

POLICY ON ADMISSIONS CONFLICT OF INTEREST

POLICY

Any persons participating in the medical school admissions process must recuse themselves in any case where they have, or appear to have, a conflict of interest concerning the applicant. A conflict of interest is present if the person may have an interest in the outcome other than the recruitment of the most qualified applicants.

A conflict of interest exists without limitation in situations where a member of the interview committee or admissions committee is:

1. Related by blood or marriage to the student
2. Has provided healthcare to the student, including psychological or psychiatric care
3. Participated in the assessment or academic advising of the student
4. Has a family or business relationship with the student
5. Has any other interaction with the student which results in a conflict

Any member of the interview or admissions committee who is aware of applicants who fit any of the above criteria, should refrain from interviewing or ranking the applicant and leave the admissions committee meeting during the discussion of the applicant.

The decisions of the admissions committee regarding applicants must be free from intimidation and not influenced by any political or financial factors. Any person participating in the medical school admissions process who has a question or potential conflict of interest must let the Office of Admissions and Student affairs know so that action may be taken to ensure that such conflict does not influence objective decision making.

Interviewers and admissions committee members will review and acknowledge the policy annually.