

REFERENCE REPORT ON APPLICANT

Name of respondent PRINTED OR TYPEWRITTEN:

Signature of Respondent _____

Address _____

Telephone _____

E-mail _____

Date _____

Note: Applicant should type or print all information requested in this box before submitting report to a potential referee.

Name _____
last first middle

Address _____

Date of Birth _____

I ☐ do ☐ do not authorize the University of Virginia to consider this report confidential.

Signature of Applicants

1. I have known the applicant as an ☐ undergraduate ☐ graduate student ☐ other _____

2. I have known applicant for a period of _____ years and/or _____ months.

3. I have served as applicant's ☐ adviser ☐ teacher ☐ department chairperson ☐ employer ☐ other _____

To the Respondent: In the rating scales below, please describe the applicant by checking the box that most nearly represents your evaluation. Compare the applicant, on each item, with a representative group of students whom you have known who have had approximately the same amount of experience and training as the applicant.

	No basis for judgement	Below Average	Average	Good	Excellent (top 4 to 10%)	Outstanding (top 1 to 3 %)
APPLICANT'S ACADEMIC ABILITY:						
4. Mastery of fundamental knowledge in applicant's general field:						
5. Knowledge of and ability to use basic laboratory techniques:						
6. Ability to express ideas in writing:						
7. Oral communications:						
8. Self-reliance and independence:						
9. Motivation:						
10. Emotional maturity:						
11. Creativity and originality:						
12. Growth during the period you have observed the applicant:						

Note: Educational level of the group with whom applicant is compared: ☐ Senior ☐ Master's Candidates ☐ Ph.D.

12. Would you accept the applicant into your own graduate program? ☐ Yes ☐ No

If "No", please explain _____

13. In the space below or on an attached form, please add any descriptive comments which will assist in providing a complete picture of the applicant's abilities and potential as an engineer or scientist including, where appropriate, comments on such matters as versatility, competence to envision and plan significant research, and ability to make mature scientific judgments.

14. Please mail Reference Report and one copy of any attachments to: Graduate Studies, Office of the Dean School of Engineering and Applied Science, University of Virginia, 351 McCormick Road, P.O. Box 400242, Charlottesville, Virginia 22904-4242

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