

Ben Hughes



PERSONAL SKILLS

Reliable and professional
Organised
Time management
Team player
Fast learner
Motivated

HOBBIES

Keeping fit is my real passion and I am frequently at the gym keeping active. I enjoy martial arts training as well as playing football regularly for my local team

CONTACT DETAILS

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Merseyside
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ABOUT

Having experienced two years in an Apprentice Quantity Surveying role with a construction and engineering consultancy company and gaining a BTEC in Construction and the Built Environment, I am looking to further my knowledge with a different company to build upon my prior experience.

I have successfully been accepted to study the HNC Construction and Built Environment course at Salford City College which commenced last month and am hopeful that this course will lead to the degree level course.

I am a positive, confident and conscientious person who works well with others, follows direction carefully and does what it takes to get the job done.

I have the ability to work under minimal or no supervision to meet strict deadlines and have good written and verbal communication skills.

WORK EXPERIENCE

OCTOBER 2017- CURRENT - WARDLE ASSOCIATES- APPRENTICE QUANTITY SURVEYOR

During my two-year Quantity Surveying Apprenticeship, I have assisted in a full range of Quantity Surveying duties for both development (new build) and regeneration (investment) construction projects.

These tasks include:

- Estimating the cost of new projects
- Gathering information on products
- Creating documents for contractors to submit price proposals for new projects
- Evaluating proposals from contractors and recommending contractors
- Producing the documentation for contracts for new projects
- Taking part in meetings with contractors
- Dealing with enquiries
- General office administration, including emails and telephone calls
- Timely submission of all reports
- Ensuring good records are kept

SUMMER 2016/7 - TRAINEE SITE OPERATIVE - DJ HUGHES CONSTRUCTION LTD

Working during the summer holidays for the family business as a key member of the site based team, gaining insights and experience into the world of construction

- Handling work on-site with little supervision
- Helping other skilled employees
- Ensuring tools, equipment and work areas are clean and tidy

SUMMER 2017 - PORTER - JOCKEY CLUB

I worked as part of the hospitality team, helping to provide a friendly and efficient food and drinks service to guests at Haydock and Aintree Racecourse.

- Collecting stock from the cellar and delivering to the in house teams in a timely and safe manner
- Ensuring that the bar team have all they need to operate effectively
- Dealing with ad hoc customer enquiries

EDUCATION

2011-2016

Tower College Independent School

Maths A

Chemistry B

P.E C

Biology C

English Literature C

English Language C

Art C

R.E C

Physics D

2017 - 2019

St Helens Construction College

Level 3 BTEC - Construction and Built Environment

REFERENCES

Mrs Knox

Tower College

mrsknox@towercollege.com

Rainhill

Mr S Dennett

DJ Hughes Construction

26 High Street

Newton- le-willows

WA12 9SN

Wardle Associates

14 Sandpiper Quay,

Waters Edge Business Park,

Modwen Road,

Salford Quays,

Manchester,

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