**Ben Deal**

**18 The Beeches**

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**Bolton**

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**Mobile: 07540 876368**

**Date of Birth: 24.11.98**

**Personal Statement**

I have always been fascinated by Information Technology and I am certain I want a career in IT. I am particularly interested in technology maintenance. I enjoyed learning animation techniques as part of my course and am looking forward to developing my IT to a higher degree. I have a logical and methodical approach to work and have built and repaired my own computer from scratch and recently worked in a role building standard office and bespoke gaming computers to high industry standards. I am eager to do well in life and will work to the best of my ability towards my goals.

**Key Skills**

* Good analytical and problem-solving skills
* Reliable, honest and ambitious
* Proficient in Photoshop, Word and PowerPoint
* Sampled Visual Basic, Flash, Scratch
* Will take on any task with enthusiasm
* I have a driving licences and access to a car

**Education**

**Bolton College (2015 - 2017)**

BTEC Extended Diploma in IT Level 3 Year 1 (graduated June 2017)

Modules completed

Communication and employment skills for IT(Pass)

Computer systems(Pass)

Information systems(Pass)

Software design and development

E-commerce(Merit)

System analysis and design(Pass)

Maintaining computer systems(Merit)

Digital graphics(Pass)

Computer animation(Pass)

BTEC Level 2 in IT (graduated June 2016)

English Level 1 (Pass/D)

Maths GCSE (C)

**Turton School, Bolton (2010-2015)**

GCSE Maths (D)

GCSE English (E)

BTEC Science (C)

BTEC Computer Science (B)

BTEC Graphic Design (C)

Level 1 IC (C)

**Work Experience**

**KRGroup**

August 2018 to November 2018

* I started work on the 28 of August I finished on the 2 of November, my working hours where usually from 9am to 5pm but did change every other week for 10am to 6pm.
* My main job was answering phone, resolving tickets and going over to people in the company to fix the problem like printer jam or monitor issues.
* With the ticketing system I would go in to where all my tickets were and look at them all and see witch ones were more important and do those first and do the other ones at a later date.

**Together Housing Group**

June 2018 to August 2018

* I started on 18 of June and finished on the 3 August, my usual hours of work are from 9 am to 5 pm Monday and Tuesday.
* My job role is to assist the Organisational Development team with their daily admin function including updating calendars, training courses and setting up IT equipment for training events.
* I am also helping to set up new data on a bespoke training system called Cascade.

**Scan Computers International Ltd**

**Middlebrook**

March 2018 to May 2018

* I worked for the 26 of March until the 15 of May.
* My usual hours of working was from 9am – 5:30pm but could be asked to say until 10pm.
* My job roll was system builder so I built custom and fix spec office and gaming computers and also I configured the BIOS.

**The Last Drop Hotel**

**Bolton**

November 2017 to December 2017

* I worked there part time to cover the Christmas period.
* I worked between 6 - 9 hour shifts and did 1 - 3 shift a week.
* My main duties were providing an efficient and friendly waiter service.
* Setting up of rooms for events.
* Bar services.
* I have experience of working at both Christmas Parties and private functions such as Weddings. I therefore have excellent customer service skills which are easily transferrable to many roles.

**Ruttle Plant Hire**

**Chorley**

(regular Saturdays October 2016-April 2017 and during school holidays).

* Provide support to the Accountancy Team including.
* General administration duties.
* Inputting Invoices onto an accounting system.

**Computer Clinic**

**Blackburn Rd Bolton**

(for two weeks in the summer of 2017)

I did work experience there and assisted in:

* system restores and installing basic programs for example antivirus, (Malwarebytes and Avast) Microsoft office and chrome.
* Laptop, mobile phone and computer repairs.
* Dealing with customers and general enquiries.

**Hobbies and Interests**

I enjoy exploring computer games and all types of technology and watching so America Tv shows online.