

Government of West Bengal
Kalyani Government Engineering College, Kalyani, Nadia- 741235
Phone : 033-25826680 / 25821309

Enquiry No.: KGEK/BG/Publication/2015-16/ME-10

Date: September 21, 2015

To
All interested Suppliers.

Subject : Invitation for quotations for PUBLICATION OF JOURNAL

Sir,
Sealed Quotations are invited from Bonafied Registered Dealers/Contractors for the following items as per details given below. The Quotations should reach the **Editor of REASON- A Technical Journal at the Chamber of Head, Mechanical Engineering Department** latest by **October 07, 2015 before 14.00Hrs.**

Sl.No.	Particulars	Qty.
01	<p>Publication of REASON- A Technical Journal</p> <p><u>Cover page:</u> Multi-colour offset printing, laminated on about 250 gsm Art Board <u>Inside pages:</u> Single colour (Black) CTP print [as per specimen] on 90 gsm MAT Paper [Paper specimen must be attached with the bid] <u>Binding:</u> Juice with Perfect Binding <u>Other details:</u> Suitable DTP work to make; softcopy on MS-word document, and/or PDF file will be provided. (MS-word files and/or PDF files will be provided mostly, and in some cases, typing is to be made) Type of Printing: CTP Printing Size of the Magazine: 10.5 inch long x 8.5 inch wide. Matter to place on 9 inch x 7 inch area. No. of copies: 200 numbers. No. of pages: Minimum 64 pages (Price should be quoted on 64 inside pages, mentioning charges for additional pages in the multiple of 8 pages) Note: The requisite number of magazines is to supply complete in all respect to the college.</p>	200

Terms & Conditions :

1. Quotations are to be submitted as per given format. All rates quoted should be inclusive of all taxes, levies & duties. The rates would be quoted both in figures and words. Request for inclusion of any tax / levy at a latter stage will not be entertained.
2. Transportation, packing, forwarding and Insurance Charges, if any, should be specifically indicated.
3. Materials & Accessories supplied / used should be as per specification and of approved quality approved by authorized officer of Kalyani Govt. Engineering College..
4. The materials are to be Supplied / Delivered at the College Campus upto 2 P.M. within 30 days from the date of handing over of last set of printing matters to the party.
NO ADVANCE PAYMENT CAN BE MADE.
6. The Work should be completed within **Thirty Days after handing over of the last set of printing material.**
7. Bills in Triplicate should be presented for payment within 15 days of Supply/Completion of work.
8. The Order No. is to be noted on both Challan & Bill.
9. All bills are to be accompanied by Order Copy(ies) and Original Challan Receipt

K. Chakrabarty
Authorised Signatory
(PRINCIPAL)