



DATA MIGRATION FIELDS MAPPING COMPLETION FORM

For Stephen Hellier| Initi8

Prepared by:

Andi Taufiq

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Hi Stephen,

Thanks for working with us on your data migration. We are looking forward to completing the final phase of the data migration and getting all at Initi8 fully up and running with Vincere.

Based on your approval of the [fields mapping requirement document](#) and the [Review Site](#), we're ready to move forward and push your final data to your live Vincere account. It's really important to us that you understand that your approval of the sign-off on this document means that your data migration is finalised. There will be no opportunity to make further changes to the fields mapping requirements document - so make sure you check the review site, read the form carefully and ask us if you have any questions.

HERE ARE THE NEXT STEPS:

1. Please sign off on the data migration completion form below, scroll down.
2. Upon receiving the completed sign-off form and the final database backup, we will proceed with the final stage of the data migration process by moving your final database backup to your live Vincere account.
3. This process is targeted to be completed by 5-7 business days upon the receipt of the final full SQL database backup from Bullhorn,
4. As soon as the data migration has been completed, we will be sure to let you know.
5. If you have purchased a training package, make sure that you schedule in your first training sessions now- just contact us for availability.
6. Now the real fun begins!

Thanks again- here's to getting you and your team fully operational with Vincere!

Best wishes,

Andi Taufiq

Director of Professional Services and Data



Vincere

DATA MIGRATION COMPLETION FORM

I hereby give final approval for Vincere to complete the data migration project. For the avoidance of doubt, Initi8 accepts sole responsibility for verifying that the [Fields Mapping Requirements Document](#) and [Review Site](#) is accurate and complete.

I understand that Vincere will push the final legacy database backup by using the scripts developed by following the fields mapping requirements document to the Production live site one time only. If any inaccuracy which requires Vincere to re-run the migration process to the Production site is found after the migration is completed due to the wrong requirements, underlying legacy data issue, or new requirements, Vincere reserves the right to re-quote and restart the process. This will be billable work.

I understand that Vincere has allocated time and resources to delivering this data migration on time. If Initi8 do not provide feedback to Vincere on the fields mapping requirement within 7 days then I understand that Vincere will prioritise other projects and my data migration may be delayed by up to 1 month.


2019-07-10 08:41:24

Stephen Hellier

Initi8

July 10, 2019
