**Daniel Paul Biggs MRICS**

**Dubai, UAE**

**D.O.B** 09/01/1980 **Nationality:** British

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**PERSONAL PROFILE**

Daniel is a highly motivated Contracts/Commercial Manager with over seventeen years’ experience in the construction industry, that is adaptable, efficient, innovative, and a proactive member of the RICS. Daniel has an MSc in Quantity Surveying and a BSc in Construction Management. He has an in depth knowledge of construction and an exceptional commercial awareness having worked as a consultant to the client and in main contracting for both the contractor and sub-contractor. His knowledge of Oil, Gas, Renewable projects, high end hotels, high rise offices, apartment’s, villa developments and infrastructure are of particular note where he has gained valuable attributes including commercial management, contract administration, project management, planning communication, decision making, time management and strong negotiation and dispute avoidance skills.

**KEY SKILLS**

• Preparation of monthly cost value reconciliation, Pre & Post contract cost planning, budget estimates

• Monthly project reviews with Senior Executive Management (CEO,CFO,COO,CCO)

• Dealing with multiple projects, business unit annual budgeting and forecasts  
• Developing cash flows and payment schedules, revenue forecasts and VOWD  
• Project control and financial reporting to include risk analysis and control  
• Subcontract drafting, negotiation, award and monitoring for pre and post contract to include procurement purchase orders terms and conditions along with master service agreements  
• Full Subcontract management and purchase order management experience  
• Quantification and costing of construction works, Contract administration and contract practice experience  
• In depth Knowledge and understanding of FIDIC, NEC and Bespoke contracts  
• Extensive experience with preparation and negotiation for EOT, loss and expense, Delay and Disruption  
• Detailed experience of dealing with the client and client requirements  
• Working on Lump sum, Re measurable, Cost Plus and EPC contracts  
• Negotiation and settlement of contractors claims, disputes, payments and final accounts  
• Writing contractual letters and preparation of contract T&C’s  
• Ability to work under pressure to ensure all work processed to meet tight deadlines  
• Ability to overcome daily obstacles put in place aiming to meet the contractual requirements of a project.   
• Proven track record in managing and motivating others to perform effectively  
• Excellent interpersonal, communication and people skills at all levels.  
• Diligent, self-motivated with the ability to visualize potential opportunities and threats.

**EDUCATION AND QUALIFICATIONS**

**MRICS**  Qualified April 2010

**2007-2010 Heriot Watt** MSc Quantity Surveying

**2002-2005 Liverpool University** BSc Construction Management

***2000-2002*  Liverpool University** HNC Building Technology

***1991-1997***  **Ruthin School A levels** : Geography

Business Studies

**EMPLOYMENT**

#### Lamprell Energy

***September 2011 – Current***

### Commercial Manager, Contracts and Project Controls

Daniel is working as a Commercial/ Contracts Manager for a main contractor, overseeing all commercial duties from inception to completion reporting directly to the Chief Operating Officer. These multi-million dollar new build projects are:

* Moray Firth- (Geo Sea and Mowel) 48 wind turbine jackets EPC for the renewable sector circa $220m. Scope is sixty thousand tons of fabrication within the UAE.
* East Anglia 1 – (Scottish Power) 60 wind turbine jackets EPC for the renewable sector circa $250m, our scope was eighty thousand tons of steel to be fabricated in Harland and Wolff in the UK, China and the UAE which large number of international subcontractors and heavy lift voyages.
* ZADCO - UZ750 (Petrofac) Project ongoing PAR’s circa $300m ongoing.
* Nexen- Golden Eagle Project $500m new build topside platforms (wellhead) and PUQ (production utility quarters) for the North Sea
* Total – Laggan Tormore (Petrofac) $140m construction of 15 gas modules for the Shetland islands.
* Dubai Petroleum (Technip) $30m new build topside platform, jacket and Subsea pipelines for the UAE (Jalilah B)
* Greatships $180m new build super Jack-up drilling rig 116E
* SOC- Leighton Offshore $80m Jacket and Topside for Iraq
* MOS Frontier $90m Rig refurbishment

Nexen, Total, ZADCO and MOS projects were on re-measurement contracts whilst Dubai Petroleum, Greatships and Leighton Offshore were lump sum contracts. Daniel is overseeing all duties working alongside the project manager for the projects from inception to final completion and sail away for all commercial aspects and elements of the project.

The daily duties include:

* Managing a core team to include engineering, projects, planning, production and commercial in relation to the re-measurement of the construction quantities/drawings to establish total cost, revenue and budgets for the projects.
* Preparation of contractual correspondence
* Costing of works and Variations
* Forecasting costs to complete
* Re-baseline of construction schedule
* Client facing on a daily basis with all aspects of the project.
* WBS breakdown and cost coding structure
* Preparing and agreement of Star rates
* Valuations on a monthly basis to the client and also agreeing subcontractors payments,
* Valuing and agreeing variations with both the client and the Subcontract packages
* budget allocation and distribution, cash flows, risk assessment, cost code allocation, VOWD
* Subcontract negotiation, contract development, awarding of subcontracts
* Additional revenue development
* Delay analysis review and preparation
* Project efficiency CPI management
* Monthly financial project reporting presentation to Senior Management

Along with the day to day project responsibilities, Daniel provides and maintains the business unit annual budgets, forecasts and resource allocation for all new and prospective projects.

***March 2007- September 2011***

***DG Jones and Partners***

***Senior Quantity Surveyor***

Dubai Pearl

As a Commercial Manager, working for a PQS practice currently based on Dubai Pearl, which is a $2.5 billion dollar high end mixed used development comprising of four 75 story towers with all related infrastructure to allow for high end residential, hotel, office and a retail shopping mall. Working directly with the client / Developer, providing all financial and contractual information required on a daily basis to include, cost plans, cash flows and interim payments. Due to the nature of this contract, Daniel was undertaking all contract and payment negotiations and awards on behalf of the contractor to include, Façade, MEP, Steel, Concrete and hollow core contractors.

Motor City, Dubailand

As a Senior Surveyor on this is a $4 billion dollar mixed use development. His role is to manage a small team of 6 quantity surveyors, dealing with all financial and commercial pre and post contract issues of a 38 story office

tower, a one hundred and fifty thousand square metre three story showroom a 28 story 365 bed 5\* Renaissance Marriot hotel and 350 Villas with related infrastructure (total cost in excess of $850 million US dollars). Reporting to the company director, and liaising directly with the project management team, client and architect.

His daily duties include:

* Attend weekly commercial meetings representing both the company and the client.
* Monthly valuations and interim payments for the main contractor and subcontractor’s works.
* Measure, price, negotiate and agree contractor’s variations and claims.
* Cost estimate potential variations and client proposals.
* Cost plan development for new items and areas of work.
* Deal with and negotiating of time and cost claims.
* Submit cost plans, financial reports and recommendations to the engineer for consideration.
* Carry out feasibility studies.
* Revising cash flow forecasts due to changes in program
* Finalisation and award of subcontract works packages and contract documents.
* Collate contract documents ready for issue for tender and award of contract.
* Advise on potential value engineering items.
* Comment on RFI’s, (request for information) for project manager/client review.
* Liaise with all consultants, the client, main contractor and subcontractors accordingly.
* Ensure the contract is run in accordance with the conditions of the main contract FIDIC.
* Working alongside project team to develop design and overall project budget, preparation of individual unit’s budgets, breaking down costs to assess potential cost savings of new projects on the site.
* Dealing with Suspension and Termination claims

***2004-2007***

***Horbury Group – Leeds***

***Quantity Surveyor***

Senior Quantity Surveyor- undertaking specific all in one building contracts to include joinery, dry lining partitioning, concrete and block works and suspended ceiling packages for large developments, such as high-rise mixed use developments, hospitals and schools. His role involved looking after all commercial aspects of up to 5 to 6 projects at any one time, values ranging from £100,000 to £5,000,000.

* Monthly project review meetings with Executive senior management
* His duties comprised of preparation and submission of monthly valuations, whilst dealing with interim payments of the subcontractors.
* Attending weekly site meetings
* Advising on the commercial liabilities of the projects
* Subcontract and material procurement, checking material delivery notes and invoices.
* Pricing and submitting payment for day work and other variations
* Pricing variations, attending meetings, cash flow forecasts, forecasting final costs, sub contract award.
* Site visits, re-measuring items of work, meeting with subcontractors and contractor to settle final accounts.

Projects he has been involved with:

* 2007- Beetham Tower, Manchester, a 48 story mixed used development including a Hilton hotel.
* 2007- Trinity square, Nottingham. Mixed used development with 750 apartments. His package £4.3m
* 2007- Clarence Dock blocks C and D- mixed development. 600 apartments including retail and leisure facilities. Value of our package £3.5m. Total value in excess of £250m, the whole project reaching 900m
* 2006-Leeds Schools PFI, Development of three schools. Worth £68m. our package reached £1.8m
* 2006- Construction of 18 homes in Rotherham £2,000,000

***1997-2004***

***Acorn Construction Chester Ltd***

***Quantity Surveyor***

A Quantity Surveyor / Site Manager for a main contractor working for both the residential and commercial sectors mainly in the new build of homes, offices, petrol stations and working with the local government in the redevelopment and refurbishment of grade 1 and 2 listed buildings with build costs in the range of £200,000 to £5 million. Within the company he was responsible for:

* Financial control off al project aspects from negotiating sub-contractors terms, procurement and placing orders whilst monitoring cost value reconciliation at all times.
* Measurement of the works from drawings and specifications received from the consultants. From these measurements material orders were placed and the project budget was produced.
* Carrying out all commercial aspects of the same job including interim payments for both the main contract and subcontract works
* Dealing with contract variations as they arose, dealing with both material and subcontract procurement
* Pricing variations and clients change proposals
* Checking deliveries, plant and machinery where cost implications required this, arranging local council permits and requirements to be adhered to.
* Cost reporting to directors on a monthly basis, liaising with both site staff and clients.
* Issuing payment certificates and negotiating final accounts
* Daniel also helped assist in pre tender work including pricing and checking costs with suppliers, procurement times of materials and labour, putting together rates to be used in tenders and developing programs and procurement schedules.

Projects he was involved with:

* Building of Handbridge petrol station in Chester £800,000
* Development of 30 detached homes £6,000,000
* Redevelopment of Dilapidated buildings in Chester’s high street £1,900,000
* Construction of extension for Fitness and Spa at Grosvenor hotel Chester £1,200,000
* Repairs and maintenance contracts throughout the North west of UK
* Chester city council, regeneration and government works schemes. £3,500,000
* Nursing home construction in Wales £ 1,400,000
* Office refurbishments in Liverpool, Manchester and Chester. Total cost in excess of £ 6,500,000

**COMPETENCIES & INTERESTS**

**Computer Skills:** I have over fifteen years’ experience working with computers, and have a good working understanding of the following packages: Oracle, Microsoft XP, Microsoft office, CAD, Aconex, Adobe, Outlook express, Messenger and Photoshop.

**Personal Interests:** Father of 3 boys**,** Rugby; Soccer; Gymnasium; Socialising; and further education.