**Paul Jackson**

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**Profile:**

An experienced site co-ordinator , site manager and plant manager ,with a high standard of skills and qualifications relevant to the construction/ retail industry.

**Key Skills and Achievements:**

* **Currently studying for NEBOSH**
* **Has IOSH Representative Award**
* **Experienced site manager, site co-ordinator and plant manager**
* **Excellent organisational skills**
* **Good communications skills.**
* Attention to detail.
* Ability to co ordinate , control and monitor all sub contractors activities on site.
* Confident outlook , able to work under pressure

Also worked with other clients on smaller schemes i.e ( CBES , Novus , sigma and AB group ) on projects such as co ops , premier inns , Asda and Lidl in a site manager role over seeing all works involved .

**Career History:**

**Site Manager**

**Red Tree Building Contractors**

**December 2018 to present**

**Working on the NHSPS**

**Works are full fire alarm upgrade, Antenatal unit upgrade/fit out.**

**Value of works ranging from 300k to 1million +.**

**Works include structural alterations, ceiling upgrades ,complete new electrics, flooring , fire alarm upgrade, plastering, decorations to name a few.**

**No 1 point of contact, client facing , accessing RAMS/COSHH reports, checking quality of works, ordering materials, site inductions, contacting and programming contractors works, up holding the health and safety , keeping in budget , problem solving, working closely with the management team / clients , and working in a live environment .**

**Site Manager**

**Kingfisher Construction Services**

**August 2018 to December 2018**

**Working on Co ops as No 1 site manager works include external and internal works .**

**From full fit outs to minor works including structural alterations and EC+ phased refits ranging from 100k to 2million.**

**Some duties are to uphold health and safety , quality of work , maintaining works are in budget.**

**Accessing Risk and method statements.**

**Number 1 of contact , be client facing**

**Ordering of materials , site inductions to name a few of my responsibilities.**

**Site Manager**

**Novus property solutions ltd**

**June 2018 to August 2018**

**Working on a 5 million pound refit/ extension to Morrison’s**

**Major external works and drainage and internal alterations to the store and cafe.**

**No1 site manager on nights**

**First point of contact**

**Duties include inductions , ordering materials and Labour for next night works.**

**Keeping in budget and on program.**

**Maintaining health and safety in a live store also insuring the standard of work is maintain at all times.**

**First aider on site**

**Site manager**

**Bowmer and Kirkland**

**April 2018 to June 2018**

**Working on the final stages of a 11 million pound project ( TK MAXX ) connecting new with old**

**Duties included was to maintain health and safety , organised labour , accessing all Rams .**

**Keeping to budget , inspecting any work in progress to ensure it is up to standard.**

**Working closely with public , contractors and clients .**

**Updating programmes if needed, first point of contact of works and also inductions.**

**Site Manager**

**Bos Retail Solutions ltd**

**December2017 to April 2018**

**Working on major supermarkets on fit outs and pest proofing works.**

**Involvement in ordering materials/accessing of risk and method statements, maintaining a good health and safety with in the scheme.**

**Making sure all works are brought in with in the programme and cost.**

**Quality of work is maintain to a high standard, working closely with clients/ project and contracts manager and also having a hands on approach**

**Site Manager**

**Kingfisher Construction Services**

**July to November 17**

**No1 site manager involved in co op projects from 500,000 To 2 million in cost.**

**Involved in accessing contractors Risk and method statements, ordering of materials and labour. Maintaining the health and safety of sites , quality of work is upheld and brought in on time and within budget.**

**Also working closely with project / Contract Managers , Clients and also with Contractors**

**Site Manager**

**Uplands Construction Retail**

**February to June**

**No1 site manager on days/nights working with blue chip supermarkets ie , Tesco , Asda ,**

**Morrisons . Ensuring Health and Safety is upheld, standard of works is maintain within budget.**

**Involved with evaluating contractors , RAMS ,working closely with clients and also contract managers.**

**Site Manager**

Claremont Group Interiors

November 2016 to February 2017

Working on small to large major office refurbishments / fit outs across the country.

* First aid contact on any specific schemes.
* Ensuring health and safety is upheld whilst working in live environments.
* Ensuring projects meet the budget and time scales of programs.
* Working closely with project managers, design teams, quantity surveyors and also clients.

**Site Manager**

Bridgford Interiors LTD

September 2016 to November 2016

* Carrying out a refurbishment / fit out for a blue chip electrical /PC retailer.
* Day to day running of sites.
* Heavily involved with evaluating contractors, risk assessments and method statements.
* Ensuring a smooth running from beginning to end and within budget.

**Site Manager**

Management Cubed 2014 To September 2016

* Carrying out bakery and other major refurbishments for a major blue chip supermarket chain
* Meeting budget and timescale targets
* Checking the quality and quantity of the work
* Managing health and safety procedures with store managers ,project managers and contract managers

**Site Manager**

PPE Platinum Projects Europe 2012-2014 **Duties:**

* Overseeing the refurbishment of the interior of the store and warehouse of Morrisons
* Overseeing the health and safety at work
* Working on 6-8 month contracts
* Checking the quality and quantity of work
* Reading drawings and making sure lighting and refrigeration are placed in the correct locations
* Working closely with the project managers and also the store managers and staff

**Site Manager**

Forgewood and Midlands 2011-2012 **Duties:**

* Overseeing the refurbishment of a retail outlet for Tesco
* Working closely with the store manager
* Overseeing the health and safety, quality and quantity of work
* Installing drainage, concreting and signation
* Following drawings and making sure that items were placed in the correct areas of the store and car park

**Site Co-ordinator /ISOH Representative**

Bardsley Construction Ltd 2007-2011 **Duties:**

* Making sure tradespeople and plant equipment were onsite
* Maintaining a high standard of health and safety on the site
* As the IOSH Representative, responsible for reporting and dealing with accidents onsite
* Working closely with the site manager to prevent future incident
* Responsible for ensuring all materials were stored in the correct locations on site to keep areas clean and tidy

**Foreperson**

Bricks and Mortar Construction 1995-2006 **Duties:**

* Ensuring all trades people and plant equipment were on site
* Working as an effective team towards completing builds in a timely manner
* Working on ground work , brickwork, plastering and roofing
* Working to relevant health and safety standards

**Training:**

**NEBOSH Currently studying for 2013**-**present**

**SMSTS Site Manager Safety Training Scheme valid**

CSCS City and Guilds level 3 Nvq

Iosh representative

Level 3 first aid at work

Asbestos awareness

Fire Marshall

Temporary works supervisor

Pasma