



# MATTHEW RICHARDSON

**BSC (HONS) COMPUTING, 1<sup>ST</sup> • UNIVERSITY OF HUDDERSFIELD**  
**DEVELOPMENT OPERATIONS ENGINEER**

## PROFILE

An honest and self-motivated team player that takes pride in their work. Ambitious and hardworking with the dedication and desire to learn and grow in a working environment and as a person. A logical thinker who enjoys problem solving in work and sports environments. An individual who is always punctual and remaining focused throughout the day. Results-orientated and willing to put in the hours until even the most difficult challenges are completed to the best possible standard.

## CONTACT

Phone:  
07828 961 926

Email:  
matthewleerichardson@hotmail.co.uk

## SKILLS

Managing project deliveries  
Liaison with clients – clarifying requirements providing estimates and delivery plans.  
Providing regular status updates and chasing sign offs.  
Liaison with Account Management Team.

Programming Languages: HTML, JavaScript, CSS, C#/ASP.NET (Visual Studio), Java (Eclipse/IntelliJ), PHP (Laravel/Spring).

MySQL, Microsoft SQL Server, GitHub, TFS, Trello, UNIX/Linux, Proficient in Microsoft Office, Mac and Windows literate.

## WORK EXPERIENCE

### DEVELOPMENT OPERATIONS ENGINEER • COMPLIANCE 365 • SEP 2017 – PRESENT

- Creating bespoke templates in C# in order to extract information from within the various compliance reports submitted by client.
- Creating compliance register in C# to hold information of certain compliances per client.
- Creating plan (Work Breakdown Structure) for meetings and client deliveries
- Working with an SQL database and writing queries to collate data used frequently by clients or in meeting.
- Call handling, speaking to clients regarding upcoming work deadlines and discussing the requirements that are needed for the upcoming project.
- Creating reports for the support and dev-ops team that details the files that have failed to upload onto C365 through ShareFile or that have other issues that need fixing. This was created using SQL Server Reporting Services (SSRS)
- Working on ticket requests that relate the development team and responding to their request within the SLA stated by the business.
- Managing and maintaining the backlog on Trello for the Dev-Ops team, after the daily stand ups getting a list of tasks that are upcoming, adding them to the backlog and prioritising them for the team.
- Attending and occasionally leading daily stand-ups.

### INTERN • CHELSEA APPS FACTORY • AUG 2017 (TWO WEEK PLACEMENT)

- Shadowing Business Analysts and Project Managers.
- Helping to gather user requirements with the Business analysts along with following their day-to-day tasks.
- Working with the UX team and taking part in some user testing, for one their new mobile applications that was in development.
- Helping the sales team identify new business leads by researching different companies and sectors that don't utilize mobile applications.

### PART-TIME TEAM MEMBER • GREGGS • JUN 2016 – FEB 2017

- Serving customers in a fast-paced environment following company guidelines and maintaining high levels of customer satisfaction.
- Working as a member of a team in a busy customer service environment.
- Cash handling duties and use of credit/debit card machines for customer transactions.
- Assisting in the preparation of food in the store whilst following company food hygiene standards.

## EDUCATION

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### **BSc (Hons) Computing, 1<sup>st</sup> • 2015 - 2019 • University of Huddersfield**

#### 3<sup>rd</sup> Year Modules

Artificial Intelligence	(A)
Advanced Web Programming	(A)
Large Systems Environments	(A)
Distributed Client and Server Systems	(B)
Individual Project	(C)

#### 2<sup>nd</sup> Year Modules

Web Design and Programming	(A)
Relational Database and Web Integration	(B)
Design Information Systems for People	(B)
Algorithms Process and Data	(C)
Team Project	(C)

#### 1<sup>st</sup> Year Modules

Computing Science and Mathematics	(A)
Project 1	(B)
Hardware and Networks	(B)
Software Design and Development	(B)
Studio 1	(B)

### **A-Levels • 2012-2015 • St John Fisher Catholic Voluntary Academy**

ICT (A*)	Sport (C)
Law (C)	Chemistry (E)
Mathematics (A/S Level)	(E)

## HOBBIES

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I have a wide range of hobbies and interests, most of them are sports related.

My main interests include football, tennis and going to the gym. These activities have given me the chance to socialise with both my friends and other people.

I also like to keep up to date with the latest technologies and digital trends.

## REFERENCES

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Available on request.