##### CURRICULUM VITAE

##### Garry Buffam

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**PERSONAL STATEMENT**

I am a hardworking, diligent and analytical individual. I have worked with several different forms of contract including NEC2, NEC3, ICE, ICC, IchemE, FIDIC and JCT and am well versed in various different forms of scheduling and estimating software such as Microsoft Project, CS Project, Valesco and Esti-mate.

I work closely with a Bid management team or solely with the preparation of Tender Submissions and have been integral in the successful submission of technically challenging and innovative bids in both the UK and in Scandinavia. I attempt where possible to provide Value Engineering solutions to Tender packages with the aim of bringing best value to the Client and maximum return for the Contractor. I have experience of working on contracts with groundworks, Infrastructure, M&E, Steelwork, RC Works, Marine Works, Piling, Difficult Access projects such as large Suspension Bridges on new build and refurbishment projects.

WORK EXPERIENCE

Commercial Manager – Sept 2018 to June 2019

Company Name – C Spencer Ltd

Location – Kingston Upon Hull

##### Responsibilities:

* Assistance and preparation of Tender Submissions incorporating scheduling, Resource and material take offs and costing, completion of tender documents and Bills of Quantities / Activity Schedules.
* Review and Agreement of Main Contract Conditions / Inclusions
* Formation and procurement of Subcontract Packages / contracts.
* Value and certification of Subcontractor accounts from interim to Final Account
* Value and Application of Contract Value from Interim Application to Final Account
* Notification of Contract Change / Early Warning
* Contract Change Management
* Cost and Value control and Forecast
* Earned Vale Reporting
* Monthly Reporting
* Sole QS control over multiple projects ranging from £150,000 to £10,000,000.00
* Oversee a team of Commercial Staff
* Scheduling of Tender Submissions and Live Projects.
* Design Co-ordination with Clients and Outside Parties

Commercial Manager – March 2017 to August 2018

Company Name – American Bridge International Corporation

Location – Northallerton

##### Responsibilities:

* Assistance and preparation of Tender Submissions incorporating scheduling, Resource and material take offs and costing, completion of tender documents and Bills of Quantities / Activity Schedules.
* Review and Agreement of Main Contract Conditions / Inclusions
* Formation and procurement of Subcontract Packages / contracts.
* Value and certification of Subcontractor accounts from interim to Final Account
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* Scheduling of Tender Submissions and Live Projects.
* Design Co-ordination with Clients and Outside Parties

Senior Quantity Surveyor – November 2016 to March 2017

Company Name – DrainsAid Ltd

Location – Wakefield

##### Responsibilities:

* Assistance and preparation of Tender Submissions incorporating scheduling, Resource and material take offs and costing, completion of tender documents and Bills of Quantities / Activity Schedules.
* Formation and procurement of Subcontract Packages / contracts.
* Value and certification of Subcontractor accounts from interim to Final Account
* Value and Application of Contract Value from Interim Application to Final Account
* Notification of Contract Change / Early Warning
* Contract Change Management
* Monthly Reporting

The position was to oversee the commercial aspects of a medium sized business. Whilst a very good company it became apparent very soon that this opportunity was not right for me and I left to pursue other offers.

Senior Quantity Surveyor – August 2013 to October 2016

Company Name – A Torn Construction Ltd

Location - Lincolnshire

##### Responsibilities:

* Assistance and preparation of Tender Submissions incorporating scheduling, Resource and material take offs and costing, completion of tender documents and Bills of Quantities / Activity Schedules.
* Formation and procurement of Subcontract Packages / contracts.
* Value and certification of Subcontractor accounts from interim to Final Account
* Value and Application of Contract Value from Interim Application to Final Account
* Notification of Contract Change / Early Warning
* Contract Change Management
* Cost and Value control and Forecast
* Monthly Reporting

As a small family business with a limited Client base the contracts varied in size from hundreds of pounds to £4 million pounds. These contracts entailed the design and construction of AD Plants, Bulk Storage facilities and small civil engineering works.

Below is a small overview of Significant Contracts Completed

* Shed 10 Bulk Storage Facility – Associated British Ports – The design and Build of a bulk storage facility for Biomass, including all safety control systems – ICE 5th Edition
* Waste to Energy Plant – Singleton Birch – The design and construction of all Building and infrastructure works for a new waste to energy plant – NEC3
* Blast Safety Building – TOTAL LOR - The Design and Build of a control and refuge building within a petrochemical facility – FIDIC Yellow Book

Trainee to Senior Quantity Surveyor – April 2000 to August 2013

Company Name – C Spencer Ltd

Location – Hull, United Kingdom

##### Responsibilities:

* Assistance and preparation of Tender Submissions incorporating scheduling, Resource and material take offs and costing, completion of tender documents and Bills of Quantities / Activity Schedules.
* Review and Agreement of Main Contract Conditions / Inclusions
* Formation and procurement of Subcontract Packages / contracts.
* Value and certification of Subcontractor accounts from interim to Final Account
* Value and Application of Contract Value from Interim Application to Final Account
* Managing QS teams on multiple projects
* Notification of Contract Change / Early Warning
* Contract Change Management
* Cost and Value control and Forecast
* Monthly Reporting
* Sole QS control over multiple projects ranging from £150,000 to £10,000,000.00

Below is a small overview of Contracts Completed

* Road over Rail Bridge – Associated British Ports - The design and Build of a road over rail bridge – ICE 3rd Edition
* Road Over Rail Bridge – Total LOR – The design and build of a road over rail bridge - IchemE
* Maryport Harbour Bascule Bridge – The Design and Build of a moving bridge over Maryport Harbour – NEC 2
* Severn Bridge Main Cable Inspections – Severn River Crossing – The invasive inspection of the main cables of the Severn River Crossing – NEC 2
* Severn bridge Main Cable Dehumidification – The part design and build of a main cable dehumidification system to the Severn River Crossing – NEC3
* Humber Bridge Main Cable Inspections – Humber Bridge Board– The invasive inspection of the main cables of the Humber Bridge – NEC 3
* Humber bridge Main Cable Dehumidification – The part design and build of a main cable dehumidification system to the Humber Bridge – NEC3
* Alvsborg Bridge Main Cable Dehumidification – The Design and Build of a main cable dehumidification system to the Alvsborg Bridge, Gothenburg – AB-04
* Shed 22 Bulk Storage Facility – The design and build of a bulk storage warehouse – ICE 5th Edition
* Shed 52 Bulk Storage Facility - The design and build of a bulk storage warehouse – ICE 5th Edition
* Shed 48 Bulk Storage Facility - The design and build of a bulk storage warehouse – ICE 5th Edition
* Drax / ABP Biomass Silo – The design and build of a 50m high RC silo with associated infrastructure and controls – ICE 5th Edition
* BOC Acetylene Plant – The construction of all civil engineering and building works for the production of acetylene gas. – JCT Standard Building Contract without Quantities

**EDUCATION**

Managers CSCS Card

Humber Safety Passport

HNC - Construction and engineering

ONC – Construction and the Built Environment

NEC – Managing Contracts Course

AAT Level 2

**PERSONAL INTERESTS**

With an older family my interests are mainly based around spending time with them. I enjoy football. I enjoy travel and walking / cycling with my children.

**REFERENCES**

References are available on request.