This power of attorney is related to our demand letter no. Ref. CON/QA/ADM/DL/19829 dated 01<sup>st</sup> November 2014, and especially to our condition of suitability of candidates mentioned with demand letter and this power of attorney will expire on 01<sup>st</sup> November 2015.

For and on behalf of Consper Qatar W.L.L

  
Andreas Antoniades  
Project Manager

Doha, Qatar	P.O Box: 23100, Tel: +974-4488190/4488422, Fax: +974-44876012	+974-44893117	+974-44811774/4488154	الدوحة - قطر - العنوان: بـ ٢٣١٠٠ - تلفون: +٩٧٤٤٤٨٨١٩٠/٤٤٨٨٤٢٢ - فاكس: +٩٧٤٤٤٨٧٦٥٠١٢
Abu Dhabi, UAE	P.O Box: 7549, Tel: +971-2-4463670,	Fax: +971-2-4463652	+971-2-4463647	الإمارات - عجمان - العنوان: بـ ٧٥٤٩ - تلفون: +٩٧١٢٤٤٦٣٦٧٠ - فاكس: +٩٧١٢٤٤٦٣٦٥٢
Dubai, UAE	P.O Box: 10041, Tel: +971-4-3269301	Fax: +971-4-3269302	+971-4-3269997	الإمارات - دبي - العنوان: بـ ١٠٠٤١ - تلفون: +٩٧١٤٣٢٦٩٣٠١ - فاكس: +٩٧١٤٣٢٦٩٣٠٢
Sharjah, UAE	P.O Box: 5286, Tel: +971-6-5284228,	Fax: +971-6-5284227	+971-6-5284228	الشارقة - الإمارات - العنوان: بـ ٥٢٨٦ - تلفون: +٩٧١٦٥٢٨٤٢٢٨ - فاكس: +٩٧١٦٥٢٨٤٢٢٧
E-mail:	consper2@qatar.net.qa, unppp@emirates.net.ae			عنوان البريد الإلكتروني: consper2@qatar.net.qa, unppp@emirates.net.ae



CONTRACTING & MAINTENANCE Co. W.L.L  
CIVIL, ELECTRICAL & MECHANICAL CONTRACTORS

شركة  
أرادوس للمقاولات والصيانة ذ.م.م

**DEMAND LETTER**

Date: 03.09.2014  
Ref: ACM/HR/422/14

email/demandletter/23-10-19-17  
date: 23-10-19-17

To,

M/s. Prosearch Recruitment Consultant  
City Heart (13<sup>th</sup> Floor), Suite 7,  
67, Naya Paltan, Dhaka - 1000,  
Bangladesh

Dear Sir,

**Re: Demand Letter - Job Order**

This is to request you to kindly recruit & select the following suitable personnel from Bangladesh, for our Company as classified on the basis of the employment benefits indicated below:-

S. No.	Category	Quantity	Salary in BD.
01	LABOUR	400	75/-
02.	CARPENTER	100	100/-
03.	MASON	100	100/-
04.	STEEL FIXER	100	100/-
05.	SHUTTERING CARPENTER	100	100/-
			Total: 800/-

1. Period of Employment: 02 Years Contract.
2. Place of Employment: Anywhere in Kingdom of Bahrain.
3. Probationary period: 03 Months from the Date of Arrival.
4. Working Hours / Work week: 8 Hours a Day / 6 Days a Week.
5. Accommodation: Free Sharing Accommodation Provided by the Company.
6. Transportation: Provided By to Accommodation to Workplace Vice versa.
7. Food / Food Allowance: No Food. Food at the Cost of Worker.
8. Overtime: As per Bahrain Labour law.
9. Joining Ticket: By Applicant. Air Ticket to Home Country will be provided by the Company after completion of 02 Years.
10. Medical: As per Bahrain Labour Law.
11. All other Facilities: As per the Labour Law of Kingdom of Bahrain.

For and on Behalf of M/s. Aradous Contracting & Maintenance Co. W.L.L.

Sh. Mohd. Abdul Rahman Al Khalifa  
Chairman



سند تفاصي رقم 1134994

تصانيف غرفة تجارة وصناعة البحرين على صحة توقيع عضو  
الغرفة المرفق مسبباً سبلاكتها دون أي مسؤولية عن الغرفة.  
The Bahrain Chamber of Commerce & Industry  
authenticates the validity of chamber's member  
signature as per BCCI records, without bearing  
any liability.

البحرين في : 29/09/2014



شركة  
أرادوس للمقاولات والصيانة ذ.م.م

Exm / powerofa110007/29-10-19-17

Date: 23-10-19-17

K  
POWER OF ATTORNEY  
ATTESTED  
S. S.

Date: 03.09.2014  
Place: Bangladesh



Know all men by these present that M/s. Aradous Contracting & Maintenance Co. W.L.L. Box 2807, Manama, Kingdom of Bahrain, a company organized under the law of Kingdom of Bahrain, Registration No. 69183-1 do hereby appoint M/s. Prosearch Recruitment Consultants, City Heart (13<sup>th</sup> Floor), Suite 7, 67, Naya Paltan, Dhaka - 1000, Bangladesh, approved by the government of Bangladesh, Ministry of Labour, Dhaka vide registration no. 1027 to be their true lawful attorney, and agent in Bangladesh in respects of handling all the affairs with the protector of emigrants, government of Bangladesh and sign all required documents by the said officers in connection with the recruitment of said persons against visas as per the demand letter Ref. No: ACM/IIR/422/14. for employment with us and to arrange all matters relating their emigration etc.

In witness whereof we have executed this power of attorney on this 27-August-2014 in presence of the subscribing witnesses.

This power of attorney is related to our demand letter Ref. No: ACM/HR/422/14, Dated 03-September-2014, and especially to our condition of suitability of candidates mentioned with demand letter and this power of attorney will expire on 02-September-2015.

For and on Behalf of M/s. Aradous Contracting & Maintenance Co. W.L.L.

Sh. Mohd. Abdul Rahman Al Khalifa  
Chairman



سند قرض رفاه 3  
1134994

تصديق هيئة تجارة وصناعة بمن على صحة توقيع العضو  
الدالة تبرير سجلاته دون دليل مدعى على تزوير  
The Bahrain Chamber of Commerce & Industry  
authenticate the validity of chamber's member  
signature as per RCCI records, without bearing  
any liability

العنوان في : 29/09/2014

مملكة  
Bahrain

Ref: CON/QA/ADM/DL/24203

Date : 23<sup>rd</sup> March 2016

M/s. Prosearch Recruitment Consultants,  
City Heart (13<sup>th</sup> Floor), Suite 7,  
67, Naya Paltan, Dhaka – 1000,  
Bangladesh

Dear Sir,

**Re: Demand Letter - Job Order**

This is to request you to kindly recruit & select the following suitable personnel from Bangladesh, for our Company as classified on the basis of the employment benefits indicated below:-

S.No.	Category	Quantity	Salary (Qar)
01	Electric Technician	6	600/- to 900/-
02	Pipe Fitter	116	600/- to 800/-
03	Plumber	91	600/- to 800/-
<b>Total</b>		<b>213</b>	

1. Period of Employment : 2 Years Renewable
2. Place of Employment : Qatar
3. Probationary period : 6 Months
4. Working Hours / Work week : 08 (Eight) Hours Daily
5. Accommodation : Provided By the Company
6. Transportation : Provided By the Company
7. Food / Food Allowance : Provided By the Company
8. Overtime : As Per Qatar Labour Law
9. Joining Ticket: Provided By the Company
10. Medical : As Per Qatar Labour Law
11. All other Facilities: As Per Qatar Labour Law

Thanking You,

Yours FAITHFULLY  
For Consper Qatar W.L.L

**Andreas Antoniades**  
**Area Manager**



Ref : CON/QA/ADM/PA/24204

23<sup>rd</sup> March 2016**POWER OF ATTORNEY**

Know all men by these present that M/S. Conspeal Qatar W.L.L, Post Box No. 23100, Doha, State of Qatar, a company organized under the law of *Qatar* registration No. 22818 (photocopy attached) do hereby appoint **M/s. Prosearch Recruitment Consultants, City Heart (13<sup>th</sup> Floor), Suite 7, 67, Naya Paltan, Dhaka – 1000, Bangladesh**, approved by the government of Bangladesh, Ministry of Labour, Dhaka vide registration no. 1027 to be their true lawful attorney, and agent in Bangladesh in respects of handling all the affairs with the protector of emigrants, government of Bangladesh and sign all required documents by the said officers in connection with the recruitment of said persons against visas as per the demand letter Ref. No. CON/QA/ADM/DL/24203 dated 23<sup>rd</sup> March 2016, for employment with us and to arrange all matters relating their emigration etc.

In witness whereof we have executed this power of attorney on this 23<sup>rd</sup> March 2016 in presence of the subscribing witnesses.

This power of attorney is related to our demand letter No. Ref. No. CON/QA/ADM/DL/24203 dated 23<sup>rd</sup> March 2016, and especially to our condition of suitability of candidates mentioned with demand letter and this power of attorney will expire on **23<sup>rd</sup> March 2017**.

For and on behalf of Conspeal Qatar W.L.L

Andreas Antoniades  
Area Manager





# اتحاد الهندسة الإنشائية (يونك)

UNITED ENGINEERING CONST. (UNEC)



## DEMAND LETTER

## خطاب طلب

M/S. Prosearch Recruitment Consultants. RL-1027  
Dhaka, Bangladesh.

السادة/ بروسرس ريفرومنت كنسليتس ار ال 1027,  
دكا - بنغلاديش

Please arrange to recruit the following personnel on  
the terms & conditions given below against the  
block

نرجو التكرم بارسال المستقدمين حسب الشورط  
المواصفات الآتية وبموجب تأشيرة رقم

Visa No. 1301341534 Date of Issue 1438/03/08

1438/03/08 تاريخ الإصدار 1301341534

Category	Qty	Salary	الراتب	العدد	المهنة
Plumber	20	900SR	900ر.س	20	سباك
Building Carpenter	20	900SR	900ر.س	20	نجار مبني
Building Painter	10	900SR	900ر.س	10	دهان مبني
Total : 50 Only					المجموع
					50 فقط

### Terms & Conditions

Medical, Accommodation	: Free
Transportation	: Free
Food	: Free
Air Passage End of contract	: Provided
Vacation per year	: 60 Days
Working hours per day	: 08 Hours
Period of Contract	: 02 Years

All other terms & conditions as per Saudi Labour  
Laws

Thanking You

### الشروط والمواصفات

العلاج, السكن : مجانا  
المواصلات : مجانا  
ال الطعام : مجانا  
تذاكر السفر عند نهاية العقد : مقدمة  
الإجازة السنوية : 60 يوما  
ساعات العمل في اليوم : 8 ساعات  
مدة العقد : سنتان  
وجميع الشروط الأخرى وفقاً لقوانين العمل في المملكة العربية السعودية.

ولكم جزيل الشكر  
صاحبها :





# اتحاد الهندسة الإنشائية (يونك)

UNITED ENGINEERING CONST. (UNEC)

21/02/1207

21/02/1207

## وكالة شرعية خاصة

### POWER OF ATTORNEY

M/S. Prosearch Recruitment Consultants.

RL-1027

Dhaka, Bangladesh

Hereby appointed by us to be our authorized agent in respect of handling of all matters concerning recruitment completion of emigration formalities including deposit of security, registration fee etc.

With the protector of recruiting Government of Bangladesh and signing all necessary documents required by the said authority and to arrange the passports, passage etc.

This power of attorney is valid for the recruitment of Plumber (20), Carpenter (20), Painter (10) from Bangladesh against visa Number 1301341534 Date: 1438/03/08

السادة/ بروسارس ريقرومنت كنسلتس ار ال 1027  
دكا - بنغلاديش

لقد اخترنا ان يكون وكيلنا الشرعي المفوض الشرعي لنا للقيام بجميع الامور الخاصة بالاستقدام و انهاء اجراءات الهجرة بما فيها ايداع التامين و مصاريف التسجيل..... الخ.

مع اتمام اجراءات الاستقدام لدى حكومة بنجلاديش و توقيع جميع المستندات الضرورية و المطلوبة لدى السلطات المذكورة لتنظيم جوازات السفر و العبور ..... الخ.

هذا التوكيل صالح لاستقدام عدد (20) سباق (20)  
نجار مباني (10) دهان مباني من بنجلاديش بموجب  
التاشيرة رقم 1301341534 التاريخ: 08/03/1438

The Said M/S. Prosearch Recruitment Consultants is also authorized to make agreement & choose them also sign contracts for this purpose according to the Demand Letter.

Thanking you.

السادة/ بروسارس ريقرومنت كنسلتس مفوضون ايضاً لتعيين و قبول العمال و توقيع العقد نيابة عنا مع العمالة المطلوبة و ذلك تمشياً مع خطاب الطلب.

ولكم جزيل الكسر



United Arab Emirates  
Dubai - P.O. Box 7510  
Tel. : 04-2828242  
Fax : 04-2829929

الامارات العربية المتحدة  
دبي - ص.ب. 7510  
تلفون : ٠٤-٢٨٢٨٢٤٢  
فاكس : ٠٤-٢٨٢٩٩٢٩

Saudi Arabia - Riyadh  
P.O. Box 286763 - Riyadh 11323  
Tel. : 11-4002769  
Fax : 11-4003407

السعودية - الرياض  
ص.ب. ١١٣٢٣ الرياض ٢٨٦٧٦٣  
تلفون : ١١-٤٠٠٢٧٦٩  
فاكس : ١١-٤٠٠٣٤٠٧





Date: 16/11/2017

**DEMAND LETTER**

M/S. Prosearch Recruitment Consultants. RL-1027  
Dhaka, Bangladesh.

Please arrange to recruit the following personnel on  
the terms & conditions given below against the  
block

Visa No1301478089 Date of Issue 16/02/1439

Visa No 1301479632 Date of Issue 18/02/1439

Visa NO 1301484146 Date of Issue 27/02/1439



**خطاب طلب**

السادة/ بروزيرش لاستشارات التوظيف رقم الترخيص  
(أر إل ١٠٢٧)، دكا - بنغلاديش

نرجو التكرم بارسال المستقدمين حسب الشورط  
المواصفات الآتية: وبموجب

التأشيرة رقم : ١٣٠١٤٧٨٠٨٩ ١٤٣٩/٠٢/١٦

التأشيرة رقم : ١٣٠١٤٧٩٦٣٢ ١٤٣٩/٠٢/١٨

التأشيرة رقم : ١٣٠١٤٨٤١٤٦ ١٤٣٩/٠٢/٢٧

<u>Category</u>	<u>Qty</u>	<u>Salary</u>	<u>الراتب</u>	<u>العدد</u>	<u>المهنة</u>
Loading/Unloading Labor	50	800SR	٨٠٠ ريال	٥٠	عامل شحن وتفريغ
Total : 50 Only					مجموع : ٥٠ فقط

**Terms & Conditions**

Medical, Accommodation	: Provided
Transportation	: Provided
Food	: Provided
Air Passage End of contract	: Provided
Vacation every two year	: 42 Days
Working hours per day	: 08 Hours
Period of Contract	: 2Years

All other terms & conditions as per Saudi Labor  
Laws

Thanking You

**الشروط والمواصفات**

العاج, السكن	: مؤمن
المواصلات	: مؤمن
الطعام	: مؤمن
تذاكر السفر نهاية العقد	: مؤمن
الإجازة السنوية	: ٤٢ يوما
ساعات العمل في اليوم	: ساعات
مدة العقد	: سنتين

وجميع الشروط الأخرى طبقاً لقوانين وزارة العمل في  
المملكة العربية السعودية.

ولكم جزيل الشكر

**M/S. GLOBAL BEVERAGE COMPANY**

Sulaiman M. Al Hejji  
Vice President for Human Resources & Administration

شركة المرطبات العالمية  
المقر الرئيسي: مدينة عنيزة  
ص.ب: ٥١٩٦٣ ، عنبره ١٥٠٨  
المملكة العربية السعودية

٢٠١٤٦٩٧٣  
٢٠١٣٣٢٣

٢٠١٧٦٠٠٤٨٢٩  
٢٠١٧٦٠٠٤٨٢٩

www.gbc.sa





Date: ١٦/١١/٢٠١٧



التاريخ ١٦/١١/٢٠١٧

وكالة شرعية خاصة

**POWER OF ATTORNEY**

M/S. Prosearch Recruitment Consultants.  
RL-1027

Dhaka, Bangladesh

Hereby appointed by us to be our authorized agent in respect of handling of all matters concerning recruitment completion of emigration formalities including deposit of security, registration fee etc.

With the protector of recruiting Government of Bangladesh and signing all necessary documents required by the said authority and to arrange the passports, passage etc.

This power of attorney is valid for the recruitment of 50 Loading/Unloading Labors from Bangladesh against Block visa

السادة/ بروزيرتش لاستشارات التوظيف ار ال ١٠٢٧  
دكا - بنغلاديش

بهذا نفوض نحن شركة المرطبات العالمية السادة بروزيرتش لاستشارات التوظيف ،بالقيام بجميع الامور الخاصة بالاستقدام و انهاء اجراءات الهجرة بما فيها ايداع التامين و مصاريف التسجيل..الخ نيابة عننا.

مع اتمام اجراءات الاستقدام لدى حكومة بنجلاديش و توقيع جميع المستندات الضرورية و المطلوبة لدى السلطات المذكورة لتنظيم جوازات السفر و الاذن بالمرور..الخ.

هذا التوكيل صالح لاستقدام عدد (٥٠) عامل شحن وتغريغ من بنجلاديش بموجب التأشيرة:

التأشيرة رقم : ١٣٠١٤٧٨٠٨٩ التاريخ : ١٤٣٩/٠٢/١٦

التأشيرة رقم : ١٣٠١٤٧٩٦٣٢ التاريخ : ١٤٣٩/٠٢/١٨

التأشيرة رقم : ١٣٠١٤٨٤١٤٦ التاريخ : ١٤٣٩/٠٢/٢٢

السادة/ بروزيرتش لاستشارات التوظيف مفوضون ايضاً لتعيين و قبول العمال و توقيع العقد نيابة عننا مع العمالة المطلوبة و ذلك تماشياً مع خطاب الطلب .

ولكم جزيل الشكر

**M/S. GLOBAL BEVERAGE COMPANY**

Sulaiman M. Al Hejji  
Vice President for Human Resources & Administration



شركة المرطبات العالمية  
المقر الرئيسي: مدينة عنيزة  
٥١٩٦١٠٨: عنوانه  
الملكة العربية السعودية

٣٦٤٦٩٤٧: ت  
٣٦٤٦٣٢٣: ف

٢٢٨٠٤٨٢٩: س.ت  
٦٣٠٠٧٦٦٠: غ.ت

[www.gbc.sa](http://www.gbc.sa)





Date: 11/12/2017

### DEMAND LETTER

M/S. Prosearch Recruitment Consultants. RL-1027  
Dhaka, Bangladesh.

Please arrange to recruit the following personnel on  
the terms & conditions given below against the  
block

Visa No1301490473 Date of Issue 08/03/1439

### خطاب طلب

السادة/ بروسارس ريقرومنت كنسليتس ار ال 1027،  
دكا - بنغلاديش

نرجو التكرم بارسال المستقدمين حسب الشورط  
المواصفات الآتية: وبموجب

التأشيره رقم : 1301490473 التاريخ : 1439/03/08

Category	Qty	Salary	الراتب	العدد	المهنة
Loading/Unloading Labor	24	800SR	800SR	24	عامل شحن وتفريغ
Total : 24 Only					مجموع

### Terms & Conditions

Medical, Accommodation : **Provided**  
Transportation : **Provided**  
Food : **Provided**  
Air Passage End of contract : **Provided**  
Vacation every two year : **42 Days**  
Working hours per day : **08 Hours**  
Period of Contract : **2Years**

All other terms & conditions as per Saudi Labor  
Laws

Thanking You

### الشروط والمواصفات

العلاج، السكن : مؤمن  
المواصلات : مؤمن  
ال الطعام : مؤمن  
نذاكر السفر نهاية العقد : 42 يوما  
الاجازة السنوية : 08 ساعات العمل في اليوم  
ساعات العمل في اليوم : سنترن  
مدة العقد : وجميع الشروط الاخرى طبقا لقوانين المملكة العربية  
ال سعودية.

ولكم جزيل الشكر

**M/S. GLOBAL BEVERAGE COMPANY**

Sulaiman M. Al Hejji  
Vice President for Human Resources & Administration



شركة المرطبات العالمية  
المقر الرئيسي: مدينة عنيزة  
ص: ٥٩١١٦٣٢٣، عنبرة  
المملكة العربية السعودية

٣٦٤٦٩٤٧ ت  
٣٦٤٦٣٢٣ ف

٦٠٦٠٦٧٦٦٣ س.ت  
٢٢٨٠٤٨٢٩ غ.

www.gbc.sa



Date: 11/12/2017



التاريخ 2017/12/11

وكالة شرعية خاصة

**POWER OF ATTORNEY**

M/S. Prosearch Recruitment Consultants.

RL-1027

Dhaka, Bangladesh

Hereby appointed by us to be our authorized agent in respect of handling of all matters concerning recruitment completion of emigration formalities including deposit of security, registration fee etc.

With the protector of recruiting Government of Bangladesh and signing all necessary documents required by the said authority and to arrange the passports, passage etc.

This power of attorney is valid for the recruitment of 24 Loading/Unloading Labors from Bangladesh against Block visa

لقد اخترنا ان يكون وكيلنا الشرعي المفوض الشرعي لنا القيام جميع الامور الخاصة بالاستقدام و انهاء اجراءات الهجرة بما فيها ايداع التامين و مصاريف التسجيل..الخ.

مع اتمام اجراءات الاستقدام لدى حكومة بنجلاديش و توقيع جميع المستندات الضرورية و المطلوبة لدى السلطات المذكورة لتنظيم جوازات السفر و الاذن بالمرور..الخ.

هذا التوكيل صالح لاستقدام عدد (24) عامل شحن وتغريف من بنجلاديش بموجب التأشيرة:

التأشيرة رقم : 1301490473 التاريخ : 1439/03/08

السادة/ بروسارس ريقروتمنت كنسليتس مفووضون ايضاً لتعيين و قبول العمال و توقيع العقد نيابة عنا مع العمالة المطلوبة و ذلك تمشياً مع خطاب طلب.

ولكم جزيل الشكر

Visa No1301490473 Date of Issue 08/03/1439

The Said M/S. Prosearch Recruitment Consultants is also authorized to make agreement & choose them also sign contracts for this purpose according to the Demand Letter.

Thanking you.

**M/S. GLOBAL BEVERAGE COMPANY**

Sulaiman M. Al Hejji  
Vice President for Human Resources & Administration

شركة المرطبات العالمية  
المقر الرئيسي: مدينة عنبرة  
 ZIP: ٥٦٩٣٠١٥٨: عنبرة  
المملكة العربية السعودية

٢٤٦٩٤٧: ت  
٣٢٣٦١٦٣: ف

٤٨٢٩: س.ت  
٦٧٦٠٠٣٧: غ.

[www.gbc.sa](http://www.gbc.sa)





### DEMAND LETTER

M/S. Prosearch Recruitment Consultants. RL-1027  
Dhaka, Bangladesh.

Please arrange to recruit the following personnel on the terms & conditions given below against the block

Visa No 1301509291 Date of Issue 24/04/1439  
Visa No 1301523225 Date of Issue 11/06/1439

Category	Qty	Salary	الراتب	العدد	المهنة
Loading/Unloading Labor	41	800SR	800SR	41	عامل شحن وتفريغ
Loading/Unloading Labor	35	800SR	800SR	35	عامل شحن وتفريغ
General Labor	32	800SR	800SR	32	عامل عادي

Total : 108 Only

108 فقط

مجموع

### Terms & Conditions

Medical, Accommodation	: Provided
Transportation	: Provided
Food	: Provided
Air Passage End of contract	: Provided
Vacation every two year	: 42 Days
Working hours per day	: 08 Hours
Period of Contract	: 2 Years

All other terms & conditions as per Saudi Labor Laws

الشروط والمواصفات

العلاج، السكن	: مؤمن
المواصلات	: مؤمن
الطعام	: مؤمن
تذاكر السفر نهاية العقد	: 42 يوما
الاجازة السنوية	: 08 ساعات
ساعات العمل في اليوم	: ستين
مدة العقد	: ستين
وجميع الشروط الاخرى طبقا لقوانين المملكة العربية السعودية.	

Thanking You

ولكم جزيل الشكر

M/S. GLOBAL BEVERAGE COMPANY

Sulaiman M. Al Hejji  
Vice President for Human Resources & Administration

شركة المرطبات العالمية  
المقر الرئيسي: مدينة عنبرية  
ص.ب. ١٥٨٠، عنبرية،  
المملكة العربية السعودية

٣٦٤٦٩٤٧  
٣٦٤٢٣٣

٦٣٨٠٤٨٦٩  
٦٣٨٠٧٦٦٠

www.gbc.sa





شركة المرطبات العالمية  
Global Beverage Company

Date: 06/03/2018

التاريخ 06/03/2018

### وكالة شرعية خاصة

#### POWER OF ATTORNEY

M/S. Prosearch Recruitment Consultants.

RL-1027

Dhaka, Bangladesh

Hereby appointed by us to be our authorized agent in respect of handling of all matters concerning recruitment completion of emigration formalities including deposit of security, registration fee etc.

With the protector of recruiting Government of Bangladesh and signing all necessary documents required by the said authority and to arrange the passports, passage etc.

This power of attorney is valid for the recruitment of (76) Loading/Unloading Labors, (32) General Labors from Bangladesh.

Visa No 1301509291 Date of Issue 24/04/1439

Visa No 1301523225 Date of Issue 11/06/1439

The Said M/S. Prosearch Recruitment Consultants is also authorized to make agreement & choose them also sign contracts for this purpose according to the Demand Letter.

Thanking you.

السادة/ بروسارس ريفرومنت كنسلتنس ار ال  
1027، دكا - بنغلاديش

لقد اخترنا ان يكون وكيلنا الشرعي المفوض الشرعي لنا القيام جميع الامور الخاصة بالاستقدام و انهاء اجراءات الهجرة بما فيها ايداع التامين و مصاريف التسجيل.. الخ.

مع اتمام اجراءات الاستقدام لدى حكومة بنجلاديش و توقيع جميع المستندات الضرورية و المطلوبة لدى السلطات المنكورة لتنظيم جوازات السفر و الاذن بالمرور.. الخ.

هذا التوكيل صالح لاستقدام عدد (76) بمهمة : عامل  
شحن وتغليف، عدد (32) بمهمة : عامل عادي من دولة بنغلاديش

التأشيره رقم : 1301509291 التاريخ : 1439/04/24  
التأشيره رقم : 1301523225 التاريخ : 1439/06/11

السادة/ بروسارس ريفرومنت كنسلتنس مفوضون ايضا لتعيين و قبول العمال و توقيع العقد نيابة عنا مع العمالة المطلوبة و ذلك تمشيا مع خطاب طلب.

ولكم جزيل الشكر

M/S. GLOBAL BEVERAGE COMPANY

Sulaiman M. Al Hejji  
Vice President for Human Resources & Administration

شركة المرطبات العالمية  
المقر الرئيسي: مدحلة علبة  
ص.ب: ١٥٨٠، علبة ٥١٩١،  
المملكة العربية السعودية

٣٦٤٦٩٤٧،  
٣٦٢٣٢٣،

٦٣٠٠٤٨٢٩،  
٦٣٠٠٧٧٦٦

www.gbc.sa

التوقيع مطبق دون تكليف مسبق عن مسوبيات الوكالة  
المؤمنة ٤٩٩٢٣  
توقيع شركة المرطبات العالمية  
٢٠١٨-٣-١٣  
مطرود  
٢٨٣٢٧٣  
٢٥ بول ٨٩٩  
Riyad Chamber  
غرفة التجارية  
Riyad Chamber





**افراس**  
**AFRAS**

TRADING & CONT.CO.

## DEMAND LETTER

خطاب طلب

M/S. PROSEARCH RECRUITMENT CONSULTANTS.  
RL-1027 Dhaka, Bangladesh.

السادة/ بروسارس ريقرومنت كنسيلتنس ار ال ١٠٢٧  
دكا - بنغلاديش

Please arrange to recruit the following personnel on the terms & conditions given below against the block

Visa No. 1301414993 Date of Issue 13/09/1438 H

Category	Salary	Qty.	العدد	الراتب	اللهنه	الشروط والمواصفات
Building Female Cleaner	800SR	164	١٦٤	٨٠٠	عاملة تنظيف مباني عامه	العلاج. السكن
	Total :	164	١٦٤	مجموع		المواصلات

### Terms & Conditions

Medical, Accommodation	:	Free	مجانا
Transportation	:	Free	مجانا
Food	:	Free	مجانا
Air Passage End of contract	:	Free	مجانا
Vacation per year	:	21 Days	٢١ يوما
Working hours per day	:	08 Hours	٨ ساعات
Period of Contract	:	02Years	٢ سنة

All other terms & conditions as per Saudi Labour Laws

Thanking You,

نرجو التكرم بارسال المستقدمين حسب الشروط  
المواصفات الآتية: وهمجوب  
الناشرة رقم: ١٣٠١٤١٤٩٩٣ التاريخ: ١٤٣٨/٩/١٣ هـ

اللهنه	الراتب	العدد	عاملة تنظيف مباني عامه
		٨٠٠	

الشروط والمواصفات

ال الطعام تذاكر السفر نهاية الفعد  
الإجازة السنوية ساعات العمل في اليوم  
مدة العقد وجميع الشروط الأخرى طبقاً لقوانين المملكة  
القريبة السعودية. وكلكم جزيل الشكر،

صاحبها : .....

H



[www.afras.com.sa](http://www.afras.com.sa)

شركة أفراس للتجارة والمقاولات ذ.م م راس المال المدفوع ١٤٠٠٠٠ مدفوع بالكامل  
ص.ب. ٦٣٣٧ الرياض ١١٤٤٢ هاتف ٩٢٠٣٣٨٨ فاكس ٤٧٨٤٨٣٧ - س.ت. ١٠١٠٦٢١٧٧ عضوية ٢٩٠٠  
P.O.Box 6337 Riyadh 11442 - Tel 920033388 Fax 4784837 - C.R 1010062177 C.C.2900



**افراس**  
**AFRAS**

TRADING&CONT.CO.

Date: 17/09/2017.

التاريخ : ٢٠١٧/٩/١٧

POWER OF ATTORNEY

M/S. PROSEARCH RECRUITMENT CONSULTANTS  
RL-1027, Dhaka, Bangladesh.

Hereby appointed by us to be our authorized agent in respect of handling of all matters concerning recruitment completion of emigration formalities including deposit of security, registration fee etc.

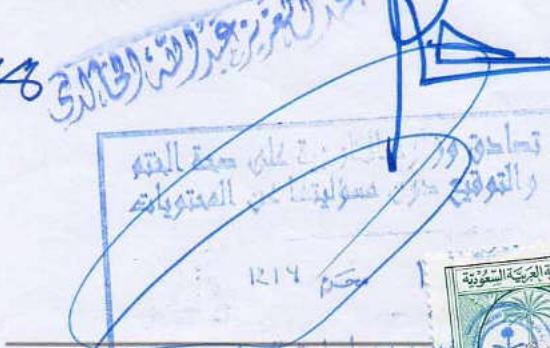
With the protector of recruiting Government of Bangladesh and signing all necessary documents required by the said authority and to arrange the passports, passage etc.

This power of attorney is valid for the recruitment of Building Female Cleaner (164) from Bangladesh against visa no. 1301414993.

Visa No. : 1301414993  
Date : 13/09/1438H

The Said M/S. PROSEARCH RECRUITMENT CONSULTANTS is also authorized to make agreement & choose them also sign contracts for this purpose according to the Demand Letter.

Thanking you.



P.O.BOX 6337 RIYADH 11442 FAX 4784  
P.O.BOX 7709 JEDDAH 21472 FAX 257  
MAKKAH FAX 5544630 T  
P.O.BOX 4401 DAMMAM 31491 FAX 833



[www.afras.com.sa](http://www.afras.com.sa)

وكالة شرعية خاصة

السادة/ بروسارس ريقرومنت كنسلتنس ار ال 1027, دكا -  
بنغلاديش

لقد اخترنا ان يكون وكيلنا الشرعي المفوض الشرعي لنا التدبير جميع الامور الخاصة بالاستقام و انهاء اجراءات الهجرة بما فيها ايداع التامين و مصاريف التسجيل..... الخ.

مع اتمام اجراءات الاستقدام لدى حكومة بنجلاديش و توقيع جميع المستندات الضرورية و المطلوبة لدى السلطات المذكورة لتنظيم جوازات السفر و الاذن بالمرور..... الخ.

هذا التوكيل صالح لاستقدام عدد عاملة تنظيف مباني عامه (١٦٤)  
من بنجلاديش بموجب التأشيرة: ١٣٠١٤١٤٩٩٣

التأشيرة رقم : ١٣٠١٤١٤٩٩٣  
 بتاريخ : ١٤٣٨/٠٩/١٣

السادة/ بروسارس ريقرومنت كنسلتنس مفوضون ايضا لتعيين و قبول العمال و توقيع العقد نيابة عنا مع العمالة المطلوبة و ذلك تمشيا مع خطاب طلب.

ولكم جزيل الكسر



شركة هرفي للخدمات الغذائية (ش.م.س)  
HERFY FOOD SERVICES Co. (C. J. S)

رأس المال المدفوع ٤٦٢,٠٠,٠٠٠ ريال S.R.



Date: 10/01/2018

التاريخ: 2018/01/10

DEMAND LETTER

خطاب طلب

M/s Prosearch Recruitment Consultants  
Recruiting License No. RL- 1027  
Dhaka  
Bangladesh

M/s Prosearch Recruitment Consultants  
Recruiting License No. RL- 1027  
Dhaka  
Bangladesh

السادة /

Please arrange to recruit the following  
Personnel on the terms and condition given  
below against the block visa:

نرجو التكرم بارسال المستقدمين حسب الشروط  
والمواصفات الآتية: وبموجب التأشيرة

Visa No. : 1301442227  
Date : 28/11/1438 H.

برقم: 1301442227: بتاريخ 1438 / 11 / 28 :

Category	QTY.	Salary(SR)
Labor	200	SR.1000
Total	200	

المهنة	العدد	الراتب (ريال)
عامل	200	1000 ريال
المجموع	200	

Terms & Conditions:

Accommodation & medical : Free  
Food : Free  
Contract Period : Two years.  
Probationary period : 3 Months  
Working Hours : 8 hours  
Vacation period : Two Months  
Air Ticket : Free arrival  
And return.

شروط التعاقد:  
سكن وعلاج طبى : مجاناً  
طعام : مجاناً  
مدة العقد : سنتان  
فترة الإختبار : ٣ أشهر  
ساعات العمل : ٨ ساعات  
فترة الإجازة : شهرين  
تنكرة السفر : مجاناً

All other terms and conditions as per Saudi  
Labor Law.

جميع الشروط الأخرى طبقاً لقوانين العمل والعمال  
السعودية.

سليمان حمد العزاز

Suliman Hamad Al-Azzaz

مختار

مدير عام شؤون الموظفين

Personnel Director





Date: 10/01/2018

التاريخ: 2018/01/10

### POWER OF ATTORNEY

Know all man by these present that we,  
 Herfy Food Services Company -Riyadh-  
 Kingdom of Saudi Arabia does here by  
 appoint.

**M/s Prosearch Recruitment  
 Consultants**  
 Recruiting License No. RL- 1027  
 Dhaka  
 Bangladesh

Hereby appoint them to be our lawful  
 attorney and agent to handle all necessary  
 work involve including deposit of  
 registration fees etc. with the emigrant Govt.  
 of Bangladesh signing all documents for  
 their passport & passage.

This power of attorney valid for the  
 recruitment of ( 200 ) labor from Bangladesh  
 under our block.

Visa Number : 1301442227

Date of issue : 28/11/1438 H

Deployment Period Maximum: 30 days  
 From date of selection.

This said company is also authorized to  
 make agreement, select them and also sign  
 contract for this purpose on our behalf  
 according to the demand letter.

Thanking you,

### خطاب توكيل

ليكون معلوماً للجميع بأننا / نحن شركة هرفي للخدمات  
 الغائية  
 ومقرها الرياض - المملكة العربية السعودية  
 لقد فوضنا.

**M/s Prosearch Recruitment Consultants**  
 Recruiting License No. RL- 1027  
 Dhaka  
 Bangladesh

لقد قمنا بتعيينهم وكلاء شرعيين لنا يقوموا نيابة عنا لاموال  
 جميع الأمور المتعلقة بالاستقدام إضافة إلى دفع رسوم  
 التسجيل وغيرها وتكلمه الإجراءات الرسمية من دولة  
 بنجلاديش والتوصي على جميع الوثائق المطلوبة والتي تخص  
 الاستقدام.

أن هذا التوكيل صالح لاستقدام ( 200 ) عامل من بنجلاديش  
 وبموجب

التأشيرة رقم: 1301442227  
 التاريخ: 1438/11/28

أقصى موعد لوصول العمال: ٣٠ يوم من تاريخ الاختيار  
 كما أن السادة المذكورين بعالية لهم الحق في التوقيع نيابة  
 عنا على الاتفاقيات والعقود في هذا المجال. كما لهم حق  
 اختيار الأيدي العاملة بموجب خطاب الطلب المرفق .

ولكم جزيل الشكر،،،،،

سليمان حمد العزاز

**Suliman Hamad Al-Azzaz**

مدير عام شؤون الموظفين

**Personnel Director**

ش.م.س. ت ٢٧٧٠٢  
 ١٧٥٦٥  
 ٢٠١٨/١١/٢٠١٨  
 الرّيـاض  
 HERFY FOOD SERV. CO.



# Shalfa International Branch

( Limited Liability)

C.R.: 1010463285



فرع شركة  
شالفا العالمية للتجارة والمقاولات  
( ذات مسؤولية محدودة )  
س.ت : ١٠٤٦٣٨٥

Date: 28-1-2018

## DEMAND LETTER

M/S. Prosearch Recruitment Consultants. RL-1027  
Dhaka, Bangladesh.

Please arrange to recruit the following personnel on  
the terms & conditions given below against the block  
Visa No. 1301512600  
Date of Issue 1439/05/06

Category	Qty	Salary	الراتب	العدد	المهنة
General Building Female Cleaner	17	800SR	800	17	عاملة تنظيفية مباني عامة

Total : 17 Only ١٧ فقط

مجموع

ATTESTED

## Terms & Conditions

Medical, Accommodation  
Transportation  
Food  
Air Passage End of contract  
Vacation per year  
Working hours per day  
Period of Contract

: Free  
: Free  
: Free  
: Provided  
: 21 Days  
: 08 Hours  
: 02 Years

Md. Sarwar Alam  
Counsellor (labour)  
Embassy of Bangladesh  
Riyadh, KSA

العلاج, السكن المواصلات	ال الطعام	نهاية العقد الاجازة السنوية	ساعات العمل في اليوم مدة العقد
: مجانا	: مجانا	: نهاية العقد 21 يوما	: 8 ساعات 2 سنة

وجميع الشروط الاخرى طبقا لقوانين المملكة العربية السعودية.

All other terms & conditions as per Saudi Labour  
Laws

Thanking You

ولكم جزيل الشكر  
صاحبها :

Fahad AlBrahim  
Deputy Executive Manager



# Shalfa International Branch

( Limited Liability)

C.R.: 1010463285



فرع شركة  
شالفا العالمية للتجارة والمقاولات  
( ذات مسؤولية محدودة )  
س.ت : ١٠٤٦٣٢٨٥

Date: 28-1-2018



## POWER OF ATTORNEY

M/S. Prosearch Recruitment Consultants.

RL-1027

Dhaka, Bangladesh

Hereby appointed by us to be our authorized agent in respect of handling of all matters concerning recruitment completion of emigration formalities including deposit of security, registration fee etc.

With the protector of recruiting Government of Bangladesh and signing all necessary documents required by the said authority and to arrange the passports, passage etc.

This power of attorney is valid for the recruitment of General Building Female Cleaner (17) from Bangladesh against visa

Visa No. 1301512600

Visa Date: 1439/05/06

The Said M/S. Prosearch Recruitment Consultants is also authorized to make agreement & choose them also sign contracts for this purpose according to the Demand Letter  
Thanking you

**ATTESTED**

Md. Sarwar Alam  
Counsellor (labour)  
Embassy of Bangladesh  
Riyadh, KSA

Fahad AlBrahim  
Deputy Executive Manager

لقد اخترنا ان يكون وكيلنا الشرعي المفوض الشرعي لنا لتقديم جميع الامور الخاصة بالاستقدام وانهاء اجراءات الهجرة بما فيها ايداع التأمين ومصاريف التسجيل..... الخ.

وانتام اجراءات الاستقدام لدى حكومة بنغلاديش وتوقيع جميع المستندات الضرورية و المطلوبة لدى السلطات المذكورة لتنظيم جوازات السفر والاذن بالمرور ..... الخ.

هذا التوكيل صالح لاستقدام عدد (17) عاملة تنظيف مباني عامة من بنغلاديش بموجب التأشيرة:

رقم: 1301512600

التاريخ: 06/05/1439

السادة/ بروسيرش ريكرويمنت كنسليتس مفوضون ايضا لتعيين وقبول العمال وتوقيع العقد نيابة عنا مع العمالة المطلوبة وذلك تماشيا مع خطاب الطلب.

ولكم جزيل الشكر،،





Date: 15-3-2018



**DEMAND LETTER**

**خطاب طلب**

M/S. Prosearch Recruitment Consultants. RL-1027  
 Dhaka, Bangladesh.

Please arrange to recruit the following personnel on  
 the terms & conditions given below against the block

Visa No. 1301527009

Date of Issue 1439/06/24

Category	Qty	Salary	الراتب	العدد	المهنة
General Building Female Cleaner	15	800SR	800	15	عاملة تنظيف مباني عامة
Total : 15 Only					مجموع

**Terms & Conditions**

Medical, Accommodation

: Free

العلاج، السكن

Transportation

: Free

المواصلات

Food

: Free

الطعام

Air Passage End of contract

: Provided

: مجاناً

نهاية العقد

Vacation per year

: 21 Days

: مجاناً

نذاكر السفر نهاية العقد

Working hours per day

: 08 Hours

: مجاناً

الإجازة السنوية

Period of Contract

: 02 Years

: مجاناً

ساعات العمل في اليوم

All other terms & conditions as per Saudi Labour

وجميع الشروط الأخرى طبقاً لقوانين المملكة العربية السعودية.

Laws

ولكم جزيل الشكر،،

Thanking You

صاحبها : .....

**ATTESTED**

26.04.16  
 Md. Sarwar Alam  
 Counsellor (labour)  
 Embassy of Bangladesh  
 Rivadh, KSA

**الشروط والمواصفات**

العلاج، السكن

المواصلات

الطعام

: مجاناً

: مجاناً

: مجاناً

نهاية العقد

نذاكر السفر نهاية العقد

: 21 يوماً

الإجازة السنوية

: 8 ساعات

ساعات العمل في اليوم

: 2 سنة

مدة العقد

Fahad AlBrahim  
 Deputy Executive Manager

فهد البراهيم  
 نائب المدير التنفيذي





Date: 15-03-2018



وكالة شرعية خاصة

**POWER OF ATTORNEY**

M/S. Prosearch Recruitment Consultants.  
 RL-1027

Dhaka, Bangladesh

Hereby appointed by us to be our authorized agent in respect of handling of all matters concerning recruitment completion of emigration formalities including deposit of security, registration fee etc.

With the protector of recruiting Government of Bangladesh and signing all necessary documents required by the said authority and to arrange the passports, passage etc.

This power of attorney is valid for the recruitment of General Building Female Cleaner (15) from Bangladesh against visa

Visa No. 1301527009

Date of Issue 1439/06/24

The Said M/S. Prosearch Recruitment Consultants is also authorized to make agreement & choose them also sign contracts for this purpose according to the Demand Letter.

Thanking you.

السادة/ بروسيرش ريكرويمنت كنسلتنس ار ال  
 1027, دكا – بنغلاديش

لقد اخترنا ان يكون وكيلنا الشرعي المفوض الشرعي لنا لتدير جميع الامور الخاصة بالاستقدام وانهاء اجراءات الهجرة بما فيها ايداع التامين و مصاريف التسجيل..... الخ.

مع اتمام اجراءات الاستقدام لدى حكومة بنجلاديش و توقيع جميع المستندات الضرورية والمطلوبة لدى السلطات المذكورة لتنظيم جوازات السفر والاذن بالمرور..... الخ.

هذا التوكيل صالح لاستقدام عدد (15) عاملة تنظيف مباني عامة من بنجلاديش بموجب التأشيرة:

رقم: 1301527009  
 التاريخ: 24/06/1439

السادة/ بروسيرش ريكرويمنت كنسلتنس مفوضون ايضاً لتعيين و قبول العمال و توقيع العقد نيابة عنا مع العمالة المطلوبة و ذلك تمشياً مع خطاب الطلب.

ولكم جزيل الشكر،،،

**ATTESTED**

26.04.18

Md. Sarwar Alam  
 Counsellor (labour)  
 Embassy of Bangladesh  
 Riyadh, KSA

فهد البراهيم  
 نائب المدير التنفيذي

Fahad AlBrahim  
 Deputy Executive Manager





Date: 8-2-2018

**DEMAND LETTER**

**خطاب طلب**

M/S. Prosearch Recruitment Consultants. RL 1027  
 Dhaka, Bangladesh.

Please arrange to recruit the following personnel on  
 the terms & conditions given below against the block  
 Visa No. 1301517231  
 Date of Issue 1439/05/21

Category	Qty	Salary	الراتب	العدد	المهنة
General Building Female Cleaner	15	800SR	800	15	عاملة تنظيفية مباني عامة

Total : 15 Only 15 فقط

مجموع

**ATTESTED**

: Free  
 : Free  
 : Free  
 : Provided  
 : 21 Days  
 : 08 Hours  
 : 02 Years

06-03-18  
 Md. Sarwar Alam  
 Counsellor (labour)  
 Embassy of Bangladesh  
 Rivadh, KSA

العلاج, السكن	المواصلات	الطعام	تذاكر السفر نهاية العقد	الإجازة السنوية	ساعات العمل في اليوم	مدة العقد
: مجانا	: مجانا	: مجانا	: نهاية العقد	: 21 يوما	: 8 ساعات	: 2 سنة

وجميع الشروط الأخرى طبقاً لقوانين المملكة العربية السعودية.

ولكم جزيل الشكر  
 صاحبها :

All other terms & conditions as per Saudi Labour  
 Laws

Thanking You

Eng. Abdullah Albrahim  
 Executive Manager

شركة شلفا العالمية  
 التاريخ: 1439/5/23 الموافق 2018/02/08  
 الرقم : 2017 ش ش/ 20146  
 المرفقات :





Date: 8-2-2018

## ATTESTED

### POWER OF ATTORNEY

M/S. Prosearch Recruitment Consultants.  
 RL-1027  
 Dhaka, Bangladesh

Md. Sarwar Alan  
 Counsellor (labour)  
 Embassy of Bangladesh  
 Riyadh, KSA

Hereby appointed by us to be our authorized agent in respect of handling of all matters concerning recruitment completion of emigration formalities including deposit of security, registration fee etc.

With the protector of recruiting Government of Bangladesh and signing all necessary documents required by the said authority and to arrange the passports, passage etc.

This power of attorney is valid for the recruitment of General Building Female Cleaner (15) from Bangladesh against visa

Visa No. 1301517231

Visa Date: 1439/05/21

The Said M/S. Prosearch Recruitment Consultants is also authorized to make agreement & choose them also sign contracts for this purpose according to the Demand Letter.  
 Thanking you.

Eng. Abdullah Albrahim  
 Executive Manager

### وكالة شرعية خاصة

*٠٦٠٣١٨*

السادة/ بروسيرش ريكرويمنت كنسليتس ار الـ 1027, دكا – بنغلاديش  
 Counsellor (labour)  
 Embassy of Bangladesh  
 Riyadh, KSA  
 لقد اخترنا ان يكون وكيلنا الشرعي المفوض الشرعي  
 لنا لتدبير جميع الامور الخاصة بالاستقدام وانهاء  
 اجراءات الهجرة بما فيها ايداع التامين و مصاريف  
 التسجيل..... الخ.

مع اتمام اجراءات الاستقدام لدى حكومة بنجلاديش و  
 توقيع جميع المستندات الضرورية و المطلوبة لدى  
 السلطات المذكورة لتنظيم جوازات السفر و الاذن  
 بالمرور..... الخ.

هذا التوكيل صالح لاستقدام عدد (15) عاملة تنظيف  
 مباني عامة من بنجلاديش بموجب التأشيرة:

رقم: 1301517231  
 التاريخ: 21/05/1439

السادة/ بروسيرش ريكرويمنت كنسليتس مفوضون  
 ايضا لتعيين و قبول العمال و توقيع العقد نيابة عنا مع  
 العمالة المطلوبة و ذلك تمشيا مع خطاب طلب.

ولكم جزيل الكثرة



شركة شلفا العالمية  
 التاريخ: 1439/5/23 الموافق 2018/02/08  
 رقم : 2017/ش ش/20147  
 المرفقات :





**DEMAND LETTER**

Date -12/03/2018

M/ S Prosearch Recruitment Consultants  
 LIC No. 1027,  
 Dhaka-1212  
 Bangladesh

Please arrange to recruit the following Personnel from Bangladesh on the terms & conditions given below against. the visa

Number : 1301380852

Date : 09/06/1438

<u>Category</u>	<u>Qty</u>	<u>Salary</u>
General Labour	25	800 SR

**Terms & Conditions**

Accommodation	: Provided by Company
Food Allowance (SR)	: Provided by Company
Medical & Uniform	: Provided by Company
Air Passage (one way)	: Provided by Company
Vacation per year	: 21 days
Period of Contract	: 2 years
Working hours per day	: 8 Hours

All other terms & conditions as per Saudi labour law.

Thanking you



Fahad AlBrahim  
 Deputy Executive Manager



**خطاب الطلب**

التاريخ: 2018/03/12

السادة/ بروسيرش ريكرويمنت كنسليتس ار ا 1027

دكا-1212

بنجلادش

نرجو التكرم بإرسال المتقدمين طبقاً للشروط  
 والمواصفات الآتية حسب التأشيرة الآتية من بنجلاديش.

رقم : 1301380852

التاريخ : 09/06/1438

<u>المهنة</u>	<u>العدد</u>	<u>الراتب</u>
عادی عامل	25	800 ريال

**الشروط والمواصفات :**

- والسكن
  - بدل طعام (ريال سعودي)
  - العلاج والزي
  - تذاكر السفر ذهاب
  - الإجازة السنوية
  - مدة العقد
  - ساعات العمل
- تقديمها الشركة
- تقديمها الشركة
- تقديمها الشركة
- تقديمها الشركة
- 21 يوما
- سنين

وجميع الشروط والمواصفات الأخرى طبقاً لقوانين  
 المملكة العربية السعودية.

ولكم وافر التحية .....

فهد البراهيم





## **POWER OF ATTORNEY**

Date: 12/03/2018

التاریخ: 2018/03/12

**M/S Prosearch Recruitment Consultants  
LIC NO. 1027  
Dhaka-1212  
Bangladesh**

Hereby appointed by us to be our legal and authorized agent in respect of handling of all matters concerning recruitment completion of emigration formalities including deposit of security registration fee etc. with the protector of emigrants Government of Bangladesh and signing all necessary documents required by the said authority and to arrange the passports, Passage etc.

This Power of Attorney is valid for the recruitment of 25 Nos(Twenty Five Visa only) Workers from Bangladesh against block visa,

Number : 1301380852  
Date : 09/06/1438

The said Co. is also authorized to make agreement & choose them also sign contracts for this purpose on our behalf for the required according to the Demand Letter

السادة / بروسيرش ريكرويتمنت كنسيلتس ار ال 1027

۱۲

بنجلادش

لقد اخترنا أن يكون وكيلنا الشرعي المفوض الشرعي لنا  
لتتبرير جميع الأمور الخاصة بالإستقدام وإنهاء إجراءات  
الهجرة بما فيها إيداع التأمين ومصاريف التسجيل  
.....الخ.

مع إتمام إجراءات الهجرة لدى حكومة بنغلاديش وتنقيع  
جميع المستندات الضرورية والمطلوبة لدى السلطات  
المكورة لتنظيم جوازات السفر  
والإذن بالمرور .....الخ.

هذا التوكيل صالح لاستقدام عدد 25 ( خمسة وعشرون فقط ) عامل من بنغلاديش بموجب التأشيرة

رقم : 1301380852  
التاريخ : 09/06/1438

السادة / مكتب اسماكس دكا مفوضون ايضا لتعيين وقبول  
العمل العقد نيابة عنا مع العمالة المطلوبة وذلك تمشيا مع  
خطاب طلب.

Thanking you.

ولكم وافر التحية

**Fahad AlBrahim**  
**Deputy Executive Manager**

فهد البراهيم  
نائب المدير التنفيذي



DEMAND LETTER

M/S. Prosearch Recruitment Consultants. RL-1027  
Dhaka, Bangladesh.

Please arrange to recruit the following personnel on  
the terms & conditions given below against the  
block

Visa No.1301476118 Date of Issue.2018/02/06

السادة/ بروسارس ريقرومنت كنسيلتس ار ال 1027,  
دكا – بنغلاديش

نرجو التكرم بارسال المستقدمين حسب الشورط  
المواصفات الآتية: وبموجب

التأشيرة رقم : 1301476118 التاريخ 2018/02/06

Category	Quantity	Salary	الراتب	العدد	المهنة
Assistant Chef	1	1800SR	1800	1	مساعد طاهي
Total : 1 Only					مجموع

Terms & Conditions

Medical, Accommodation	: Free
Transportation	: Free
Food	: Free
Air Passage End of contract	: Provided
Vacation per year	: 30 Days
Working hours per day	: 09 Hours
Period of Contract	: 02 Years

All other terms & conditions as per Saudi Labour  
Laws

Thanking You

الشروط والمواصفات
العلاج, السكن
المواصلات
الطعام
تداكر السفر نهاية العقد
الاجازة السنوية
ساعات العمل في اليوم
مدة العقد

وجميع الشروط الاخرى طبقا لقوانين المملكة القريبة  
السعودية.

ولكم جزيل الشكر

Omar Bayaha  
Director of Human Resources



عمر علي بالحيى  
مدير إدارة الموارد البشرية:  
على صدرحة الختم والارسال  
مدينون لها عن المحتوى

Somewhere Hotel Al Ahsa  
T +966135955555 F +966135955555  
Mubarraz King Saud Road Ne  
PO Box 10010 Al Ahsa 31982

CR 2252062374



وكالة شرعية خاصة

**POWER OF ATTORNEY**

M/S. Prosearch Recruitment Consultants.

RL-1027

Dhaka, Bangladesh

Hereby appointed by us to be our authorized agent in respect of handling of all matters concerning recruitment completion of emigration formalities including deposit of security, registration fee etc.

With the protector of recruiting Government of Bangladesh and signing all necessary documents required by the said authority and to arrange the passports, passage etc.

This power of attorney is valid for the recruitment of Assistant Chef ( 1 ).

Number 1301476118

Date: 06/02/2018

The Said M/S. Prosearch Recruitment Consultants is also authorized to make agreement & choose them also sign contracts for this purpose according to the Demand Letter.

Thanking you.

السادة/ بروسارس ريفرومنت كنسلتنس ار ال 1027,  
دكا – بنغلاديش

لقد اخترنا ان يكون وكيلنا الشرعي المفوض الشرعي لنا التدبير جميع الامور الخاصة بالاستقام و انهاء اجراءات الهجرة بما فيها ايداع التامين و مصاريف التسجيل..... الخ.

مع اتمام اجراءات الاستقام لدى حكومة بنجلاديش و توقيع جميع المستندات الضرورية و المطلوبة لدى السلطات المذكورة لتنظيم جوازات السفر و الاذن بالمرور..... الخ.

هذا التوكيل صالح لاستقام عدد ( 1 )

رقم: 1301476118

التاريخ: 02/201806

السادة/ بروسارس ريفرومنت كنسلتنس مفوضون ايضا لتعيين و قبول العمال و توقيع العقد نيابة عنا مع العمالة المطلوبة و ذلك تمشيا مع خطاب طلب.

ولكم جزيل الكش

Omar Bayaha  
Director of Human Resources

عمر علي بايحي  
مدير إدارة الموارد البشرية:



Somewhere Hotel Al Ahsa

+966135955555 F +96613595550

Mubarraz King Saud Road Near Al Rashid Town Square  
PO Box 10010 Al Ahsa 91982 Kingdom of Saudi Arabia

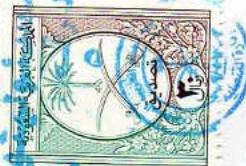


رئيس فلس النهاية  
Somewhere-hotels.com



فندق سمير الاحساء  
هاتف +966135955555  
المierz طريق الملك سعد قرب البر

ص.ب 10010 الاحساء 31982 الم  
2252062374 CR



## خطاب طلب

### DEMAND LETTER

M/S. Prosearch Recruitment Consultants. RL-1027  
Dhaka, Bangladesh.

Please arrange to recruit the following personnel on  
the terms & conditions given below against the  
block

Visa No. 1301532659 Date of Issued 07/04/2018.

السادة/ بروسرچر ریکروئنمنٹ کنسلتنس ار ال 1027,  
دکا - بنگلادیش

نرجو التکرم بارسال المستقدمين حسب الشورط  
المواصفات الآتية: وبموجب

التأشيرة رقم: 1301532659 التاریخ 2018/04/07

Category	Quantity	Salary	الراتب	العدد	المهنة
General Cook	1	5000SR	5000	1	طاھي عام
Total : 1 Only					مجموع

### Terms & Conditions

Medical, Accommodation	: Free
Transportation	: Free
Food	: Free
Air Passage End of contract	: Provided
Vacation per year	: 30 Days
Working hours per day	: 09 Hours
Period of Contract	: 02 Years

All other terms & conditions as per Saudi Labour  
Laws

Thanking You

Omar Bayaha  
Director of Human Resources

### الشروط والمواصفات

العلاج, السكن	: مجانا
المواصلات	: مجانا
الطعام	: مجانا
تداکر السفر نهاية العقد	: نهاية العقد
الاجازة السنوية	: 30 يوما
ساعات العمل في اليوم	: 9 ساعات
مدة العقد	: 2 سنة

وجميع الشروط الأخرى طبقاً لقوانين المملكة العربية  
السعودية.

ولكم جزيل الشكر



Somewhere Hotel Al Ahsa

T +966135955555 F +96613595550

Mubarraz King Saud Road Near Al Rashid Town Square  
PO Box 10010 Al Ahsa 31982 Kingdom of Saudi Arabia

CR 2252062374

[Somewhere-hotels.com](http://Somewhere-hotels.com)

فندق سمير الاحساء  
هاتف +966135955555 فاكس +966135955500  
المبرز طريق الملك سعود قرب الراشد تون سكوير  
ص.ب 10010 الاحساء 31982 المملكة العربية السعودية  
2252062374 CR



Date: .....

التاريخ.....

### وكالة شرعية خاصة

السادة/ بروسارس ريقروتمنت كنسلتتس ار ال 1027  
دكا - بنغلاديش

لقد اخترنا ان يكون وكيلنا الشرعي المفوض الشرعي  
لنا التدبير جميع الامور الخاصة بالاستقامة وانهاء  
اجراءات الهجرة بما فيها ايداع التامين ومصاريف  
التسجيل..... الخ.

مع اتمام اجراءات الاستقدام لدى حكومة بنجلاديش  
وتسيير جميع المستندات الضرورية والمطلوبة لدى  
السلطات المذكورة لتنظيم جوازات السفر والاذن  
بالمرور..... الخ.

هذا التوكيل صالح لاستقدام عدد ( 1 )

رقم: 1301532659

التاريخ: 2018/04/07

السادة/ بروسارس ريقروتمنت كنسلتتس مفوضون  
ايضاً لتعيين وقبول العمال وتسيير العقد نيابة عنا مع  
العمالة المطلوبة وذلك تمشياً مع خطاب طلب.

ولكم جزيل الشكر



عمر علي بايجي  
مدير إدارة الموارد البشرية:

Omar Bayaha  
Director of Human Resources



Somewhere Hotel Al Ahsa

T +966135955555 F +966135955550

Mubarraz King Saud Road Near Al Rashid Town Square  
PO Box 10010 Al Ahsa 31982 Kingdom of Saudi Arabia

CR 2252062374

فندق سمير الاحساء  
هاتف +966135955555 فاكس  
الميرز طريق الملك سعود قرب الراشد تون سكوير

ص.ب 10010 الاحساء 31982 المملكة العربية السعودية  
2252062374 CR



**الاتحاد لصناعة الأنابيب (السعودية)**  
**Union Pipes Industry, K.S.A**

**DEMAND LETTER**

**خطاب طلب**

M/S. Prosearch Recruitment Consultants. RL-1027  
Dhaka, Bangladesh.

السادة/ بروسرس ريفرومنت كنسلتنس ار ال 1027،  
دكا - بنغلاديش

Please arrange to recruit the following personnel on the terms & conditions given below against the block

نرجو التكرم بارسال المستقدمين حسب الشورط  
المواصفات الآتية: وبموجب

Visa No 1301428958 Date of Issue 29/10/1438.

التاريخ 29/10/1438 التأشيرة رقم: 1301428958

Visa No 1301429537 Date of Issue 01/11/1438

التاريخ : 1438/11/01 التأشيرة رقم : 1301429537

Visa No 1301430623 Date of Issue 03/11/1438

التاريخ : 1438/11/03 التأشيرة رقم : 1301430623

Category	Qty	Salary	العدد	المهنة
LABOR	4	800SR	4	عامل

مجموع 4 فقط Total : 4 Only

**Terms & Conditions**

Medical, Accommodation	: Free
Transportation	: Free
Food	: Free
Air Passage End of contract	: Provided
Vacation per year	: 21 Days
Working hours per day	: 08 Hours
Period of Contract	: 02 Years

All other terms & conditions as per Saudi Labour Laws

**الشروط والمواصفات**

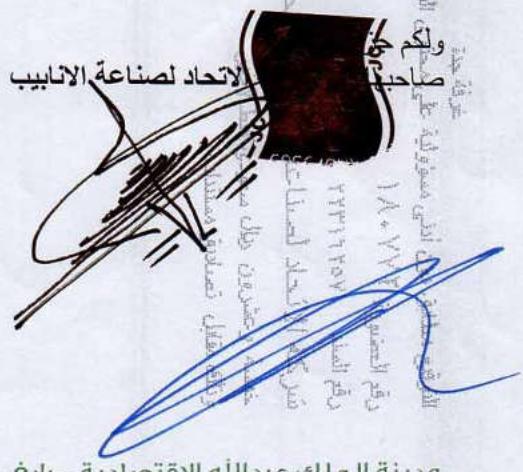
العلاج، السكن	: مجانا	نهاية العقد	: 21 يوما
المواصلات	: مجانا	الاجازة السنوية	: 8 ساعات
ال الطعام	: مجانا	ساعات العمل في اليوم	: 2 سنة
		مدة العقد	: 2 سنة

وجميع الشروط الاخرى طبقا لقوانين المملكة القريبة السعودية.

Thanking You

**UNION PIPES INDUSTRY CO.**

صادق وزارة الخارجية (فرع منظمة مكة المكرمة)  
على صحة الختم والتوفيق دون  
مسؤوليتها عن المحتويات





**الاتحاد لصناعة الأنابيب (السعودية)**  
**Union Pipes Industry. K.S.A**

Date: 18/10/2017

التاريخ: ١٤٣٨/٠١/٢٨ هـ

**وكالة شرعية خاصة**

**POWER OF ATTORNEY**

M/S. Prosearch Recruitment Consultants.

RL-1027

Dhaka, Bangladesh

Hereby appointed by us to be our authorized agent in respect of handling of all matters concerning recruitment completion of emigration formalities including deposit of security, registration fee etc.

With the protector of recruiting Government of Bangladesh and signing all necessary documents required by the said authority and to arrange the passports, passage etc.

This power of attorney is valid for (2) labor from Bangladesh against visa

Number: 1301428958

رقم: ١٣٠١٤٢٨٩٥٨

Date 29/10/1438

The Said M/S. Prosearch Recruitment Consultants is also authorized to make agreement & choose them also sign contracts for this purpose according to the Demand Letter.

Thanking you.

التاريخ: 29/10/1438

السادة/ بروسرس ريفرومنت كنسليتس مفوضون ايضاً لتعيين و قبول العمال و توقيع العقد نيابة عنا مع العمالة المطلوبة و ذلك تمشياً مع خطاب طلب.

ولكم جزيل الكثرة

**شركة الاتحاد لصناعة الأنابيب**

نصادق وزارة الخارجية (فرع منطقة مكة المكرمة)  
 على صحة الختم والتوقيع دون  
 مسئوليتها عن المحتويات

المرقم :

١٤٣٩ صفر ١٢



رئيس فحص التصديق

المملكة العربية السعودية

King Abdullah Economic City

مدينة الملك عبدالله الاقتصادية - رابغ - ص.ب. ١٣٣٠ جدة ٢١٤٣١ - هازن

Tel: 012 660 9961 - K.S.A - E-mail: info@upi.sa

### DEMAND LETTER

M/S. Prosearch Recruitment Consultants. RL-1027  
Dhaka, Bangladesh.

Please arrange to recruit the following personnel on  
the terms & conditions given below against the  
block

Visa No 1301335660 Date of Issue 02/12/2016.

Category	Qty	Salary	الراتب	العدد	المهنة	عامل عادي	مجموع
Normal Labor	5	900SR	900	5			5
Total : 5 Only							

### Terms & Conditions

Medical, Accommodation	: Free
Transportation	: Free
Food	: Free
Air Passage End of contract	: Provided
Vacation per year	: 42 Days
Working hours per day	: 08 Hours
Period of Contract	: 02 Years

All other terms & conditions as per Saudi Labour  
Laws

### خطاب طلب

السادة/ بروسارس ريفرومنت كنسيلتس ار ال  
دكا - بنغلاديش

نرجو التكرم بارسال المستقدمين حسب الشورط  
المواصفات الآتية: وبموجب

التاريخ 1438/03/02 التأشيرة رقم 1301335660

### الشروط والمواصفات

العلاج، السكن	: مجانا
المواصلات	: مجانا
الطعام	: مجانا
تذاكر السفر نهاية العقد	: نهاية العقد
يوماً 42 الاجازة السنوية	:
ساعات 8 ساعات العمل في اليوم	:
سنة 2 مدة العقد	:

وجميع الشروط الأخرى طبقاً لقوانين المملكة العربية  
السعودية.

Thanking You

ولكم جزيل الشكر  
مصنع عالم المملكه للصناعات الحديدية



مصنع عالم المملكة  
للصناعات الحديدية  
س.ت : ١٠١٤٦٣٤٠٩

الرقم : ٥٧٠٢  
التاريخ : ٢٠١٧ / ٥

Date: 16/10/2017

التاريخ 26/01/1439

وكالة شرعية خاصة

**POWER OF ATTORNEY**

M/S. Prosearch Recruitment Consultants.

RL-1027

Dhaka, Bangladesh

Hereby appointed by us to be our authorized agent in respect of handling of all matters concerning recruitment completion of emigration formalities including deposit of security, registration fee etc.

With the protector of recruiting Government of Bangladesh and signing all necessary documents required by the said authority and to arrange the passports, passage etc.

This power of attorney is valid for the recruitment of Architectural Labour (01) from Bangladesh against visa

، ١٠٢٧ السادة/ بروسارس ريفروتمنت كنسلتنس ار ال  
دكا - بنغلاديش

لقد اخترنا ان يكون وكيلنا الشرعي المفوض الشرعي  
لنا التبشير جميع الامور الخاصة بالاستقامة و انهاء  
اجراءات الهجرة بما فيها ايداع التامين و مصاريف  
التسجيل..... الخ.

مع اتمام اجراءات الاستقامة لدى حكومة بنجلاديش و  
توقيع جميع المستندات الضرورية و المطلوبة لدى  
السلطات المذكورة لتنظيم جوازات السفر و الازن  
بالمرور..... الخ.  
هذا التوكيل صالح لاستقامة عدد (01) من بنجلاديش  
بموجب التأشيرة:  
عامل معماري

Number: 1301335660

رقم: 1301335660

Date: 02/12/2016

The Said M/S. Prosearch Recruitment Consultants is also authorized to make agreement & choose them also sign contracts for this purpose according to the Demand Letter.

Thanking you.

التاريخ: 02/03/1438  
السادة/ بروسارس ريفروتمنت كنسلتنس مفوضون  
ايضا لتعيين و قبول العمال و توقيع العقد نيابة عنا مع  
العمالة المطلوبة و ذلك تمثيا مع خطاب طلب.

ولكم جزيل الكثر



Ref: 2857/1706/ta

Date 20 April 2017

M/s. Prosearch Recruitment Consultants,  
City Heart (13<sup>th</sup> Floor), Suite 7,  
67, Naya Paltan, Dhaka - 1000,  
Bangladesh

**Verified the demand letter  
and found genuine**

*Serial No- 035/2017*

Dear Sir,

Re: Demand Letter - Job Order

This is to request you to kindly recruit & select the following suitable personnel from Bangladesh, for our Company as classified on the basis of the employment benefits indicated below:

S.No.	Category	Quantity	Salary
1	Formwork/Carpenter	8	400-460
2	Steel Fixer (RCC)	7	400-460
3	Labour	19	300-360
4	Cleaner	5	300-360
	Total	39	

**Attested**

*17/05/2017*

محمد رفیق الدین  
Second Secretary (Labour)  
Embassy of Bangladesh  
Baghdad, Iraq.

- |  |  |
|--|--|
| 1. Period of Employment:                             | 2 Years  |
| 2. Place of Employment:                              | IRAQ   |
| 3. Probationary period:                              | 03 Months  |
| 4. Working Hours / month:                            | 280 hrs. per month   |
| 5. Accommodation:                                    | Provided by the Company  |
| 6. Vacation Day:                                     | 21 days per year   |
| 7. Annual Vacation Norms:<br>completion of 24 months | 21 calendar days per year, after   |
| 8. Vacation Ticket:                                  | Company shall provide economy class round trip ticket on completion of 24 months from Iraq to Bangladesh |
| 9. Food / Food Allowance:                            | Provided by the Company  |
| 10. Joining Ticket:                                  | Provided by the Company  |
| 11. Medical:   | Provided by the Company  |



12. Other Insurance (GOSI):

As per Labor Laws of Iraq

For Company's Name: **J&P-AVAX S.A.**

Authorised Signatory: .....

Name : Theodoros Arseniou

Designation : Director of Energy & Industrial Department

Company's Seal : ..... **J&P-AVAX S.A.**  
GENERAL CONTRACTORS

16, AMAROUSSIOU-HALANDRIOU STREET  
151 25 MAROSSI - ATHENS - GREECE  
TEL. (+30) 210 6375000 - FAX: (+30) 210 6104380  
V.A.T. Registration Nr: EL 094183623

Attested

17/05/2017  
Mohammed Rafiqul Islam  
Second Secretary(Labour)  
Embassy of Bangladesh  
Baghdad, Iraq





Ref : 2857/1697/ta

13 March 2017

**POWER OF ATTORNEY**

Know all men by these present that J&P-AVAX S.A. registered in Greece, 16, Amaroussiou Halandriou Str.151 25 Athens Maroussi, a company organized under the law of Greece registration no. 094183623 (photocopy attached) do hereby appoint **M/s. Prosearch Recruitment Consultants, City Heart (13<sup>th</sup> Floor), Suite 7, 67, Naya Paltan, Dhaka - 1000, Bangladesh**, approved by the government of Bangladesh, Ministry of Labour, Dhaka vide registration no. 1027 to be their true lawful attorney, and agent in Bangladesh in respects of handling all the affairs with the protector of emigrants, government of Bangladesh and sign all required documents by the said officers in connection with the recruitment of said persons against visas as per the demand letter Ref. no. 2857/1697/ta dated, 13 March 2017, for employment with us and to arrange all matters relating their emigration etc.

In witness whereof we have executed this power of attorney on this 13 March 2017 in presence of the subscribing witnesses.

This power of attorney is related to our demand letter no. Ref : 2857/1697/ta dated, 13 March 2017, and especially to our condition of suitability of candidates mentioned with demand letter and this power of attorney will expire on **13 March 2018**.



For and on behalf of J&P-AVAX S.A.

For Company's Name: **J&P-AVAX S.A.**

Authorised Signatory: ..... 

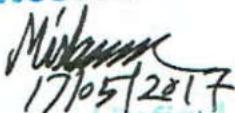
Name : Theodoros Arseniou

Designation : Director of Energy & Industrial Department

Company's Seal : ..... **J&P-AVAX S.A.**  
**GENERAL CONTRACTORS**

16, AMAROUSSIOU-HALANDRIOU STREET  
151 25 MAROSSI-ATHENS-GREECE  
TEL. (+30) 210 6375000 - FAX: (+30) 210 6104380  
V.A.T. Registration Nr: EL 094183623

**Attested**

  
17/05/2017

Mohammad Rafiqul Islam  
Second Secretary(Labour)  
Embassy of Bangladesh  
Baghdad, Iraq



Ref: 2857/1819

Date 20<sup>th</sup> of September 2017

M/s. Prosearch Recruitment Consultants,  
City Heart (13<sup>th</sup> Floor), Suite 7,  
67, Naya Paltan, Dhaka - 1000,  
Bangladesh

Verified the demand letter  
and found genuine

Serial NO - 094/2017

Dear Sir,

Re: Demand Letter - Job Order

This is to request you to kindly recruit & select the following suitable personnel from Bangladesh, for our Company as classified on the basis of the employment benefits indicated below:

S.No.	Category	Quantity	Salary
1	Electrical Engineer helper	1	1000
2	Electrical Foreman	2	600
3	Electrician Helper	14	460
4	Cleaner	6	360
5	Labour	6	360
6	Laundryman	1	360
7	Room Boy	3	360
8	Steel Fixer	1	460
9	Welder	6	460
	Total	40	Attested



29.11.17.  
Muhammad Rezaul Kabir  
Counsellor (Labour)  
Embassy of Bangladesh  
Baghdad, Iraq.



1. Period of Employment:	2 Years
2. Place of Employment:	IRAQ
3. Probationary period:	03 Months
4. Working Hours / month:	280 hrs. per month
5. Accommodation:	Provided by the Company
6. Vacation Day:	21 days per year
7. Annual Vacation Norms:	21 calendar days per year, after completion of 24 months
8. Vacation Ticket:	Company shall provide economy class round trip ticket on completion of 24 months from Iraq to Bangladesh
9. Food / Food Allowance:	Provided by the Company
10. Joining Ticket:	Provided by the Company
11. Medical:	Provided by the Company
12. Other Insurance (GOSI):	As per Labor Laws of Iraq

For Company's Name: **J&P-AVAX S.A.**

Authorised Signatory: ..... 

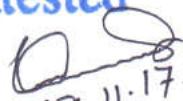
Name : Theodoros Arseniou

Designation : Director of Energy & Industrial Department

**J&P-AVAX S.A.**  
Company's Seal : ..... **GENERAL CONTRACTORS**  
16, AMAROUSSIου-HALANDRIOU STREET  
151 25 MAROSSI-ATHENS-GREECE  
TEL (+30) 210 6375000 -FAX (+30) 210 6104380  
V.A.T. Registration No: EL 094183623



**Attested**

  
29.11.17.

Muhammad Rezaul Kabir  
Counsellor (Labour)  
Embassy of Bangladesh  
Baghdad, Iraq.



Ref : 2857/1818

20<sup>th</sup> of September 2017

**POWER OF ATTORNEY**

Know all men by these present that J&P-AVAX S.A. registered in Greece, 16, Amaroussiu Halandriou Str.151 25 Athens Maroussi, a company organized under the law of Greece registration no. 094183623 (photocopy attached) do hereby appoint **M/s. Prosearch Recruitment Consultants, City Heart (13<sup>th</sup> Floor), Suite 7, 67, Naya Paltan, Dhaka - 1000, Bangladesh**, approved by the government of Bangladesh, Ministry of Labour, Dhaka vide registration no. 1027 to be their true lawful attorney, and agent in Bangladesh in respects of handling all the affairs with the protector of emigrants, government of Bangladesh and sign all required documents by the said officers in connection with the recruitment of said persons against visas as per the demand letter Ref. no. 2857/1819 dated, 20<sup>th</sup> of September 2017, for employment with us and to arrange all matters relating their emigration etc.

In witness whereof we have executed this power of attorney on this 20<sup>th</sup> of September 2017 in presence of the subscribing witnesses.

This power of attorney is related to our demand letter no. Ref : 2857/1819 dated, 20<sup>th</sup> of September 2017, and especially to our condition of suitability of candidates mentioned with demand letter and this power of attorney will expire on **19<sup>th</sup> of September 2018**.

For and on behalf of J&P-AVAX S.A.

For Company's Name: **J&P-AVAX S.A.**

Authorised Signatory: ..... 

Name : **Theodoros Arseniou**

Designation : Director of Energy & Industrial Department

Company's Seal : .....   
16, AMAROUSSIου-HALANDRIOU STREET  
151 25 MAROSSI-ATHENS- GREECE  
TEL. (+30) 210 6375000 - FAX: (+30) 210 6104380  
V.A.T. Registration Nr: EL 094183623



**Attested**

  
- 29.11.17.

Muhammad Rezaul Kabir  
Counsellor (Labour)  
Embassy of Bangladesh  
Baghdad, Iraq.



中国石化  
SINOPEC

شركة سينوبك انجينيرنج قروب السعودية المحدودة  
SINOPEC ENGINEERING GROUP SAUDI CO.LTD.

C.R. 2051037105

T.010-37105

## DEMAND LETTER

Date: 5<sup>th</sup> Sep 2018

To: Prosearch Recruitment Consultants

Address: City Heart (13<sup>th</sup> Floor), Suite 7,67 Naya Paltan,Dhaka-1000, Bangladesh.

License No.: RL-1027

From: SINOPEC ENGINEERING GROUP SAUDI CO. LTD

Address: P.O.Box 76819,Al-Khobar 31952, Kingdom of Saudi Arabia

Dear Sir,

We would like to inform you that we have the following manpower requirement for company project in Saudi Arabia as follows:

JOB CATEGORIES	QUANTITY	BASIC SALARY
6G Welder	15	Attached
Pipe Fabricator	33	Attached
Piping Forman	1	Attached
Piping Supervisor	1	Attached
<b>Total</b>	<b>50</b>	Attached

### Terms & Conditions

Team and conditions:

1. Age : 21 - 40 years old
2. Period of contract : 2(two) year and renewable.
3. Probation period : 3 months from the date of joining
4. Working hours : 10 hrs per day, 06 days per week
5. Over time : will be paid as per Saudi Arabia labor law
6. Accommodation : Provided by the company free of charge
7. Food : Provided by the company free of charge
8. Local Transportation : Provided by the company free of charge
9. Medical / Insurance : Provided by the company free of charge
10. Air ticket : The air ticket fee from Vietnam to Saudi Arabia and from Saudi Arabia to Vietnam after finishing the employment contract will be paid by the employer.
11. Other benefits : As per Saudi Arabia labor law
12. Leave : As per Saudi Arabia labor law
13. Resident Permit : Provided by the company free of charge
14. Other terms & conditions: As per Saudi Arabia labor law

Thanks & Regards,

SINOPEC ENGINEERING GROUP SAUDI CO. LTD

ص.ب. ٧٦٨١٩ - الخبر ٣٩٥٢ - عمارة شركة سينوبك انجينيرنج قروب - شارع الأمير سلطان - تلفون: (٠١٣) ٨٤٩ ٢٨٣٣ / ٨٤٩ ٢٨٢٣ / ٨٤٩ ٢٨١٩ - فاكس: (٠١٣) ٨٨٧ ٩٠١٧

P.O. Box 76819 Al-Khobar 31952, Saudi Arabia - Sinopec (SEG) Building, Prince Sultan St. - Tel.: +966 (013) 849 2819 / 849 2823 / 849 2833 - Fax: +966 (013) 887 9067

Website: www.segroup.cn/en/





**中國石化 SINOPEC**

C.R. 2051037105

**شركة سينوبك إنجينيرنج قروب السعودية المحدودة SINOPEC ENGINEERING GROUP SAUDI CO.LTD.**

٢٠١٩/١٠/٣٠

S/N	Position	Level	Professional experience	Basic salary SR/M	2hrs Extra SR/M	Merit Bonus SR/M	Total package SR/M	Work hours	Education	Qualification	GOSI	Medical insurance	Vacation	Valid of agreement
1	6G Welder	L1	3+ years	1600	520	150	2270	6days*10hrs	High School or equivalent	Less than40 years old, 3+ years 6G welding work experience, should attend and pass the interview and test ('2', '6'), Welds done requirement 32" per day in fabrication shop and 12" per day installation.	provided by company	provided by company	42days/2 Year, with Basic Salary	2 years
		L3	2-3 years	1300	423	100	1823	6days*10hrs	High School or equivalent	Less than40 years old, 2-3 years pipe fabricator work experience, should attend and pass the interview and test	provided by company	provided by company	42days/2 Year, with Basic Salary	2 years
2	Pipe Fabricator	L2	3-5 years	1450	471	100	2021	6days*10hrs	High School or equivalent	Less than40 years old, 3-5 years pipe fabricator work experience, should attend and pass the interview and test	provided by company	provided by company	42days/2 Year, with Basic Salary	2 years
		L1	5+ years	1600	520	150	2270	6days*10hrs	High School or equivalent	Less than40 years old, 5+ years pipe fabricator work experience, should attend and pass the interview and test	provided by company	provided by company	42days/2 Year, with Basic Salary	2 years
4	Piping Foreman	L2	3-5 years	1950	634	150	2734	6days*10hrs	High School or equivalent	Less than 42 years old, 3-5years Pipe Foreman work experience, should attend and pass the interview and test	provided by company	provided by company	42days/2 Year, with Basic Salary	2 years
		L1	5+ years	2100	683	200	2983	6days*10hrs	High School or equivalent	Less than 42 years old, 5+ years Piping Foreman work experience, should attend and pass the interview and test	provided by company	provided by company	42days/2 Year, with Basic Salary	2 years
5	Supervisor	L2	3-5 years	2550	829	200	3579	6days*10hrs	Diploma or equivalent	Less than 40 years old, 3-5 years Pipe Supervisor work experience, English well	provided by company	provided by company	42days/2 Year, with Basic Salary	2 years
		L1	5+ years	2950	959	250	4159	6days*10hrs	Diploma or equivalent	Less than 40 years old, 5years Pipe Supervisor work experience, English well	provided by company	provided by company	42days/2 Year, with Basic Salary	2 years
		Total												

Note: 1. 1USD=3.75sAR

2. The total package is for 10hrs per day, excluding the salary of Fridays, holidays and over 10 hrs per day.

3. Food, Housing ,Transportation are provided by company

4. Merit Bonus will be deducted if the employee can not pass the monthly

5. New employee should pass the evaluation after 3 month probation period

6. 6G welder candidates only have 2 times chance to attend and pass the 6G test after mobilization, company will provide one final chance of 3G test for the candidates who failed in 6G test, if passed the test and he will work as 3G

7. For those workers who already have worked in Saudi Arabia, if they have left their previous company on Single-Exit Reentry Visa but not returned, are banned to enter Saudi Arabia for Three Years starting from their re-entry visa expiry. Must have exit visa.



**L&T Hydrocarbon Saudi Company**

شركة ال آند تي هيدروكربون السعودية

C. R. No. 2050055625

L&T Hydrocarbon Saudi Company  
2nd Floor, ATCO Building  
King Khalid Street  
P.O. Box 718, Dammam 31421  
Kingdom of Saudi Arabia  
Tel: +966 13 8334163/ 8334170  
Fax: +966 13 8334175

### DEMAND LETTER

Ref: LSH04/19

M/s. Prosearch Recruitment Consultants  
City Heart (13th Floor), Suite 7,  
67 Naya Paltan, Dhaka-1000, Bangladesh  
Tel: 0088-02-8332935

License No. RL-1027.

Dear Sir,

We are pleased to inform you that we have selected your company for recruiting manpower from Bangladesh under the block Visa number given below on the terms and conditions indicated;

Sl. No.	Category	No. of Workers Required.	Basic Salary (SAR)	Visa No	Visa issue Date	Sponsor No
1	General Labour	20	800	1301633342	27-05-1440	7001529572

#### Terms and Conditions:

1. Duration of Contract : 2 Years and further renewable by mutual consent.
2. Place of Employment : Saudi Arabia
3. Duty Hours: 8 Hours per day, 6 days in a week. Friday holiday
4. Food: Free Food is provided by L&T Hydrocarbon Saudi Company
5. Accommodation: Free dormitory type of accommodation provided by L&T Hydrocarbon Saudi Company at workmen camp.
6. Transportation: Provided by L&T Hydrocarbon Saudi Company from accommodation to the work site and vice versa.
7. Medical & Insurance: Provided by L&T Hydrocarbon Saudi Company from accommodation to the work site and vice versa.
8. Ticket: Economy class joining air ticket from nearest International airport to Saudi Arabia & return one way air ticket in economy class from Saudi Arabia to nearest International airport destination on completion of 2 years' service will be provided by L & T Hydrocarbon Saudi Company LLC.
9. Visa: Free: Visa is provided by L &T Hydrocarbon Saudi Company on free of cost
10. Leave: 42 days paid leave after completion of 2 years.
11. Overtime: In accordance with Saudi Arabia labor laws.
12. Others terms and conditions: According to the Saudi Arabia Labor Law.

Yours Faithfully,

For, L&T Hydrocarbon Saudi Company

Abdulmohsen Alosaimi  
(Manager-HR)

بنية اتصال، الطابق الثاني، شارع الملك خالد، ص.ب. 718، الدمام 31421، المملكة العربية السعودية

A wholly owned subsidiary of L&T Hydrocarbon Engineering Limited

السعودية ووزارة التجارة (مشروع المشتقات البترولية)  
على حسابه الختم والتوفيق دون  
بيان يليتها عن استيفات



٢٧



رئيس قسم التحاصيل

شركة ال آند تي هيدروكربون السعودية  
س.ت. ٢٠٥٠٥٦٢٥



L&T HYDROCARBON SAUDI CO.  
C.R. 2050055625

17784191C.





L&T Hydrocarbon Saudi Company

شركة الـT للبترول والتوكيد دون السعودية

عبد الرحمن عبد العزيز الباتين  
AbdulRahman Abdulaziz  
Albattain

نفسه التصديق

١٤٤٠ ٢٢



L&T Hydrocarbon Saudi Company  
2nd Floor, ATCO Building  
King Khalid Street  
P.O. Box 718, Dammam 31421  
Kingdom of Saudi Arabia  
t: +966 13 8334163/ 8334170  
x: +966 13 8334175

Date: 03-03-2019

### SPECIAL POWER OF ATTORNEY

I/We, Abdulmohsen Alosaimi, Manager-HR of M/s L&T Hydrocarbon Saudi Company, CR No. 2050055625, office located at ATCO Building, 2nd Floor, King Khalid Street, PO Box No. 718 Dammam -31421, Saudi Arabia do hereby appoint, M/s. PROSEARCH RECRUITMENT CONSULTANTS, office located at City Heart (13th Floor), Suite 7, 67 Naya Paltan, Dhaka-1000, Bangladesh, License No. RL 1027 as our Recruitment agent in Bangladesh

I/ We, confer Power of Attorney on the said Agent and his authorized representative to undertake, on our behalf, the following:

- Explore possibilities of sourcing the categories of employees as stated in the Demand Letter Ref: LTHS/04/19 from Bangladesh.
- Recruitment activities in Bangladesh, by way of issuing advertisements in the media calling for application from prospective candidates, processing applications and interviewing candidates and any other activities incidental to recruitment on our behalf.
- Signing the provisional contracts on behalf of M/s L&T Hydrocarbon Saudi Company for employment of selected candidates.

#### Visa details:

Visa No	Visa issue Date	Visa Trade	Sponsor No
1301633342	27-05-1440	General Labour	7001529572

Thanking you,

For, L&T Hydrocarbon Saudi Company

Abdulmohsen Alosaimi  
(Manager-HR)





**L&T Hydrocarbon Saudi Company**

شركة ال آند تي هيدروكربون السعودية

**DEMAND LETTER**

Ref: LTHS/6/19

M/s. Prosearch Recruitment Consultants  
City Heart (13th Floor), Suite 7,  
67 Naya Paltan, Dhaka-1000, Bangladesh  
Tel: 0088-02-8332935

License No. RL-1027.

Dear Sir,

We are pleased to inform you that we have selected your company for recruiting manpower from Bangladesh under the block Visa number given below on the terms and conditions indicated;

٢٠١٩-٠٥-٢٤



٢ شعبان ١٤٣٨  
الصادق  
عمر جاهد (العمالي)  
Omar H.Al Chamdi

**ATTESTED**

Sl. No.	Category	No. of Workers Required.	Basic Salary (SAR)	Visa No	Visa issue Date	Sponsor No
1	General Labour	50	800	1301658032	27-05-1440	7001529572

**Terms and Conditions:**

1. Duration of Contract : 2 Years and further renewable by mutual consent.
2. Place of Employment : Saudi Arabia
3. Duty Hours: 8 Hours per day, 6 days in a week. Friday holiday
4. Food: Free Food is provided by L&T Hydrocarbon Saudi Company
5. Accommodation: Free dormitory type of accommodation provided by L&T Hydrocarbon Saudi Company at workmen camp.
6. Transportation: Provided by L&T Hydrocarbon Saudi Company from accommodation to the work site and vice versa.
7. Medical & Insurance: Provided by L&T Hydrocarbon Saudi Company from accommodation to the work site and vice versa.
8. Ticket: Economy class joining air ticket from nearest International airport to Saudi Arabia & return one way air ticket in economy class from Saudi Arabia to nearest International airport destination on completion of 2 years' service will be provided by L&T Hydrocarbon Saudi Company LLC.
9. Visa: Free: Visa is provided by L&T Hydrocarbon Saudi Company on free of cost
10. Leave: 42 days paid leave after completion of 2 years.
11. Overtime: In accordance with Saudi Arabia labor laws.
12. Others terms and conditions: According to the Saudi Arabia Labor Law.

MD. MAHEDI HASAN  
Counsellor (labour)  
Embassy of Bangladesh  
Riyadh, K.S.A

Yours Faithfully,

For, L&T Hydrocarbon Saudi Company

Abdulmohsen Alosa  
(Manager-HR)





**L&T Hydrocarbon Saudi Company**

شركة الـانـدىـ هـيدـرـوكـربـونـ السـعـودـيـةـ

L&T Hydrocarbon Saudi Company  
2nd Floor, ATCO Building  
King Khalid Street  
P.O. Box 718, Dammam 31421  
Kingdom of Saudi Arabia  
Tel: +966 13 8334163/ 8334170  
Fax: +966 13 8334175

Date: 03-04- 2019

### SPECIAL POWER OF ATTORNEY

I/We, Abdulmohsen Alosaimi, Manager-HR of M/s L&T Hydrocarbon Saudi Company, CR No. 2050055625, office located at ATCO Building, 2nd Floor, King Khalid Street, PO Box No. 718 Dammam -31421, Saudi Arabia do hereby appoint, M/s. PROSEARCH RECRUITMENT CONSULTANTS, office located at City Heart (13th Floor), Suite 7, 67 Naya Paltan, Dhaka-1000, Bangladesh, License No. RL 1027 as our Recruitment agent in Bangladesh

**ATTESTED**

I/ We, confer Power of Attorney on the said Agent and his authorized representative to undertake, on our behalf, the following:

- a) Explore possibilities of sourcing the categories of employees as stated in the Demand Letter Ref: LTHS/06/19 from Bangladesh.
- b) Recruitment activities in Bangladesh, by way of issuing advertisements in the media calling for application from prospective candidates, processing applications and interviewing candidates and any other activities incidental to recruitment on our behalf.
- c) Signing the provisional contracts on behalf of M/s L&T Hydrocarbon Saudi Company for employment of selected candidates.

#### Visa details:

Sl. No.	Category	No. of Workers Required.	Basic Salary (SAR)	Visa No	Visa issue Date	Sponsor No	الرقم :
1	General Labour	50	800	1301658032	10-07-1440	700152944	٩

Thanking you,

For, L&T Hydrocarbon Saudi Company

Abdulmohsen Alosaimi  
(Manager-HR)





شركة كولين إنسات توريزم صناعي فني تيك  
CONSTRUCTION, TOURISM, INDUSTRY and TRADING CO. INC  
Commercial Registration No: 2051059920 رقم السجل التجاري:

**ATTESTED**

**DEMAND LETTER**

**خطاب طلب**

M/S. Prosearch Recruitment Consultants. RL-1027  
Dhaka, Bangladesh.

الصادرة/ بروسرس ريفرومنت كنسليتس ار ال 1027، دكا -  
بنغلاديش

MD. MAHEDI HASAN

Counsellor (labour)

Embassy of Bangladesh

Riyadh, K.S.A

نرجو التكرم بارسال المستقدمين حسب الشورط الموصفات الآتية  
& conditions given below against the block  
Visa No. ...1301658343. Date of Issue..10/07/1440..  
ويوجه  
التاريخ.....1301658343. التأشيرة رقم : 10/07/1440.....

Category	Qty	Salary	الراتب	العدد	المهنة
Unskilled Labor	99	1000 SR	1000 SR	99	عامل عادي
Plumber	5	1200SR	1200SR	5	سباك
Carpenter	5	1200SR	1200 SR	5	نجار
Light Driver	5	1400 SR	1400 SR	5	سائق سيارة نقل خفيف
Steel Fixer	4	1200 SR	1200 SR	4	حداد
Excavator Operator	2	1600 SR	1600 SR	2	سائق عموماليات طرق
Loader Operator	8	1600 SR	1600 SR	8	سائق عموماليات طرق
Bulldozer Operator	3	1600 SR	1600 SR	3	سائق عموماليات طرق
Road Roller Operator	6	1600 SR	1600 SR	6	سائق عموماليات طرق
Greyder Operator	4	1600 SR	1600 SR	4	سائق عموماليات طرق
JCB Operator	6	1600 SR	1600 SR	6	سائق عموماليات طرق
Safety Officer	9	2500 SR	2500 SR	9	فني امن وسلامة مهنية
Mechanic&Pipe Fitter	5	1400 SR	1400 SR	5	فني ميكانيكي/صيانة
Surveyor	23	3000 SR	3000 SR	23	عامة
Workshop Electrician	1	1200 SR	1200 SR	1	مساح اراضي
					في كهربائي صيانة الات
					مجموع
		Total : 185		185	

**Terms & Conditions**

Medical, Accommodation

: Free

Transportation

: Free

Food

: Free

Air Passage End of contract

: Provided

Vacation per year

: 60 Days

Working hours per day

: 08 Hours

Period of Contract

: 02 Years

**الشروط والمواصفات**

العلاج, السكن

المواصلات

الطعام

نهاية العقد

الإجازة السنوية

ساعات العمل في اليوم

مدة العقد

All other terms & conditions as per Saudi Labour Laws

Thanking You

Signature :

Name:Cem KOCLAR

Designation: Country Director

وجميع الشروط الاخرى طبقا لقوانين المملكة القر

ولكم جزيل الشكر

صاحبها : .....



Omar H.Al Ghamdi



Date: 19/MARCH/2019...

### POWER OF ATTORNEY

M/S. Prosearch Recruitment Consultants.

RL-1027

Dhaka, Bangladesh

Hereby appointed by us to be our authorized agent in respect of handling of all matters concerning recruitment completion of emigration formalities including deposit of security, registration fee etc.

With the protector of recruiting Government of Bangladesh and signing all necessary documents required by the said authority and to arrange the passports, passage etc.

This power of attorney is valid for the recruitment of Unskilled Labor (99), Plumber (5), Carpenter (5), Light Driver (5), Steel Fixer (4), Excavator Operator (2), Loader Operator (8), Bulldozer Operator (3), Road Roller Operator (6), JCB Operator (6), Safety Officer (9) Mechanic&Pipe Fitter(5) Greyder Operator (4) Surveyor (23) Workshop Electrician (1) from Bangladesh against visa.

### ATTESTED

MD. MAHEDI HASAN  
Counsellor (labour)  
Embassy of Bangladesh  
Riyadh, K.S.A

رباعي فسق النصارى

وكالة شرعية خاصة  
السادة/ بروسارس ريفرومنت كنسلتتس الـ 1027، دكا

-بنغلاديش

لقد اخترنا ان يكون وكيلنا الشرعي المفوض الشرعي لنا التبشير جميع الامور الخاصة بالاستقام و انهاء اجراءات الهجرة بما فيها ايداع التامين و مصاريف التسجيل.....الخ.

مع اتمام اجراءات الاستقام لدى حكومة بنغلاديش و توقيع جميع المستندات الضرورية و المطلوبة لدى السلطات المذكورة لتنظيم جوازات السفر و الاذن بالمرور.....الخ.

لتوفيق جميع المستندات وتقديم جوازات السفر والاستلام  
التاشيرات من السفارة تجاه عنا لتوظيف

عامل عادي	99
سباك	5
نجار	5
سائق سيارة نقل خفيف	4
داد	4

سائق عموم اليات طرق	2
سائق عموم اليات طرق	8
سائق عموم اليات طرق	3
سائق عموم اليات طرق	6
سائق عموم اليات طرق	4
سائق عموم اليات طرق	6
فني امن وسلامة مهنية	9
في ميكانيكي/صيانة عامة	5
مساح اراضي	23
فني كهربائي صيانة الات	1

Number:... 1301658343.

رقم:... 1301658343

Date: ...10/07/1440.....

التاريخ: 10/07/1440

The Said M/S. Prosearch Recruitment Consultants is also authorized to make agreement & choose them also sign contracts for this purpose according to the Demand Letter.

السادة/ بروسارس ريفرومنت كنسلتتس مفوضون ايضا لتعيين و قبول العمال و توقيع العقد نيابة عنا مع العمالة المطلوبة و ذلك تمثيا مع خطاب طلب.

Thanking you.

ولكم جزيل الكثر





افراس  
AFRAS

TRADING & CONT.CO.

### DEMAND LETTER

M/S. PROSEARCH RECRUITMENT CONSULTANTS. RL-1027 Dhaka, Bangladesh.

Please arrange to recruit the following personnel on the terms & conditions given below against the block

Visa No. 1301685499 Date of Issue 24/08/1440 H

### خطاب طلب

السادة/ بروسارس ريقرومنت كنسيلتنس ار ال 1027، دكا - بنغلاديش

نرجو التكرم بارسال المستقدمين حسب الشورط الموصفات الآتية: وموجب الناشيرة رقم: 1301685499 التاريخ: 24/08/440 هـ

<u>Category</u>	<u>Salary</u>	<u>Qty.</u>	<u>العدد</u>	<u>الراتب</u>	<u>المهنة</u>
Building Female Cleaner	800 SR	100	100	800 SR	عاملة تنظيف مباني عامة
	Total :	100	100	مجمع	

#### Terms & Conditions

Medical, Accommodation	:	Free	مجانا	:	العلاج، السكن
Transportation	:	Free	مجانا	:	المواصلات
Food	:	200 SR	200 ريال سعودي	:	الطعام
Air Passage End of contract	:	Free	مجانا	:	تذاكر السفر نهاية العقد
Vacation per year	:	21 Days	21 يوما	:	الإجازة السنوية
Working hours per day	:	08 Hours	08 ساعات	:	ساعات العمل في اليوم
Period of Contract	:	02 Years	2 سنة	:	مدة العقد
All other terms & conditions as per Saudi Labour Laws					وجميع الشروط الأخرى طبقاً لقوانين المملكة العربية السعودية

Thanking You,

ولكم جزيل الشكر،

Majed Abdul Aziz Al- Thunian.  
General Manager.

Signature: \_\_\_\_\_

Date: / /



ماجد عبد العزيز الثنيان  
المدير العام

التواقيع: \_\_\_\_\_  
التاريخ: / /

### شركة افراص للتجارة والمقاولات

P.O.BOX 6337 RIYADH 11442 FAX 4784837 TEL 920033388  
P.O.BOX 7709 JEDDAH 21472 FAX 2570668 TEL 2570669  
MAKKAH FAX 5544630 TEL 5274777  
P.O.BOX 4404 DAKKAH 02404 FAX 8222608 TEL 8222608

المكتب الرئيسي - ص.ب. ٦٣٣٧ الرياض ١١٤٤٢ - فاكس: ٤٧٨٤٨٣٧ - هاتف: ٩٢٠٣٣٨٨  
الفروع: ص.ب. ٧٧٠٩ جدة ٢١٤٧٢ فاكس: ٢٥٧٠٦٦٩ - هاتف: ٢٥٧٠٦٦٨  
مكة المكرمة فاكس: ٥٥٤٤٦٣٠ - هاتف: ٥٢٧٤٧٧٧



Date: 16/05/2019

التاريخ : 2019/05/16

POWER OF ATTORNEY

وكالة شرعية خاصة

M/S. PROSEARCH RECRUITMENT CONSULTANTS  
RL-1027, Dhaka, Bangladesh.

السادة/ بروسارس ريقروتمنت كنسلتنس ار ال 1027, دكا –  
بنغلاديش

Hereby appointed by us to be our authorized agent in respect of handling of all matters concerning recruitment completion of emigration formalities including deposit of security, registration fee etc.

لقد اخترنا ان يكون وكيلنا الشرعي المفوض الشرعي لنا التدبير جميع الامور الخاصة بالاستقامت و انهاء اجراءات الهجرة بما فيها ايداع التامين و مصاريف التسجيل..... الخ.

With the protector of recruiting Government of Bangladesh and signing all necessary documents required by the said authority and to arrange the passports, passage etc.

مع اتمام اجراءات الاستقدام لدى حكومة بنجلاديش و توقيع جميع المستندات الضرورية و المطلوبة لدى السلطات المذكورة لتنظيم جوازات السفر و الادن بالمرور..... الخ.

This power of attorney is valid for the recruitment of Building Female Cleaner (100) from Bangladesh against visa no. 1301685499.

هذا التوكيل صالح لاستقدام عدد عاملة تنظيف مباني عامه (100) من بنجلاديش بموجب التأشيرة: 1301685499

Visa No. : 1301685499  
Date : 24/08/1440H

التاشيرة رقم : 1301685499  
 بتاريخ : 24/08/1440

The Said M/S. PROSEARCH RECRUITMENT CONSULTANTS is also authorized to make agreement & choose them also sign contracts for this purpose according to the Demand Letter.

السادة/ بروسارس ريقروتمنت كنسلتنس مفوضون ايضا لتعيين و قبول العمال و توقيع العقد نيابة عنهم مع العمالة المطلوبة و ذلك تمثيا مع خطاب طلب.

Thanking you.

ولكم جزيل الكسر

Majed Abdul Aziz Al- Thunian.  
General Manager

ماجد عبد العزيز الثنين  
المدير العام

Signature: \_\_\_\_\_

Date: / /

التوقيع: \_\_\_\_\_  
التاريخ: / /

شركة أفراس للتجارة والمقاولات



P.O.BOX 6337 RIYADH 11442 FAX 4784837 TEL 920033388  
P.O.BOX 7709 JEDDAH 21472 FAX 2570668 TEL 2570669  
MAKKAH FAX 5544630 TEL 5274777  
P.O.BOX 6337 RIYADH 11442 FAX 4784837 TEL 920033388

المكتب الرئيسي - ص.ب. ٦٣٣٧ الرياض ١١٤٤٢ - فاكس: ٤٧٨٤٨٣٧  
الفروع : ص.ب. ٧٧٠٩ جدة ٢١٤٧٢ فاكس : ٢٥٧٠٦٦٩ هاتف : ٢٥٧٠٦٦٨  
مكة المكرمة فاكس: ٥٥٤٤٦٣٠ هاتف: ٥٢٧٤٧٧٧



中国石化  
SINOPEC

شركة سينوبك انجينيرنج قروب السعودية المحدودة  
SINOPEC ENGINEERING GROUP SAUDI CO.LTD.

C.R. 2051037105

س.ت ٢٠٥١٠٣٧١٠٥

## طلب خطاب / DEMAND LETTER

Date: 23-05-2019

التاريخ: 1440-09-18

M/S. Prosearch Recruitment Consultants

كونسلتنتس ركريتمنست برسيرش س/م

License No. RL-1027, Dhaka-Bangladesh

ترخيص رقم: ار ال-1027, داكا- بنغلاديش

Dear Sir,

### Sub: Recruitment of Bangladesh Employment in Saudi Arabia

We would be grateful if you would select and recruit on our behalf the following:

Visa Number: 1301563095

التأشيرة رقم: ١٣٠١٥٦٣٠٩٥

Date of Issue: 25/11/1439

التاريخ: ٢٥/١١/١٤٣٩

Category	Quantity	Salary
Scaffolding		
Installation Worker	15	1200 SR
Total		15 Only

المهنة	العدد	الراتب
عامل تركيب	15	1200 ريال
السائل المعدينة	15	فقط
<b>مجموع</b>	<b>15</b>	

### الشروط والمواصفات

#### Terms & Conditions:

Medical, Accommodation	: Free
Transportation, Food	: Free
Air Passage Both Way	: Free
Vacation Per Year	: 21 Days
Working Hours Per Day	: 8 Hours
Period of Contract (Renewable)	: 2 Years

All Other Terms & Conditions as per Saudi Labour Laws.

العلاج, السكن	: مجانا
المواصلات, الطعام	: مجانا
تذاكر خروج و إعادة	: مجانا
الإجازة السنوية	: 21 يوما
ساعات العمل في اليوم	: 8 ساعات
مدة العقد	: 2 سنة (تجددية)

وجميع الشروط الأخرى طبقاً لقوانين المملكة العربية السعودية (فرع المنطقة الشرقية)  
**على صحة الختم والتوفيق دون مسؤوليتها عن المحتويات**

وتقبلوا بالختام: ٦٤٢٠ مشكال

Yours faithfully,

General Manager



من بـ ٧٦٨١٩، الخبر ٣١٩٥٢، عمارة شركة سينوبك انجينيرنج قروب

P.O. Box 76819 Al-Khobar 31952, Saudi Arabia - Sinopec (SEG) Building, Prince Sultan St. - Tel.: +966 (013) 849 2819 / 849 2823 / 849 2833 - Fax: +966 (013) 887 9067

Website: www.segroup.cn/en/



**خطاب توكيل/POWER OF ATTORNEY**

Date: 23-05-2019

التاريخ: 1440-09-18

H.E. Chief of Consular Section

سعادة رئيس القسم القنصلي

Royal Embassy of Saudi Arabia  
Dhaka-Bangladesh

لسفارة خادم الحرمين الشريفين  
داكا - بنجلاديش

Sir,

We have the honour to inform you that we have authorized M/S. Prosearch Recruitment Consultants; Recruiting License No: RL-1027

نتشرف باهتماتكم أننا قد فوضنا برسيرش س/م كونسلتنتس ركريتمنت -  
ترخيص رقم : ار ال-1027

**Address:** City Heart (13th Floor), Suite 7, 67, Naya Paltan, Dhaka – 1000, Bangladesh.

Hereby appoint them to be our lawful attorney and agent to handle all necessary work involve including deposit of registration fees etc. with the immigrant Government of Bangladesh signing all documents for their passport & passage.

This power of attorney is valid for the recruitment of 15 Nos Bangladeshi Scaffolding Installation Worker under our block.

**وعنوانهم سويفث ، (13 الطابق) هارت سويتي بنجلاديش ، 1000 - دكا ، بالتان نيو ، 7**  
لقد قمنا بتعيينهم وكلاء شرعيين لنا يقوموا نيابة عنا لإنجاز جميع الأمور المتعلقة بالاستقدام إضافة إلى دفع رسوم التسجيل وغيرها وتكلمت الإجراءات الرسمية من دولة بنجلاديش و التوقيع على جميع الوثائق المطلوبة والتي تخصل الاستقدام.

أن هذا التوكيل صالح لاستقدام (15) عامل تركيب السقال المعدنية من بنجلاديش وبموجب.

**Visa Number:** 1301563095

**التأشيره رقم:** ١٣٠١٥٦٣٠٩٥

**Date of Issue:** 1439/11/25

**التاريخ:** ١٤٣٩/١١/٢٥

**Sponsor ID:** 7001552665

**رقم السجل:** 7001552665

This said company is also authorized to make agreement, select them and also sign contract for this purpose on our behalf according to the demand letter.

كما أن السيدات المذكورين يعاليه لهم الحق في تصرفية التوقيع نيابة عنهم على المتفاقيات والعقود في هذا المجال. على ملحوظة صاحب الأمانة العاملة بموجب خطاب الطلب المرفق هنا عن اختيارات

Yours Faithfully,

General Manager



(٠١٣) ٨٨٧ ٤٦٧ - فاكس: (٠١٣) ٤٦٧ ٨٨٧

## DEMAND LETTER

M/S. Prosearch Recruitment Consultants. RL-1027  
Dhaka, Bangladesh.

Please arrange to recruit the following personnel on the terms & conditions given below against the block Visa No 1301886896 & 1301895959 Date of Issue 1441/06/01 & 1441/06/11

## خطاب طلب

السادة/ بروسارس ريفروتننت كنسيلنس ار ال 1027  
دكا - بنغلاديش

نرجو التكرم بارسال المستقدمين حسب الشورط  
المواصفات الآتية: وبموجب

التاريخ: 1301895959, 1301886896  
التأشيرة : 1441/06/11 & 01/06/1441

رقم

Category	Qty	Salary	الراتب	العدد	المهنة
Loading and unloading worker	10	1300SR	1300	10	عامل شحن وتفريغ
Loading and unloading worker	03	1300SR	1300	03	عامل شحن وتفريغ
Total : 13 Only					مجموع
					13 فقط

### Terms & Conditions

Medical, Accommodation	: Free
Transportation	: Free
Food	: Free
Air Passage End of contract	: Provided
Vacation after two years	: 60 Days
Working hours per day	: 08 Hours
Period of Contract	: 02 Years

All other terms & conditions as per Saudi Labour Laws

Thanking You

**Red Sea Gateway Terminal**

Asma Nowialaty



### الشروط والمواصفات

العلاج, السكن	: مجانا
المواصلات	: مجانا
الطعام	: مجانا
نهاية العقد	: تذكر السفر نهاية العقد
الاجازة السنوية	: 60 يوما
ساعات العمل في اليوم	: 8 ساعات
مدة العقد	: 2 سنة
جميع الشروط الاخرى طبقاً لقوانين المملكة العربية السعودية.	

ولكم جزيل الشكر



Date: .....

التاريخ.....

### وكالة شرعية خاصة

#### POWER OF ATTORNEY

M/S. Prosearch Recruitment Consultants.

RL-1027

Dhaka, Bangladesh

Hereby appointed by us to be our authorized agent in respect of handling of all matters concerning recruitment completion of emigration formalities including deposit of security, registration fee etc.

With the protector of recruiting Government of Bangladesh and signing all necessary documents required by the said authority and to arrange the passports, passage etc.

This power of attorney is valid for the recruitment of Loading and unloading worker (13) from Bangladesh against visa

Visa No. 1301886896 & 1301895959

Date: 1441/06/01 & 1441/06/11

The Said M/S. Prosearch Recruitment Consultants is also authorized to make agreement & choose them also sign contracts for this purpose according to the Demand Letter.

Thanking you.

**Red Sea Gateway Terminal**

Asma Nowialaty



Date:

السادة/ بروسارس ريقروتمنت كنسلتنس ار ال 1027  
دكا - بنغلاديش

لقد اخترنا ان يكون وكيلنا الشرعي المفوض الشرعي لنا التدبير جميع الامور الخاصة بالاستقام و انهاء اجراءات الهجرة بما فيها ايداع التامين و مصاريف التسجيل..... الخ.

مع اتمام اجراءات الاستقام لدى حكومة بنجلاديش و توقيع جميع المستندات الضرورية و المطلوبة لدى السلطات المذكورة لتنظيم جوازات السفر و الاذن بالمرور..... الخ.  
هذا التوكيل صالح لتوظيف عامل التحميل والتفریغ من بنغلاديش التأشيرة (13)

برقم : 1301895959 & 1301886896  
بتاريخ: 1441/06/11 & 1441/06/01

السادة/ بروسارس ريقروتمنت كنسلتنس مفوضون ايضاً لتعيين و قبول العمال و توقيع العقد نيابة عننا مع العمالة المطلوبة و ذلك تمشياً مع خطاب طلب

و لكم حزيل الكثر



أحمد بن محمد معشى



رقم اللسان  
٢٤٥٦٨  
رقم المعاشرة  
٢٤٥٦٩  
شئوخ  
جعفر و عثيمين دبل مسعودي  
وزير الحج والعمران  
وزير الحج والعمران

التاريخ:  
١٤٤١/٠٦/١١  
التوقيع والاتفاق بين اذني مهندسية طلي دبلومي الوكيل  
جعفر جعفر



رقم الوثيقة :

4719169

# غرفة الرياض

Riyadh Chamber

بوابة أعمال - خدمات التصديق الإلكتروني

**Member's Detail:**Member Id : 488451  
.C.R. No : 1010503644

Fax :

Tel :

فاكس :

رقم العضوية : 488451  
رقم السجل التجاري : 1010503644

هاتف :

شركة كاتيرا العربية السعودية (شركة شخص واحد)

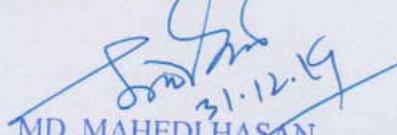
صدرت هذه الوثيقة بناء على طلب المشترك أعلاه

بيانات المشترك :

ATTESTED

التاريخ : 20/04/1441  
17/12/2019M/s. Prosearch Recruitment Consultants. RL-1027 City Heart (13th Floor) Suite – 7 , 67  
Nayapaltan, Dhaka – 1000Date: 09<sup>th</sup> December 2019M/s. Prosearch Recruitment Consultants. RL-1027  
City Heart (13<sup>th</sup> Floor) Suite – 7 , 67 Nayapaltan, Dhaka – 1000

Kind Attn: Mr. R.D. Roni – Proprietor

  
**MD. MAHEDI HASAN**  
 Counsellor (labour)  
 Embassy of Bangladesh  
 Riyadh, K.S.A

We hereby request your company to arrange recruiting Bangladeshi National for our company for the below category, terms and conditions are followed by

(SALARY (SR	QUANTITY	CATEGORY/POSITION	
900	30	General Worker	1
1200	17	Building Carpenter	2
1200	16	Concrete Building	3
1200	20	Paint Building	4
	83	Total	

## Visa Block Details

Visa Date	ID No	.Visa no
1441/03/28	7005689463	1301834934

## TERMS &amp; CONDITIONS

CONTRACT PERIOD	: 2 YEARS SUBJECT TO ROLL OF EXTENSION
WORKING HOURS	: 8 HOURS PER DAY
WORKING DAYS	: 26 DAYS PER MONTH
OVERTIME	: AS PERSAUDILABOUR LAW
ACCOMMODATION	:FREE SHARING ACCOMMODATION
FOOD	: FOOD ALLOWANCES RS 200
TRANSPORTATION	: FREE TRANSPORT TO & FROM ACCOMMODATION TO WORK PLACE
INSURANCE	: AS PERSAUDILABOUR LAW
MEDICAL	:FREE MEDICAL IN GOVERNMENT HOSPITALS ONLY



920004565



- تعذر هذه الورقة مصدقة من غرفة الرياض ولا تحتاج توقيع او ختم
- عند تحريرها او معاوتها يجب بها تعذر لغة وتعرض صاحبها للملأ
- يلزم التحقق من الوثيقة عبر الرابط [/mybusiness.chamber.sa](https://mybusiness.chamber.sa)
- للأجهزة المحمولة او الرقم المورود دون ادنى مسؤولية عن الغرفة

ملاحظة هامة : صلاحية تقديم هذا الخطاب تنتهي في



رقم الوثيقة :

4719306

**غرفة الرياض**  
 Riyadh Chamber

بوابة أعمال - خدمات التصديق الإلكتروني

**Member's Detail:**
 Member Id : 488451  
 C.R. No : 1010503644

Fax :

Tel :

فاكس :

بيانات المشترك : شركة كاتيريا العربية السعودية (شركة شخص واحد)

رقم العضوية : 488451

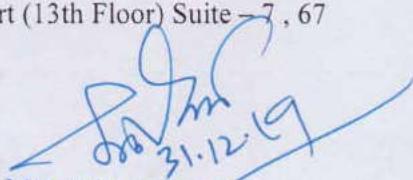
رقم السجل التجاري : 1010503644

هاتف :

صدرت هذه الوثيقة بناء على طلب المشترك أعلاه

**ATTESTED**التاريخ : 20/04/1441 هـ  
17/12/2019 م
 M/s. Prosearch Recruitment Consultants. RL-1027 City Heart (13th Floor) Suite - 7 , 67  
 .Nayapaltan, Dhaka - 1000
DATE: 09<sup>th</sup> December 2019
 M/s. Prosearch Recruitment Consultants. RL-1027  
 City Heart (13<sup>th</sup> Floor) Suite - 7 , 67 Nayapaltan, Dhaka - 1000

Kind Attn: Mr. R.D. Roni – Proprietor Mr. R.D. Roni – Proprietor

  
 MD. MAHEDI HASAN  
 Counsellor (labour)  
 Embassy of Bangladesh  
 Riyadh, K.S.A
Power of Attorney

WeM/S Katerra Group, located Al Khair Plaza Building, 3<sup>rd</sup> Floor, Office No 05, Tahila Street, Riyadh, Saudi Arabia a company organized under the laws of SAUDIdo hereby appoint M/S. Prosearch Recruitment Consultants, Bangladesh Government approved Recruiting License No.- RL-1027, City Heart (13<sup>th</sup> Floor) Suite - 7 , 67 Nayapaltan, Dhaka - 1000., Bangladesh; to be our true lawful attorney and agent in Bangladesh in respect of handling all the affairs concerning recruitment, completion of Immigration Clearance/formalities etc, with the Ministry of Expatriate Welfare & Overseas Employment / Bureau of Manpower Employment & Training(BMET)and signing all necessary documents required by the said office in connection with the recruitment of staff for our company and to arrange their deployment. The authorization of these legal documents will be valid for two years from the date of execution

**Visa Block Details**

Visa Date	.ID No	.Visa no
1441/03/28	7005689463	1301834934

IN WITNESS WHEREOF, we have executed this Power of Attorney on this 09<sup>th</sup> December 2019

,Truly yours

 Waleed Muath  
 HR Director

محرر: السيد خالد طلعت محمد الوراق صفة: مدير عام



- تعتبر هذه الورقة مصدقة من غرفة الرياض ولا تحتاج توقيع او فتم
- عند تدليها او محاواة العيت بها تعتبر لاغية وتعبر صاحبها للملأ
- يلزم النطق من الوثيقة عبر الرابط [mybusiness.chamber.sa](https://mybusiness.chamber.sa)
- للأجهزة المحمولة او الرقم المودود دون اذن مسؤولية على الغرفة

ملاحظة هامة: صلاحية تقديم هذا الخطاب تنتهي في 0



رقم الوثيقة :

5298673

**غرفة الرياض**  
 Riyadh Chamber

بوابة أعمال - خدمات التصديق الإلكتروني

**Member's Detail:**
 Member Id : 488451  
 C.R. No : 1010503644

Fax :

Tel :

فاكس:

1010503644

هاتف:

شركة كاتيررا السعودية (شركة شخص واحد)

رقم المضوية : 488451

رقم السجل التجاري :

**ATTESTED**

صدرت هذه الوثيقة بناء على طلب المشترك أعلاه

التاريخ : 06/07/1441 هـ  
01/03/2020 م

MD. MAHEDI HASAN

offer letter

 Counsellor (labour)  
 M/s. Prosearch Recruitment Consultants. RL-1027  
 Embassy of Bangladesh  
 City Heart (3<sup>rd</sup> Floor) Suite - 7 , 67 Nayapaltan, Dhaka - 1000  
 Riyadh, K.S.A

Kind Attn: Mr. R.D. Roni – Proprietor

We hereby request your company to arrange recruiting Bangladeshi National for our company for the below category, terms and conditions are followed by

SR. NO	CATEGORY/POSITION	QUANTITY	(SALARY (SR
1	Regular worker	45	200 + 900
2	Public building	37	200 + 900
	Total	82	

## Visa Block Details

Visa Date	ID No	Visa no
1441/06/29	7005689463	1301911162

## TERMS &amp; CONDITIONS

- CONTRACT PERIOD : 2 YEARS SUBJECT TO ROLL OF EXTENSION
- WORKING HOURS : 8 HOURS PER DAY
- WORKING DAYS : 26 DAYS PER MONTH
- OVERTIME : AS PERSAUDILABOUR LAW
- ACCOMMODATION : FREE SHARING ACCOMMODATION
- FOOD : FOOD ALLOWANCES RS 200
- TRANSPORTATION : FREE TRANSPORT TO & FROM ACCOMMODATION TO WORKPLACE
- INSURANCE : AS PERSAUDILABOUR LAW
- MEDICAL : FREE MEDICAL IN GOVERNMENT HOSPITALS ONLY
- ANNUAL LEAVE : 21 DAYS PER YEAR
- SICK LEAVE : AS PER SAUDI LABOUR LAW
- AIR TICKET/PASSAGE : JOINING TICKET & RETURN AIR TICKET (AFTER 2 YRS) WILL BE PROVIDED BY THE EMPLOYER
- IN CASE OF DEATH : DEAD BODY WILL BE RETURNED BY THE EMPLOYER TO THE DECEASED'S HOME COUNTRY

**ATTESTED**  
 MD. MAHEDI HASAN  
 Counsellor (labour)  
 Embassy of Bangladesh


- \* تغير هذه الورقة مصدقة من غرفة الرياض، ولا تضطر توقيع او تتم.
- \* عند تعديلاها او محاولة العبث بها تغير لغية وتحرض صاحبها الملاحقة القانونية.
- \* يلزم التحقق من الوثيقة عبر الرابط <https://mybusiness.chamber.sa> أو طريق (البلوتوث) للأجهزة المحمولة او الرقم المموجد دون ادنى مسؤولية عن الغرفة عن محتوى الوثيقة.

ملحوظة هامة : صلاحية تقديم هذا الخطاب تنتهي في 01/09/2020



رقم الوثيقة :

5298673

Riyadh Chamber

بوابة أعمال - خدمات التصديق الإلكتروني

ALL OTHER TERMS AND CONDITION AS PERSAUDILABOUR LAW

, Warm regards

ATTESTED

MD. MAHEDI HASAN  
Counsellor (labour)  
Embassy of Bangladesh  
Riyadh, K.S.A

DATE: 26<sup>th</sup> February, 2020

ATTESTED

MD. MAHEDI HASAN  
Counsellor (labour)  
Embassy of Bangladesh  
Riyadh, K.S.A

M/s. Prosearch Recruitment Consultants. RL-1027  
.City Heart (13<sup>th</sup> Floor) Suite – 7 , 67 Nayapaltan, Dhaka – 1000

Kind Attn: Mr. R.D. Roni – Proprietor

Power of Attorney

We M/S Katerra Group, located Al Khair Plaza Building, 3<sup>rd</sup> Floor, Office No 05, Tahila Street, Riyadh, Saudi Arabia a company organized under the laws of SAUDI do hereby appoint M/S. Prosearch Recruitment Consultants, Bangladesh Government approved Recruiting License No.- RL-1027, City Heart (13<sup>th</sup> Floor) Suite – 7 , 67 Nayapaltan, Dhaka – 1000., Bangladesh; to be our true lawful attorney and agent in Bangladesh in respect of handling all the affairs concerning recruitment, completion of Immigration Clearance/formalities etc, with the Ministry of Expatriate Welfare & Overseas Employment / Bureau of Manpower Employment & Training(BMET)and signing all necessary documents required by the said office in connection with the recruitment of staff for our company and to arrange their deployment. The authorization of these legal documents will be valid for two years from the date of execution

## Visa Block Details

Visa Date	ID No	.Visa no
1441/06/29	7005689463	1301911162

IN WITNESS WHEREOF, we have executed this Power of Attorney on this 26<sup>th</sup> February, 2020

,Truly yours

Date



E-Services Riyadh Chamber © 2020 - بورصة أعمال

920004565

- \* تعتبر هذه الورقة مصدقة من غرفة الرياض ولا تحتاج توقيع او دعم .
- \* عند تعديلاها او محاولة العبث بها تعتبر لاغية وتعرض صاحبها للملاحة القانونية .
- \* يلزم التحقق من الوثيقة عبر الرابط <https://mybusiness.chamber.sa> أو تطبيق (سلاسل) للجودة المعمولة او الرقم المموجد دون ادنى مسؤولية على الغرفة عن محتوى الوثيقة .

ملاحظة هامة : صلاحية تقديم هذا الخطاب تنتهي في 01/09/2020



Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara;

Bussines Licence: 38974376 Phone no: 0756 592 091

#### DEMAND LETTER

Ref: 001 – Bang 20

Date: 23<sup>rd</sup> February 2021

M/S. Prosearch Recruitment Consultants,  
City Heart (13<sup>th</sup> Floor), Suite 7,  
67 Naya Paltan, Dhaka – 1000,  
Bangladesh

Dear Sir,

Re: Demand Letter - Job Order

This is to request you to kindly recruit & select the following suitable personnel from Bangladesh, for our Company's clients, as classified on the basis of the employment benefits indicated below: -

S.No.	Category	Quantity (people)	Salary ( )
02	Mason	100	USD 550 - 650
03	Steel Fixer/Bar Bender	100	USD 550 - 650
04	Carpenter (Construction Building)	100	USD 550 - 650
05	Welder	30	USD 600 - 700
06	General Worker Construction	100	USD 500 - 550
07	General Worker Warehouse/Factory	50	500-550
08	General Worker Agriculture	20	500-550
09	Machine Operator ( bulldozer, excavator, and others)	30	600-800
10	Hotel/ restaurant cleaners	50	500-550
11	Housekeeping hotels	50	500-550
12	Cook Helpers	100	500-550
13	Waiter Helpers/ Table Cleaners	100	500-550
14	Cooks	20	550-700
15	Plumber / Fitter	20	USD 550 - 650
	TOTAL:		

Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Bussines Licence: 38974376 Phone no: 0756 592 091

- |                              |   |
|------------------------------|---|
| 1. Period of Employment      | : 2 years   |
| 2. Place of Employment       | : Anywhere in ROMANIA                                   |
| 3. Probationary period       | : 90 days   |
| 4. Working Hours / Work week | : 8/10 hours per day and 06 days per week( OT included) |
| 5. Accommodation             | : Provided.   |
| 6. Transportation            | : Provided.   |
| 7. Food / Food Allowance     | : Food Provided   |
| 8. Overtime                  | : As per company policy                                 |
| 9. Joining Ticket            | : Repatriation tickets provided                         |
| 10. Medical                  | : Provided, by Romanian Law                             |
| 11. All other Facilities     | : As per company policy                                 |

For and on behalf of World Wide Work Company S.R.L  
 Mr. Mihai Tararache- General Director



World Wide Work Company S.R.L



MINISTERUL AFACERILOR EXTERNE  
 A L R O M Â N I E !  
 Legalizează Sigiliul și Semnătura  
 CAMEREI DE COMERT  
 ȘI INDUSTRIE A ROMÂNIEI  
 Nr. M2-1/ .....  
 BUCUREȘTI, .....  
 P.MINISTRU, .....  
 25 FEB. 2021



No. EMBB/AT/F/03 Date: 25/02/2021  
 The seal and signature of ..... Legalize  
 Department .....  
 Ministry of Foreign Affairs, Romania has been verified /  
 attested as authentic.

Rubro  
 25/2/2021

Md. Abu Bakker  
 Third Secretary  
 Embassy of Bangladesh  
 Bucharest, Romania

Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Bussines Licence: 38974376 Phone no: 0756 592 091



# World Wide Work Company

Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara;

Bussines Licence: 38974376 Phone no: 0756 592 091

Ref : 001 – Bang 20

23<sup>rd</sup> February 2021

## POWER OF ATTORNEY

Know all men by these present that M/S World Wide Work Company S.R.L.Mamaia, Constanta - Romania, a company organized under the law of ROMANIA registration no. 38974376 (photocopy attached) do hereby appoint M/S. Prosearch Recruitment Consultants, City Heart (13<sup>th</sup> Floor), Suite 7, 67NayaPaltan, Dhaka – 1000, Bangladesh, approved by the government of Bangladesh, Ministry of Labour, Dhaka vide registration no. 1027 to be their true lawful attorney, and agent in Bangladesh in respects of handling all the affairs with the protector of emigrants, government of Bangladesh and sign all required documents by the said officers in connection with the recruitment of said persons against visas as per the demand letter Ref. no. 001 – Bang 20 dated, 03<sup>rd</sup> February 2021, for employment with us and to arrange all matters relating their emigration etc.

In witness whereof we have executed this power of attorney on this 03<sup>rd</sup> February 2021 in presence of the subscribing witnesses.

This power of attorney is related to our demand letter no. Ref no : 001 – Bang 20 dated, 03<sup>rd</sup> February 2021, and especially to our condition of suitability of candidates mentioned with demand letter and this power of attorney will expire on 23<sup>rd</sup> February 2023.

For and on behalf of World Wide Work Company S.R.L  
Mr. Mihai Tararache- General Director



.....  
World Wide Work Company S.R.L



Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Bussines Licence: 38974376 Phone no: 0756 592 091

MINISTERUL AFACERILOR EXTERNE  
AL ROMÂNIEI  
Legalizează Sigillul și Semnătura  
CAMEREI DE COMERT  
și INDUSTRIE A ROMÂNIEI  
Nr. M2-1/ ..... 1057  
BUCHUREȘTI, ..... 25.FEB.2021  
P.MINISTRU, ..... P.



No. EMBB /ATT/ F/03 Date: 25/02/2021

The seal and signature of ..... Legalize  
Department

Ministry of Foreign Affairs, Romania has been verified /  
attested as authentic.

Baku  
25/2/21

Md. Abu Bakker  
Third Secretary  
Embassy of Bangladesh  
Bucharest, Romania



## DEMAND LETTER

Dear Sir,

**Re: Demand Letter - Job Order**

We, DIFERIT SRL, headquartered in Cluj-Napoca, Bd. Muncii 18, registered at the Trade Register under no. J12 / 590/2001, CUI RO13845570, Vadean Grigore, as administrator, hereinafter referred to as "Client" we would like to send this Demand Letter to: WORLD WIDE WORK COMPANY S.R.L., J13 / 543/2018, fiscal code 38974376.

This is to request you to kindly recruit & select the following suitable personnel from Bangladesh, for our Company as classified on the basis of the employment benefits indicated below: -



# World Wide Work Company

- |                              |   |
|------------------------------|---|
| 1. Period of Employment      | : 2 years                               |
| 2. Place of Employment       | : Cluj Napoca in ROMANIA                |
| 3. Probationary period       | : 90 days                               |
| 4. Working Hours / Work week | : 10 hours per day and 06 days per week |
| 5. Accommodation             | : Provided.                             |
| 6. Transportation            | : Provided.                             |
| 7. Food / Food Allowance     | : Food Provided                         |
| 8. Overtime                  | : As per company policy                 |
| 9. Joining Ticket            | : Repatriation tickets provided         |
| 10. Medical                  | : Provided, by Romanian Law             |
| 11. All other Facilities     | : As per company policy                 |

Yours Sincerely,

Grigore Vadean  
Managing Director



No. EMBB/Alt/AP/01 Date: 01/04/2021

The seal and signature of ..... Legalize  
De Partament  
Ministry of Foreign Affairs, Romania has been verified /  
attested as authentic.

24.04.2021

Md. Abu Bakker  
Third Secretary & HOC  
Embassy of Bangladesh  
Bucharest, Romania

MINISTERUL AFACERILOR EXTERNE  
A L R O M Â N I E !  
Legalizează Sigiliul și Semnătura  
CAMELEI DE COMERT  
ȘI INDUSTRIE A ROMÂNIEI  
Nr. M2-1/ 1795  
BUCUREȘTI, ..... 1 APR 2021  
P. MINISTRU, ..... M. M. M.





Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara;  
Business Licence: 38974376 Phone no: 0756 592 091

20<sup>th</sup> June 2021

**POWER OF ATTORNEY**

Know all men by these present that **M/S World Wide Work Company S.R.L. Mamaia, Constanta - Romania**, a company organized under the law of ROMANIA registration no. 38974376 do hereby appoint **M/S. Prosearch Recruitment Consultants, City Heart (13<sup>th</sup> Floor), Suite 7, 67NayaPaltan, Dhaka – 1000, Bangladesh**, approved by Bureau of Manpower, Employment & Training (authorized by Ministry of Expatriates' Welfare & Overseas Employment), Bangladesh vide registration no. 1027 to be their true lawful attorney, and agent in Bangladesh in respects of handling the total demand for **122 workers** of **DIFERIT SRL, Cluj-Napoca, Bd. Muncii 18, Trade Register no. J12/590/2001, CUI RO13845570, Romania** being the demand letter attested by Bangladesh Embassy (Attestation No. EMBB/AH/AP/01, Date 01/04/2021) and all the affairs with the protector of emigrants, government of Bangladesh and sign all required documents by the said officers in connection with the recruitment of said persons against visas as per the demand letter for employment with us and to arrange all matters relating their emigration etc.

In witness whereof we have executed this power of attorney on this 20<sup>th</sup> June 2021 in presence of the subscribing witnesses and this power of attorney will expire on 19<sup>th</sup> June 2023.

For and on behalf of World Wide Work Company S.R.L  
Mr. Mihai Tararache- General Director



.....  
World Wide Work Company S.R.L

Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Business Licence: 38974376 Phone no: 0756 592 091



## DEMAND LETTER

Date: 21<sup>st</sup> January 2021

Dear Sir,

Re: Demand Letter - Job Order

We, Tomis General Contractor S.A., based Constanta, Ion Roata nr. 3 St, in CUI: RO 1865914, ORC J13/513/1991, represented by Ciuceanu Valentin, we would like to send this Request Letter to: WORLD WIDE WORK COMPANY S.R.L., J13 / 543/2018, fiscal code 38974376.

This is to request you to kindly recruit & select the following suitable personnel from Bangladesh, for our Company as classified on the basis of the employment benefits indicated below: -

S.No.	Category	Quantity (people)	Salary ( )
01	Mason finisher plasterer	20	USD 590
02	Steel Fixer/Bar Bender	25	USD 590
03	Carpenter (Construction Building)	20	USD 590
04	General Worker Construction	25	USD 550
	TOTAL:	90	

1. Period of Employment : 2 years
2. Place of Employment : Constanta in ROMANIA
3. Probationary period : 90 days
4. Working Hours / Work week : 9 hours per day and 06 days per week
5. Accommodation : Provided.
6. Transportation : Provided.
7. Food / Food Allowance : Food Provided
8. Overtime : As per company policy
9. Joining Ticket : Repatriation tickets provided
10. Medical : Provided, by Romanian Law
11. All other Facilities : As per company policy

Regards,

Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Business Licence: 38974376 Phone no: 0756 592 091

Tomis General Contractor S.A.,  
General Manager: Ciuceanu Valentin



TE PRACTIC UPT Mihai



389/201



No. EMBB/AH/AP/02 Date: 01/04/2021  
The seal and signature of Legalize  
De Partament  
Ministry of Foreign Affairs, Romania has been verified /  
attested as authentic.

Md. Abu Bakker  
Third Secretary & HOC  
Embassy of Bangladesh  
Bucharest, Romania

MINISTERUL AFACERILOR EXTERNE  
AL ROMÂNIEI  
Legalizează Sigiliul și Semnătura  
CAMEERA DE COMERT  
SI INDUSTRIE A ROMÂNIEI  
Nr. M2-1/ 1795  
SUCUREȘTI, 1. APR. 2021  
P. MINISTRU,



Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Business Licence: 38974376 Phone no: 0756 592 091



Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara;  
Business Licence: 38974376 Phone no: 0756 592 091

20<sup>th</sup> June 2021

**POWER OF ATTORNEY**

Know all men by these present that **M/S World Wide Work Company S.R.L. Mamaia, Constanta - Romania**, a company organized under the law of ROMANIA registration no. 38974376 do hereby appoint **M/S. Prosearch Recruitment Consultants, City Heart (13<sup>th</sup> Floor), Suite 7, 67NayaPaltan, Dhaka – 1000, Bangladesh**, approved by Bureau of Manpower, Employment & Training (authorized by Ministry of Expatriates' Welfare & Overseas Employment), Bangladesh vide registration no. 1027 to be their true lawful attorney, and agent in Bangladesh in respects of handling the total demand for **90 workers** of **TOMIS GENERAL CONTRACTOR S.A., Constanta, Ion Roata nr. 3 st, in CUI: RO1865914, ORC J13/513/1991, Romania being the demand letter attested by Bangladesh Embassy (Attestation No. EMBB/AH/AP/02, Date 01/04/2021)** and all the affairs with the protector of emigrants, government of Bangladesh and sign all required documents by the said officers in connection with the recruitment of said persons against visas as per the demand letter for employment with us and to arrange all matters relating their emigration etc.

In witness whereof we have executed this power of attorney on this 20<sup>th</sup> June 2021 in presence of the subscribing witnesses and this power of attorney will expire on 19<sup>th</sup> June 2023.

For and on behalf of World Wide Work Company S.R.L  
Mr. Mihai Tararache- General Director



.....  
World Wide Work Company S.R.L

Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Business Licence: 38974376 Phone no: 0756 592 091



# World Wide Work Company

## DEMAND LETTER

Dear Sir,

Re: Demand Letter - Job Order

We, Societatea Gamaro Dinamic Structure SRL, headquartered in Constanta, str. Inului, no. 3, CUI: RO16979100, ORC J1318417 / 2004, represented by Gabriel Ungureanu, hereinafter referred to as "Client." we would like to send this Demand Letter to: WORLD WIDE WORK COMPANY S.R.L., J13 / 543/2018, fiscal code 38974376.

This is to request you to kindly recruit & select the following suitable personnel from Bangladesh, for our Company as classified on the basis of the employment benefits indicated below: -

S.No.	Category	Quantity (people)	Salary ( )
01	Mason finisher plasterer	25	USD 600
02	Carpenter (Construction Building)	25	USD 600
03	Team leader construction	3	USD 750
TOTAL:		52	

1. Period of Employment : 2 years
2. Place of Employment : Anywhere in ROMANIA
3. Probationary period : 90 days
4. Working Hours / Work week : 8 hours per day and 06 days per week
5. Accommodation : Provided.
- Transportation : Provided.
- Food / Food Allowance : Food Provided
- Overtime : As per company policy
- Joining Ticket : Repatriation tickets provided
10. Medical : Provided, by Romanian Law
11. All other Facilities : As per company policy



Regards, EMBB/AH/AP/03

Date: 01/01/2024

Gamaro Dinamic Structure SRL

The seal and signature of General Manager Gabriel Ungureanu

Department

Ministry of Foreign Affairs, Romania has been verified / attested as authentic.

MINISTERUL AFACERILOR EXTERNE  
AL ROMÂNIEI  
Legalizează Sigiliul și Semnătura  
CAMEREI DE COMERT  
ȘI INDUSTRIE A ROMÂNIEI

Nr. M2-1/..... 1993

BUCUREȘTI, .....

P. MINISTRU, .....



Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Business Licence: 38974376 Phone no: 0756 592 091

Md. Abu Bakker  
Third Secretary & HOC  
Embassy of Bangladesh  
Bucharest, Romania



Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara;  
Business Licence: 38974376 Phone no: 0756 592 091

20<sup>th</sup> June 2021

**POWER OF ATTORNEY**

Know all men by these present that **M/S World Wide Work Company S.R.L. Mamaia, Constanta - Romania**, a company organized under the law of ROMANIA registration no. 38974376 do hereby appoint **M/S. Prosearch Recruitment Consultants, City Heart (13<sup>th</sup> Floor), Suite 7, 67NayaPaltan, Dhaka – 1000, Bangladesh**, approved by Bureau of Manpower, Employment & Training (authorized by Ministry of Expatriates' Welfare & Overseas Employment), Bangladesh vide registration no. 1027 to be their true lawful attorney, and agent in Bangladesh in respects of handling the total demand for **52 workers** of **SOCIETATEA GAMARO DINAMIC STRUCTURE SRL, Constanta, str. Inului no.3, CUI: RO16979100, ORC J1318417/2004, Romania being the demand letter attested by Bangladesh Embassy (Attestation No. EMBB/AH/AP/03, Date 01/04/2021)** and all the affairs with the protector of emigrants, government of Bangladesh and sign all required documents by the said officers in connection with the recruitment of said persons against visas as per the demand letter for employment with us and to arrange all matters relating their emigration etc.

In witness whereof we have executed this power of attorney on this 20<sup>th</sup> June 2021 in presence of the subscribing witnesses and this power of attorney will expire on 19<sup>th</sup> June 2023.

For and on behalf of World Wide Work Company S.R.L  
Mr. Mihai Tararache- General Director



.....  
World Wide Work Company S.R.L

Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Business Licence: 38974376 Phone no: 0756 592 091



# World Wide Work Company

## DEMAND LETTER

Dear Sir,

Re: Demand Letter - Job Order

The company MASTER BUILD SRL, headquartered in Bucharest, 6 Campia Libertatii Street, Sector 3 SRL, registered at the Trade Register under no. J40 / 12522/2005, CUI RO 17788613, Vayna Stefan Ferdinand, as administrator, hereinafter referred to as "Client." we would like to send this Request Letter to: WORLD WIDE WORK COMPANY S.R.L., J13 / 543/2018, fiscal code 38974376.

This is to request you to kindly recruit & select the following suitable personnel from Bangladesh, for our Company as classified on the basis of the employment benefits indicated below: -

---

S.No.	Category	Quantity (people)	Salary ( )
01	Carpenter (Construction Building)	20	USD 600-650
02	Steel Fixer/Bar Bender	20	USD 600-650
03	Team leader for Carpenter and Steel Fixer/Bar Bender	2	USD 700-800
04	Gips carton Mounters	15	USD 600-650
05	Mason	15	USD 600-650
06	Wall painters	15	USD 600-650
	Team leader for Gips carton Mounters, Mason, Wall painters	3	USD 700-800
	TOTAL:	90	

---

1. Period of Employment : 2 years
2. Place of Employment : Anywhere in ROMANIA

Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Business Licence: 38974376 Phone no: 0756 592 091

- |                              |  |
|------------------------------|--|
| 3. Probationary period       | : 90 days                              |
| 4. Working Hours / Work week | : 8 hours per day and 06 days per week |
| 5. Accommodation             | : Provided.                            |
| 6. Transportation            | : Provided.                            |
| 7. Food / Food Allowance     | : Food Provided                        |
| 8. Overtime                  | : As per company policy                |
| 9. Joining Ticket            | : Repatriation tickets provided        |
| 10. Medical                  | : Provided, by Romanian Law            |
| 11. All other Facilities     | : As per company policy                |

Regards,  
 MASTER BUILD SRL  
 General Manager: Vayna Stefan Ferdinand



No. EMBB/AH/AP/04 Date: 01/04/2021

The seal and signature of ..... Legalize  
..... Department

Ministry of Foreign Affairs, Romania has been verified /  
attested as authentic.

*Abu Bakker* 1/4/2024  
 Md. Abu Bakker  
 Third Secretary & HOC  
 Embassy of Bangladesh  
 Bucharest, Romania

MÍNISTERUL AFACERILOR EXTERNE  
 A L R O M Á N I E I  
 Legalizează Sigiliul și Semnătura  
 CAMEREI DE COMERT  
 ȘI INDUSTRIE A ROMÁNIEI  
 Nr. M2-1/ 1795

BUCUREȘTI, 1 APR. 2021  
 P. MINISTRU, *H.H.*





Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara;  
Bussines Licence: 38974376 Phone no: 0756 592 091

20<sup>th</sup> June 2021

**POWER OF ATTORNEY**

Know all men by these present that **M/S World Wide Work Company S.R.L. Mamaia, Constanta - Romania**, a company organized under the law of ROMANIA registration no. 38974376 do hereby appoint **M/S. Prosearch Recruitment Consultants, City Heart (13<sup>th</sup> Floor), Suite 7, 67NayaPaltan, Dhaka – 1000, Bangladesh**, approved by Bureau of Manpower, Employment & Training (authorized by Ministry of Expatriates' Welfare & Overseas Employment), Bangladesh vide registration no. 1027 to be their true lawful attorney, and agent in Bangladesh in respects of handling the total demand for **90 workers** of **MASTER BUILD SRL, Bucharest, 6 Campia Libertatil Street, Sector 3 SRL, Trade Register no. J40/12522/2005, CUI RO 17788613, Romania** being the demand letter attested by Bangladesh Embassy (**Attestation No. EMBB/AH/AP/04, Date 01/04/2021**) and all the affairs with the protector of emigrants, government of Bangladesh and sign all required documents by the said officers in connection with the recruitment of said persons against visas as per the demand letter for employment with us and to arrange all matters relating their emigration etc.

In witness whereof we have executed this power of attorney on this 20<sup>th</sup> June 2021 in presence of the subscribing witnesses and this power of attorney will expire on 19<sup>th</sup> June 2023.

For and on behalf of World Wide Work Company S.R.L  
Mr. Mihai Tararache- General Director



.....  
World Wide Work Company S.R.L

Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Bussines Licence: 38974376 Phone no: 0756 592 091



## DEMAND LETTER

Date: 05<sup>th</sup> February 2021

Dear Sir,

Re: Demand Letter - Job Order

We, SUFRO COMPANY SRL, headquartered in Constanta, bd. Tomis no. 46, room 34B, floor 2, Constanta county, ORC no. J13 / 2574/2013, CUI RO 32552860,, legally represented by the administrator Fronea Ciprian Mihai, hereinafter referred to as "Client." we would like to send this Request Letter to: WORLD WIDE WORK COMPANY S.R.L., J13 / 543/2018, fiscal code 38974376.

This is to request you to kindly recruit & select the following suitable personnel from Bangladesh, for our Company as classified on the basis of the employment benefits indicated below: -

S.No.	Category	Quantity (people)	Salary ( )
01	Cook Helper ( Kebab cutter)	15	USD 500-550(OT)
02	Cook Helper ( Grill)	15	USD 500-550(OT)
03	Cook Helper ( All rounder, Pizza)	25	USD 500-550(OT)
04	Cook Helper ( Salad Maker)	20	USD 500-550(OT)
05	Bartender	10	USD 500
06	Waiter Helper/ Table cleaner	50	USD 500
07	Dishwasher	15	USD 500
08	Toilette Cleaner	10	USD 500
	TOTAL:	170	

1. Period of Employment : 2 years
2. Place of Employment : Anywhere in ROMANIA

Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Business Licence: 38974376 Phone no: 0756 592 091

- |                              |   |
|------------------------------|---|
| 3. Probationary period       | : 90 days   |
| 4. Working Hours / Work week | : 60 hours per week divided into 05 or 06 days per week |
| 5. Accommodation             | : Provided.   |
| 6. Transportation            | : Provided.   |
| 7. Food / Food Allowance     | : Food Provided   |
| 8. Overtime                  | : As per company policy                                 |
| 9. Joining Ticket            | : Repatriation tickets provided                         |
| 10. Medical                  | : Provided, by Romanian Law                             |
| 11. All other Facilities     | : As per company policy                                 |

For and on behalf of SUFRO COMPANY SRL  
 Fronea Ciprian Mihai  
 - General Director



No. EMBB/AH/AP/05 Date: 01/04/2021  
 Legalize  
 The seal and signature of .....  
 Department .....  
 Ministry of Foreign Affairs, Romania has been verified /  
 attested as authentic.

*Md. Abu Bakker*  
 Md. Abu Bakker  
 Third Secretary & HOC  
 Embassy of Bangladesh  
 Bucharest, Romania

*Abu Bakker*

*mihai*

*38974376*



MINISTERUL AFACERILOR EXTERNE  
 A L ROMÂNIEI  
 Legalizează Sigiliul și Semnătura  
 CAMEREI DE COMERT  
 ȘI INDUSTRIE A ROMÂNIEI

Nr. M2-1/ ..... 1295

BUCUREȘTI, ..... 1 APR \* 2021

P. MINISTRU, ..... *Abu Bakker*





Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara;  
Business Licence: 38974376 Phone no: 0756 592 091

20<sup>th</sup> June 2021

**POWER OF ATTORNEY**

Know all men by these present that **M/S World Wide Work Company S.R.L. Mamaia, Constanta - Romania**, a company organized under the law of ROMANIA registration no. 38974376 do hereby appoint **M/S. Prosearch Recruitment Consultants, City Heart (13<sup>th</sup> Floor), Suite 7, 67NayaPaltan, Dhaka – 1000, Bangladesh**, approved by Bureau of Manpower, Employment & Training (authorized by Ministry of Expatriates' Welfare & Overseas Employment), Bangladesh vide registration no. 1027 to be their true lawful attorney, and agent in Bangladesh in respects of handling the total demand for **160 workers** of **SUFRO COMPANY SRL., Constanta, BD. Tomis no. 46, room 34B, floor 2, Constanta country, ORC no. J13/2574/2013, CUI RO 32552860, Romania** being the demand letter attested by Bangladesh Embassy (**Attestation No. EMBB/AH/AP/05, Date 01/04/2021**) and all the affairs with the protector of emigrants, government of Bangladesh and sign all required documents by the said officers in connection with the recruitment of said persons against visas as per the demand letter for employment with us and to arrange all matters relating their emigration etc.

In witness whereof we have executed this power of attorney on this 20<sup>th</sup> June 2021 in presence of the subscribing witnesses and this power of attorney will expire on 19<sup>th</sup> June 2023.

For and on behalf of World Wide Work Company S.R.L  
Mr. Mihai Tararache- General Director



.....  
World Wide Work Company S.R.L

Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Business Licence: 38974376 Phone no: 0756 592 091



## DEMAND LETTER

Date: 03<sup>rd</sup> February 2021

Dear Sir,

Re: Demand Letter - Job Order

We, SC Super Ball SRL, based in Ortisoara, registered at the Trade Register under no. J35 / 3570/2004, CUI RO16992274 represented by Radu Badea , as administrator, hereinafter referred to as "Client.", we would like to send this Request Letter to: WORLD WIDE WORK COMPANY S.R.L., J13 / 543/2018, fiscal code 38974376.

This is to request you to kindly recruit & select the following suitable personnel from Bangladesh, for our Company as classified on the basis of the employment benefits indicated below: -

S.No.	Category	Quantity (people)	Salary ( )
01	Warehouse general worker- sewing experience	30	USD 500
02	Upholsterer – also experience in furniture factories is good	15	USD 550-600
03	Warehouse general worker	30	USD 500
04			
05			
06			
	TOTAL:	75	

1. Period of Employment : 2 years
2. Place of Employment : Anywhere in ROMANIA
3. Probationary period : 90 days
4. Working Hours / Work week : 10 hours / 06 days per week
5. Accommodation : Provided.

Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Bussines Licence: 38974376 Phone no: 0756 592 091

- |                          |                                 |
|--------------------------|---------------------------------|
| 6. Transportation        | : Provided.                     |
| 7. Food / Food Allowance | : Food Provided                 |
| 8. Overtime              | : As per company policy         |
| 9. Joining Ticket        | : Repatriation tickets provided |
| 10. Medical              | : Provided, by Romanian Law     |
| 11. All other Facilities | : As per company policy         |

For and on behalf of SC Super Ball SRL  
Mr. Radu Badea - General Director



No. EMBB/AH/AP/06 Date: 01/04/2024

The seal and signature of ..... Legalize  
Department

Ministry of Foreign Affairs, Romania has been verified /  
attested as authentic.

*Ricardo* 1/4/2021

Md. Abu Bakker  
Third Secretary & HOC  
Embassy of Bangladesh  
Bucharest, Romania



*389/2024*



MINISTERUL AFACERILOR EXTERNE  
AL ROMÂNIEI  
Legalizează Sigiliul și Semnătura  
CAMEREI DE COMERT  
ȘI INDUSTRIE A ROMÂNIEI

Nr. M2-1/ *1795*

BUCUREȘTI, *1 APR. 2024*

P.MINISTRU, *AM*





Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara;  
Bussines Licence: 38974376 Phone no: 0756 592 091

20<sup>th</sup> June 2021

**POWER OF ATTORNEY**

Know all men by these present that **M/S World Wide Work Company S.R.L. Mamaia, Constanta - Romania**, a company organized under the law of ROMANIA registration no. 38974376 do hereby appoint **M/S. Prosearch Recruitment Consultants, City Heart (13<sup>th</sup> Floor), Suite 7, 67NayaPaltan, Dhaka – 1000, Bangladesh**, approved by Bureau of Manpower, Employment & Training (authorized by Ministry of Expatriates' Welfare & Overseas Employment), Bangladesh vide registration no. 1027 to be their true lawful attorney, and agent in Bangladesh in respects of handling the total demand for **75 workers** of **SC SUPER BALL SRL., Ortisoara, Trade Register no. J35/3570/2004, CUI RO16992274, Romania being the demand letter attested by Bangladesh Embassy (Attestation No. EMBB/AH/AP/06, Date 01/04/2021)** and all the affairs with the protector of emigrants, government of Bangladesh and sign all required documents by the said officers in connection with the recruitment of said persons against visas as per the demand letter for employment with us and to arrange all matters relating their emigration etc.

In witness whereof we have executed this power of attorney on this 20<sup>th</sup> June 2021 in presence of the subscribing witnesses and this power of attorney will expire on 19<sup>th</sup> June 2023.

For and on behalf of World Wide Work Company S.R.L  
Mr. Mihai Tararache- General Director



.....  
World Wide Work Company S.R.L

Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Bussines Licence: 38974376 Phone no: 0756 592 091



## DEMAND LETTER

Date: 15<sup>th</sup> February 2021

Dear Sir,

Re: Demand Letter - Job Order

We, SC MARTA BACOLUX SRL, headquartered in Craiova, Dolj, Calea Severinului street, no. 91, registered at the Trade Register under no. J16 / 1482/2003, CUI RO15798521, represented by Marian Băzăvan, as administrator, hereinafter referred to as "Client." , we would like to send this Request Letter to: WORLD WIDE WORK COMPANY S.R.L., J13 / 543/2018, fiscal code 38974376.

This is to request you to kindly recruit & select the following suitable personnel from Bangladesh, for our Company as classified on the basis of the employment benefits indicated below: -

S.No.	Category	Quantity (people)	Salary ( )
01	Housekeeping hotels	30	USD 500
02	Cook Helpers	25	USD 500
03	Waiter Helpers/ Table Cleaners	30	USD 500
04	Bartender	10	USD 500
05	Cleaners	30	USD 500
06			
	TOTAL:	125	

1. Period of Employment : 2 years
2. Place of Employment : Anywhere in ROMANIA
3. Probationary period : 90 days
4. Working Hours / Work week : 10 hours / 06 days per week
5. Accommodation : Provided.
6. Transportation : Provided.
7. Food / Food Allowance : Food Provided

Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Bussines Licence: 38974376 Phone no: 0756 592 091

- |                          |                                 |
|--------------------------|---------------------------------|
| 8. Overtime              | : As per company policy         |
| 9. Joining Ticket        | : Repatriation tickets provided |
| 10. Medical              | : Provided, by Romanian Law     |
| 11. All other Facilities | : As per company policy         |

For and on behalf of MARTA BACOLUX SRL  
General Director

BAZAVAN MARIAN



No. EMBB/AH/AP/07 Date: 01/04/2021

The seal and signature of ..... Legalize  
Department .....  
Ministry of Foreign Affairs, Romania has been verified /  
attested as authentic.

1/4/2021

Md. Abu Bakker  
Third Secretary & HOC  
Embassy of Bangladesh  
Bucharest, Romania



MINISTERUL AFACERILOR EXTERNE  
AL ROMÂNIEI  
Legalizează Sigiliul și Semnătura  
CAMEREI DE COMERT  
ȘI INDUSTRIE A ROMÂNIEI  
Nr. M2-1/ 1795

BUCUREȘTI, 1 APR. 2021  
P. MINISTRU,

1 APR. 2021



Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara;  
Business Licence: 38974376 Phone no: 0756 592 091

20<sup>th</sup> June 2021

**POWER OF ATTORNEY**

Know all men by these present that **M/S World Wide Work Company S.R.L. Mamaia, Constanta - Romania**, a company organized under the law of ROMANIA registration no. 38974376 do hereby appoint **M/S. Prosearch Recruitment Consultants, City Heart (13<sup>th</sup> Floor), Suite 7, 67NayaPaltan, Dhaka – 1000, Bangladesh**, approved by Bureau of Manpower, Employment & Training (authorized by Ministry of Expatriates' Welfare & Overseas Employment), Bangladesh vide registration no. 1027 to be their true lawful attorney, and agent in Bangladesh in respects of handling the total demand for **125 workers** of **SC MARTA BACOLUX SRL, Craiova, Dolji, Calea Severinului Street no 91, Trade Register no. J16/1482/2003, CUI RO15798521, Romania** being the demand letter attested by Bangladesh Embassy (**Attestation No. EMBB/AH/AP/07, Date 01/04/2021**) and all the affairs with the protector of emigrants, government of Bangladesh and sign all required documents by the said officers in connection with the recruitment of said persons against visas as per the demand letter for employment with us and to arrange all matters relating their emigration etc.

In witness whereof we have executed this power of attorney on this 20<sup>th</sup> June 2021 in presence of the subscribing witnesses and this power of attorney will expire on 19<sup>th</sup> June 2023.

For and on behalf of World Wide Work Company S.R.L  
Mr. Mihai Tararache- General Director



.....  
World Wide Work Company S.R.L

Address: Romania, Constanta, Mamaia, Lab. Carm, North Tabara; Business Licence: 38974376 Phone no: 0756 592 091



We are pleased to introduce ourselves as a recruitment solution company incorporated in Bangladesh, engaged in recruitment and supply of manpower for many companies in Middle East. We seek immense pleasure in introducing our company and our services in brief.

We ProSearch Recruitment Consultants would like to furnish a synopsis on the panorama of versatile placement activities undertaken by us. We have today emerged as one of the most reputed and leading manpower recruitment Solution Company in Dhaka and we are also recognized as one of the overseas recruiting agents by the Ministry of Labour (Government of Bangladesh) under Registration No. RL – 1027.

We have been offering our services to many well-reputed Organizations in UAE as well as other Gulf Region in the fields of Engineering, Construction, Electrical and Electromechanical Works, Oilfield Services, Operation and Maintenance, Overhead cable liners and service sectors, like Hotels & catering, Staff nurses & Doctors and many other utility services.

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**BANGLADESH**

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Fax: 0088-02-8332934  
Mobile: 0088-01817094118  
0088-01714069061

E-mail: [rdroni\\_dhaka@yahoo.com](mailto:rdroni_dhaka@yahoo.com)  
[rdrondhaka@gmail.com](mailto:rdrondhaka@gmail.com)