

Hewlett-Packard

3 July 2014

Dear Sir/Madam,

I am a second year Physics Student at Imperial College London, and wish to apply to your summer internship opportunity as advertised with the Careers Service on Jobslive.

I am attracted to the role because I have a keen interest in working in research and development. Having gained experience working in an oil & gas company, I know I would enjoy a varied and stimulating business environment. In particular, I am attracted to Hewlett-Packard, because of its industry focus and its success in producing remarkable, cutting-edge technologies.

I would welcome the opportunity to work on a variety of projects, learning more about business whilst at the same time making a contribution with my existing skills. For example, my physics degree has provided me with solid analytical and problem-solving skills. In addition I speak French, Russian and German fluently.

The practical work experience in a business setting that I gained at Royal Dutch Shell in Aberdeen, involved working as part of the exploration and production team responsible for a gas well. I evaluated modelling software, communicated professionally with offshore engineers and sub-contractors and coordinated my efforts with the rest of the team.

My experience from being the captain of a handball team as well as the member of the second basketball team at university taught me how to interact with other people in a competitive environment, how to lead a group to success as well as the importance of teamwork.

In summary, I believe that I could make an immediate contribution to your business with my skills, experience and motivation. My CV is attached. I would be pleased to provide any further information required and look forward to hearing from you.

Yours faithfully,

David Rudolf