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# EMMANUEL SOBANJO

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## EXPERIENCED CONSTRUCTION PROJECT PLANNER

Practical planner with 5 years of experience in the Railway, New Building, Renovation of Luxury Residencias and commercial buildings. A self-starter, goal oriented & focus individual with experience on planning, monitoring and control of a project. Capable of delivering at the highest-level project planning, supervising and manage consistently high standard of deliverables. An effective multitasking team player, confidently engaging stakeholders as well as communicating excellently with work colleagues at all level. I am seeking a project - planning role to contribute, share knowledge to the benefit of current project team or organisation.

### AREAS OF STRENGTH AND EXPERTISE

- Stakeholders engagement
- Health and Safety
- Network Planning & optimization
- Good team player
- Strong organization skills
- Procurement/Resource Planning
- Efficient Contractor Management
- Facilities/Asset Management
- Project Planning & Controls
- Programme Planning
- Risk / Earned Value Mgt.
- Project Appraisal/Evaluation
- Standard forms of Contracts NEC3
- Asta Power project
- Scheduling/PERT Analysis
- Project & Site Management
- Quality/Cost Control
- Tender Planning
- Primavera P6 / Oracle
- MS Project/Office Packages
- Exceptional Verbal & written communication skills
- Critical Path Analysis

### RECENT PROJECTS

***Solid Square Services Ltd,***

***Project Planner    Primavera P6***

***Project: Overhead Line Electrification on Midland Main Line    £30m    September 2017 – Till date***

- Produce full project plans illustrating work breakdown structures, critical paths, resource loading, constraints, cost and earned value analysis, and integration of subcontractor's plans into overall project plan.
- Prepared project schedules highlighting the material, roles allocations and possible delays that could affect project progress.
- Relating with client, internal department heads, and supply chain to organise, integrate and schedule of the construction plan.
- Liaise with the project team members; clients and other relevant stakeholders to balance planned ready work and operational constraints.
- Analysed resource usage and created a resource schedule using Primavera P6 and MS Project.
- Presentation of project specific 'work breakdown' reflecting the project scope and suggest break down of longest activity into small part for easy tracking
- Provision of weekly and bi-weekly progress reports, whilst flagging possible risks identified
- Monitored project implementation and progress; and compared them with baseline and present report dashboard.
- Analyzed resource usage and created a resource schedule using Primavera P6 and MS Project software.
- Developed and maintained baseline project plans using Primavera P6 in agreement with Project Managers.
- Assign, adjust and update Project calendar to interpret specific activities accordingly
- Ensure Piling of base is planned according to location's requirements upon consultation with stakeholders

- Developed a project specific 'work breakdown' reflecting the scope of work of the project.
- Member of the facility management team responsible for developing the master plan, planning of all projects, plan the work programmes & signing off all completed projects before payment is effective.
- Developed from the Project Master Schedule (PMS), detailed schedules to component level, if required, for all major phases of the Project.
- Worked with Risk Managers and programme teams to identify and incorporate risk mitigating actions into the planned work scope and to incorporate appropriate time/cost contingency levels across the baseline schedules.
- Identified and monitored all critical path activities and report deviations at earliest identification.
- Regular site visits for update on work progress and performances to ascertain schedule updates

## **Brompton Cross Construction**

**Oct. 2016 – Aug. 2017**

### **Project Planner      ASTA**

Commercial Residential refurbishment/Luxury Apartment Fitout / in Central London      10m – 40m

- Create a detailed construction programme of works from a variety of available resources (drawings, heritage reports, SOW etc and produce a logically linked schedule that reflects the demolition & build and it associated fitout packages
- The role involved running planning function on minimum of 5 live projects across the central London region and regular site visits to capture progress and investigate causes of delays identified.
- Ensured project schedules depicts accurately the agreed scope of work, work plan dates and reviewed/advised on schedule risks and mitigation process for recovery of delay.
- Scheduling resources and cost information into programs and analysing resource usage on projects
- Worked in conjunction with Risk Management personnel to conduct and identify potential risks associated with the project, with special focus on providing a clear picture of schedule uncertainties to achieve agreed milestones
- Liaised with different stakeholders of the company (Quantity surveyor, Architect, Interior designer etc) in order to maintain the smooth flow of the scheduled works.
- Generated work forecast by issuing weekly, fortnightly & monthly activities look ahead in a standard report while maintaining the Master program up to company standard.
- Liaise with the QC to co-ordinate and implement quality control checks within the duration of the project. Conducted weekly site visits to ensure that program information and progress are aligned and to report critical path and advise remedial action to the Manager.
- Weekly meetings with the Project & Site Manager of each individual project to discuss and record progression and provide support in assessing achieved and predicted performance against time and budget.
- Proactively supply relevant data to depict most informed up-to-date, concise and complete picture of project progress, whilst informing project management if and when deviations were identified.

## **YUANDA.UK – Asst. Project Planner (ASTA)**

**Commercial, office & Residential Buildings.**

**£25m**

**April 2016 to Sept 2016**

Project: Installation of glass façade, curtain wall and zinc cladding to 22 &10 New Commercial Buildings).

Tender -One Nine Elms Tower: In collaboration with the bid manager and the team

- Monitor and update the schedule in accordance with contract key dates and produce relevant reports to substantiate progress against time and budgets
- Ensured project are running to schedule and to promote continuous improvement; informing the project team of any slippage/ early warning.
- Responsible for the planning of various construction projects in other site, liaised with project team in those branches to facilitate a seamless project delivery.
- Integrate various sub-contractor's schedules into an overall master programme
- Developed as built plan, drop line & ensure it reflect the delays on the programme for EOT/Claim

- Manage the interface between the public realm and operational staff through structured meetings, programme and progress reporting
- Provision of weekly and bi-weekly progress reports, whilst flagging critical path and possible risks.
- Liaise with internal department heads to organise supply chain, integrate and scheduled
- Produce accelerated plan to reflect the outstanding work to meet deadline
- Developed a project-specific logic & ensure projects are completed within timescales and budgets
- Attend change meetings and support the commercial team on making claims or dispute resolution
- Visit site to get first hand info on progress report, issues, delay, labour, constraints, logistics and access or anything that can affect the progress of the project.
- Schedule resource and cost information into programmes to enable earned value management.
- Identifying critical path activities and deviations at the earliest time.
- Identify programme risks and propose mitigation strategies
- Update and report progress of the project at regular intervals to Project team

## **M&W Hargreaves**

**August 2015 – March 2016**

### **Asst Planner (Tender & Construction)**

**ASTA / MSP**

M&E: Installation of Shaft, temporary & permanent ventilation on East and Westbound of 9 stations for Crossrail £10m

- Produce full project plans demonstrating work breakdown structures, resource loading, constraints, critical paths, cost and earned value analysis, and integration of subcontractor's plans into entire project plan.
- Prepared project schedules highlighting the material, roles allocations and possible delays that could affect project progress.
- Liaising with client, internal department heads, and supply chain to put in order, incorporate and schedule of the construction plan.
- Liaise with the project team members; clients and other relevant stakeholders to balance planned ready work and operational constraints.
- Exhibition of project specific 'work breakdown' showing the project scope and implying the breakdown of longest activity into small part for easy tracking
- Provision of weekly and bi-weekly progress reports, whilst flagging possible risks and mitigated
- Monitored project execution and progress; and matched them with baseline and present report.
- Using Primavera P6 and MS Project software to analyze resource usage and created a resource schedule
- Developed and retained baseline project plans using Primavera P6 in agreement with Project Managers.
- Assign, adjust and update Project calendar to interpret specific activities accordingly
- Upon consultation with stakeholders, ensuring Piling of base is planned according to location's requirements
- Member of the facility management team responsible for developing the master plan, planning of all projects, plan the work programmes & signing off all completed projects before payment is effective.
- Developed from the Project Master Schedule (PMS), detailed schedules to component level, if required, for all major phases of the Project.
- Worked with Risk Managers and programme teams to identify and incorporate risk mitigating actions into the planned work scope and to incorporate appropriate time/cost contingency levels across the baseline schedules.
- Identified and keep an eye on all critical path activities and report deviations at earliest identification.
- Allocated project costs or resources to a project schedule to create S-Curves.
- Monitoring performances to ascertain schedule updates through regular site visits for update on work progress

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## **OTHER RELEVANT EXPERIENCES**

### **Junior Project Manager & Safety Critical Officer Patek Real Estate, Morson international & Deploy Rail**

**October 2009 – July 2015**

- Develop and manage budget consistent with timeline requirements for medium to large-scale renovation projects
- Develop scope of work consistent with operation needs and budget allowances. Oversees bid negotiations and consultant relationships
- Coordinate vendors, manage external resources (Architects, General Contractors and all other vendors related to property refurbishment) to achieve business results
- Continue to monitor the project during the warranty and post warranty period to ensure any contractor related issues are resolved
- Ensures compliance with legal acquisitions of properties, regulatory, audit, safety, and environmental issues
- Manage project records including daily reports and correspondence
- Preparing administrative documents and filling of necessary documentation for the management and safety of operatives on site
- Ensuring the appropriate permit is issued where there is overhead line and the isolation is confirmed by the appointed person
- Effective briefing given to the Machine driver and other persons involved in the given task scheduled to be working around the machine and the team
- Filling the COP16 before the start of any job and delivering every task according to the rule book
- Movement of Materials from one part of the site to another Controlling the RRV with utmost safety procedures and observation
- Keeping a close contact with members of the site team at all times
- Planning and organizing work team and making decisions on London Underground stations signalling rooms
- Liaising with the station Supervisors on task at hand and delivering planned tasks according to method statement

## **EDUCATION AND TRAINING**

**Personal Track Safety (PTS) & London Underground ICI Card, CSCS Card**      2011 - date

**Site Management Safety Training Scheme (SMSTS)**      For Construction and Civil Engineering Industries  
March 2018

**TBG Learning UK ITQ, Microsoft Word & Excel package**  
2012

**Lambeth College of Further and Higher Education, BTEC Construction and Built Environment**  
2011-2012

**Obafemi Awolowo University Ile-Ife Nigeria, BSc Medical Rehabilitation**  
1999 – 2004

## **IN VIEW – LONDON**

**Diploma in Forensic Schedule Delay Analysis**