

Stat 021 Office Hour Etiquette

Before you come to office hours, make sure you check the `homework-q-and-a` and `r-q-and-a` channels on Slack to see if anyone else has asked a similar question that has already been answered.

Upon entering the Zoom room, immediately type your name into the chat so that I have a record of who has been waiting the longest.

When it's your turn to ask questions, please limit yourself to one question (even if it is a question with a very short answer). Once everyone present has gotten a chance to ask their question, you may then ask another question.

When others are asking questions, pay attention because you might learn something from the discussion! Take screenshots of the whiteboard when we go over problems so that you have the work there for your own reference and so that you can share it with others if someone asks a similar question in Slack or later on in office hours. (You can get participation points for providing correct answers to other students' questions on Slack!)

Please be aware that I am unable to simultaneously monitor questions that arrive via personal DMs and engage in a verbal discourse with others during office hours. If you have a pressing question, ask it in the Slack channel. If the question is more personal (e.g. not about class material), then you can send me a DM on Slack and I will get back to you.

Virtual office hours offer some flexibility that I want us to take advantage of. Every office hour this semester will have two breakout rooms plus the main Zoom room. You are welcome to join any of the breakout rooms whenever you'd like to during office hours. The first room will be for people who want to check their answers to the homework questions, the second will be for people who are having trouble with RStudio, and the main area will be for people with conceptual questions about the homework or class material. I will spend the majority of my time between the main Zoom room and the RStudio troubleshooting breakout room. If you really just want to check your work and answers, the first breakout room is the place to go!

Finally, here's some information on how to get in touch with me:

I will be checking Slack to answer questions and respond to DMs every Monday and Friday this semester. I check my email once every day M-F but do not always have time to answer every email that I receive on the same day. If you need to contact me ASAP for some reason, please send me an email with the subject line: *Stat 21 URGENT*. In general, please do not expect to hear back from me over the weekends.