**Lewis Alexander Fishwick**

Address: 3 Bentley Close, Radcliffe, Greater Manchester, M26 2GS

Email: Lewis\_rew@hotmail.co.uk **|** Telephone: +447463989588

**PERSONAL STATEMENT**

Highly motived, punctual & professional Supply Chain Manager, with a proven track record in implementing new systems & procedures in line with a lean mentality, within a manufacturing environment. A proactive manager with a passion to improve performance and efficiency, whilst aiding cost-effectiveness/reduction and improving cash-flow. A communicative, encouraging, commercially minded person, able to manage effectively at all levels with an ability to bring out the best in people. Committed to succeed understanding the importance of achieving set objectives within agreed timescales. Skilled in Planning, Purchasing, H&S, time-management and meeting customer expectations.

**KEY ACHIEVEMENTS**

 Six Sigma

 Transport management

 Quality Control

 SMED/5S/Poke Yoke

 Production planning

 Procurement cost reduction

 JIT material management and stock control

 Management of Health & Safety Systems

 Continuous Improvement

**SOFTWARE**

Microsoft Office (Microsoft PowerPoint, Word, Outlook and excel) ● IFS (MRP/ERP System) ● MAP Premier (Order processing System)

**EMPLOYMENT HISTORY**

10/2016 – Present

**Supply Chain Manager, Heathfield & Co.**

* End-to-end management of orders through the factory, from order in to final despatch
* Management of 5 direct reports, across purchasing, planning, warehousing & transport.
* Effective management of in-house transport, ensuring full compliance to all necessary regulations.
* Building and improving relationships with both existing and new suppliers.
* Working within an MRP/ERP system, to streamline material & capacity planning.
* Working closely with the Engineering department to properly implement & control Structures & Routings within an MRP/ERP system.
* Development & implementation of new KPI’s, whilst maintaining existing KPI’s.
* Reduction of stock whilst increasing flow/output in line with Lean principles. Through methods such as consignment stock and working with suppliers to reduce lead-times while improving performance/reliability.
* Lead weekly production meetings to progress orders through the factory. As well as daily walks on the shop floor.
* Inventory management, overseeing inventory transactions and approving necessary adjustments. Maintaining inventory accuracy through regular cycle counting along with annual stock take.

02/2013 – 10/2016  
**Purchasing/Planning Coordinator, Heathfield & Co.**

* Processing new purchase orders
* Progressing existing purchase orders, to ensure that deadlines are met.
* Converting customer orders into shop orders
* Planning of all shop orders using capacitive planning.
* Co-ordination of all aspects of internal transport, from scheduling to maintaining vehicle maintenance
* Shop order progression through weekly meetings & daily walks on the shop floor.
* Development of new planning systems.
* Aiding the technical department with costings where possible.
* Working closely with area supervisors to overcome problems.
* Daily reporting of KPI’s
* Dealing directly with OEM customers, processing sales orders, delivery notes & sales invoices.

09/2012 – 02/2013  
**Office Administrator, Heathfield & Co.**

* General administration duties
* Processing purchase orders, shop orders & customer orders.
* Creating delivery notes & sales invoices.
* Dealing directly with OEM customers in a sales-based role. As well as dealing with customer service aspects.

09/2011 – 09/2012  
**Assembly Operative, Heathfield & Co.**

* Assembly & wiring of bespoke & catalogue products for both residential & contract markets.
* Working efficiently within a 5 person team.
* Aiding despatch when required, in both packing & computer based roles
* Used initiative in assembly of one-off bespoke products.

**EDUCATION**

**Lean Six Sigma – Yellow belt.**

**IOSH – Managing Safely**

**IOSCM (Institute of Supply Chain Management) – Advanced production planning & control**

**11 GCSE’s (grade B or above)**

Derby High School

**PERSONAL INTERESTS**

In my spare time, I am a keen Cellist, occasionally performing as part of a quartet. Along side this, I enjoy repairing orchestral stringed instruments, most notably a violin made in 1779 by the luthier renowned for making Mozart’s first violin. I am extremely interested in foreign cultures & languages, Speaking some German & French. I am also an active caravanner, travelling all over the Uk & Europe.