

- WVCTSI SOP related to iLab request for services and WVCTSI Membership specifies that all individuals who receive WVCTSI services should be or become members.
- WVCTSI Tracking and Evaluation cross-referenced the WVCTSI Membership List with the most recent distribution list used to solicit quarterly progress report data from individuals who receive services or support from WVCTSI.
- The table below indicates the number of individuals whose email in the membership list is not the same as the email in iLab, which is where the progress report list draws from. Each of these either need a) email corrections in iLab or on Member List or b) need to become members. Following pages show individual names and emails per reason/core association.

Reason on Progress Report List	
	N
No reason specified	3
CEO Customer	4
CRDEB Customer	50
CRDEB/CRRF Customer	2
CRDEB/Proposal Development	1
CRRF Customer	16
Investigator Development Customer	2
MS Student	11
PhD Student	3
Pilots	5
Proposal Development	6
Total	103

Tracking and Evaluation Recommendations

- Determine appropriate processes, responsible individuals, training, system access, etc. to ensure that all who receive WVCTSI services or support are or become WVCTSI members.
- Develop process to identify and correct discrepancies in iLab-Membership list email field.
- Consider whether current Membership List system (Oracle database in IDR) meets all needs
 - Can all WVCTSI staff easily be given read-only access to check membership status?
 - Can membership data easily integrate into other systems, such as quarterly progress report distribution list, data portal, dashboard, and other TEC data visualizations?
 - Would a public facing interface with selected information membership data be useful and appropriate? If so, can current system accommodate that?
 - Should TEC explore developing new system for Membership List?

Individual with emails on quarterly progress report distribution but not on member list

Reason on Progress Report List (n)	Name	Email
No reason specified (3)		naomi.fei@hsc.wvu.edu
		szomolayb@cardiff.ac.uk
		zheng.dai@hsc.wvu.edu
CEO Customer (4)	Cynthia Persily	cynthia.persily@wvhepc.edu
	Lee Pyles	lee.pyles@hsc.wvu.edu
	Raj Masih	rajm@potomachighlandsguild.com
	Rick Ward	richard.ward@hsc.wvu.edu
CRDEB Customer (50)	Aaron Thomas	aaron.thomas@hsc.wvu.edu
	Amber Crist	acrist@hsc.wvu.edu
	Adnan Haider	adnan.haider@hsc.wvu.edu
	Ashley Gesselman	ag0059@mix.wvu.edu
	Alexys Bolden	alexys.bolden@hsc.wvu.edu
	Anne Schnatterly	anne.schnatterly@hsc.wvu.edu
	Andrew Belcher	atb0015@mix.wvu.edu
	Amy Yeung	ay0003@mix.wvu.edu
	Barbara Viers	barbara.mcgeeney@wvumedicine.org
	Brad Price	bcdavis@wvumedicine.org
	Brianna Fait	bdf10009@hsc.wvu.edu
	Benjamin Reed	benjamin.reed@hsc.wvu.edu
	Bradley Gutta	bngutta@mix.wvu.edu
	Brijesh Patel	brijesh.patel@hsc.wvu.edu
	Charlotte Workman	charlotte.workman@hsc.wvu.edu
	Christina Duncan	christina.duncan@mail.wvu.edu
	Christopher Bianco	christopher.bianco@hsc.wvu.edu
	Courie Snider-Ennis	courie.sniderennis1@wvumedicine.org
	Donetta Akers	deakers19@gmail.com
	Emily Kemper	emily.kemper1@hsc.wvu.edu
	Haleigh Hughes	haleigh.hughes@hsc.wvu.edu
	Hannah Bush	hannah.bush2@hsc.wvu.edu
	Joan Kordusky	jakordusky@hsc.wvu.edu
	Janet McCarten	janet.mccarten@va.gov
	Jennifer Johnson	jennifer.d.johnson2@wv.gov
	Joan Dolph	joan.dolph@mail.wvu.edu
	Jacob Qualls	jqualls@mail.wvu.edu
	Kazuhiko Kido	kazuhiko.kido@hsc.wvu.edu
	Kimberly Quedado	kimberly.quedado@mail.wvu.edu
	Lauren Hine	lah0004@mix.wvu.edu
	Laura Tasker	laura.tasker@hsc.wvu.edu
	Madelyn Harvey	madelyn.harvey.m@wvumedicine.org
	Mary Morrison	mary.morrison2@mail.wvu.edu
	Melissa Himes	melissa.himes@mail.wvu.edu
	Michael Iannetti	miannett@hsc.wvu.edu
	Olivia Higdon	ohigdon@mix.wvu.edu
	Paige Harman	paige.harman@hsc.wvu.edu
	Randal Bossarte	randal.bossarte@hsc.wvu.edu
	Ruodi Ren	renxx265@d.umn.edu
	Arif Salman Abdul Shakore	salman.abdulshakore@hsc.wvu.edu
	Samantha Minc	samantha.minc@hsc.wvu.edu
	Sarah Singh	sarah.singh1@hsc.wvu.edu
	Stephanie Cox	scox@hsc.wvu.edu
	Seth Holler	sdholler@mix.wvu.edu
	Shitiz Sriwastava	shitiz.sriwastava@hsc.wvu.edu
	Shu Xian Lee	shuxian.lee@hsc.wvu.edu
	B Heather Templeton	templetonb@wvuhealthcare.com
	Valerie Phillips	vphillip@mail.wvu.edu
	Naveena Yanamala	wqu1@cdc.gov
	Yousaf Hadi	yousaf.hadi@hsc.wvu.edu

Individual with emails on quarterly progress report distribution but not on member list

CRDEB Customer/CRRF Customer (2)	Claire St Peter	ccstpeter@mail.wvu.edu
	Gian Schincaglia	gian.schincaglia@hsc.wvu.edu
CRDEB Customer/Proposal Development (1)	Ruchi Bhandari	ruchi.bhandari@hsc.wvu.edu
CRRF Customer (16)	Amit Ladani	amit.ladani@hsc.wvu.edu
	Brittany Abruzzino	brittany.abruzzo@wvumedicine.org
	Dacin Kemmerer	dacin.kemmerer.m@wvumedicine.org
	Denise Casino	denise.casino@hsc.wvu.edu
	Treah Haggerty	haggertyt@wvumedicine.org
	Ian Scudiere	iscudier@wvumedicine.org
	Julie Lewis	julie.lewis@hsc.wvu.edu
	Justine Barbitta	justine.barbitta@mail.wvu.edu
	Kelsey Leadman	kelsey.leadman@wvumedicine.org
	Lindsay Sunzeri	lmille40@hsc.wvu.edu
	Nick Mains	ndmains@hsc.wvu.edu
	Nicole Fregene	nicole.fregene@hsc.wvu.edu
	Sarah Lobert	sarah.lobert@wvumedicine.org
	Shyam Thakkar	shyam.thakkar@hsc.wvu.edu
	Troy Krupica	tkrupica@hsc.wvu.edu
	Ziad Dimachkie	ziad.dimachkie@hsc.wvu.edu
Investigator Development Customer (2)	Brian Hendricks	bmhendricks@hsc.wvu.edu
	Cara Sedney	csedney@hsc.wvu.edu
MS Student (11)	Mannan, Abdul	abdul.mannan@hsc.wvu.edu
	Khan, Ahmad	ahmad.khan1@hsc.wvu.edu
	Kamran, Amir	amir.kamran@hsc.wvu.edu
	Alharbi, Anas	anas.alharbi@hsc.wvu.edu
	White, Brishti	bawhite1@mix.wvu.edu
	Haddad, Mawia	mhaddad@mix.wvu.edu
	Khan, Muhammad U.	muhammad.khan4@hsc.wvu.edu
	Khan Khan, Muhammad Z.	muhammad.khan5@hsc.wvu.edu
	Tripathi, Richa	richa.tripathi@hsc.wvu.edu
	Safi, Salah un din	salahuddin.safi@hsc.wvu.edu
	Adhikaru, Shubash	shubash.adhikari@hsc.wvu.edu
PhD Student (3)	Shaw, Misa	gls0016@mix.wvu.edu
	Choo, Lyn	lychoo@mix.wvu.edu
	Bouji, Nour	nb00016@mix.wvu.edu
Pilots (5)	James Lewis	jlewis@hsc.wvu.edu
	Larissa Casaburi	larissa.casaburi@hsc.wvu.edu
	Partho Sengupta	partho.sengupta@hsc.wvu.edu
	Isha Patel	pateli@marshall.edu
	Carl Shrader	shraderc@wvumedicine.org
Proposal Development (6)	Webb, Bradley	bradley.webb@hsc.wvu.edu
	Puette, Elizabeth	elizabeth.puette@hsc.wvu.edu
	Zier, Emily	emily.zier@hsc.wvu.edu
	Hayanga, Jeremiah	jeremiah.hayanga@wvumedicine.org
	Jonathan Busada	jonathan.busada@hsc.wvu.edu
	Linger, Meredith L.	meredith.pheasant@wvumedicine.org