[mikenorfolk1@gmail.com](mailto:mikenorfolk1@gmail.com)

Mobile 07497785433

Position: Site Manager

Location: Manchester

Qualifications: NEBOSH

SMSTS

City & Guilds Carpentry and Joinery

CSCS Black Management and professional Card

First Aid

Scaffold inspection

Fire marshal

Banksman

Employment History

**Forrest Construction June 2018 present**

**Turner Construction Mar-2018-June 18**

**Senior Site Manager**

* **New build fire station Lancaster £1.8 million pound to include two extensions and car park**

**Stonehouse Construction Jan-18- Mar-18**

**Senior site manager**

* **12 week fit out Costa coffee and two Subways Doncaster Royal hospital**

**Wildgoose Construction Oct=16 – Sep 17**

**Senior Site Manager**

* **New build medical centre Woodseats Sheffield £2.8 Million pound from cradle to grave including all groundworks steel framed cladded build.**

**Wood Green Construction Ltd**

**Senior Site Manager May 16 –Sep 16**

* ASDA fit out framework nationwide
* Full internal refurbishment & rip out refreshers
* 7 days a week nationally

**Morris and Spottiswood Jan 15 –Apr 16**

**Senior Site Manager**

* CAT A& B commercial office fit outs nationwide, responsible for contracts circa £100k through £1m from pre-construction through to PC.
* Cost Control
* Material Coordination
* Sub-contractor & direct labour management
* Health & Safety
* Inductions and weekly progress meetings with regional contracts manager

**Key Electrical and Construction LTD Aug 2014- Dec 2014Senior Site Manager**

* ASDA Superstore Wales £600.000 full and major carpark and landscaping works from start to completion with 100% marks on handover in a live environment, controlling all contractors and project.
* ASDA superstore Manchester £400.000 internal warehouse works again in a live environment, controlling contractors and project

**Simons Group Jul 2013 - Aug 2014 Senior Site Manager**

* Boots flagship superstore (first of its kind) £8.5million full strip and refresh in a live working environment, managing all contractors, dealing with the client, public and staff on a daily basis. Clayton Square Liverpool.
* Boots head office CAT B fit out circa £9m, responsible for full site set up from pre-construction through hand over.

**Barr Construction PLC Feb 2012 to July 2013**

**Project Manager**

* Tesco Extra Farringdon new build £8.5million intensive project then followed on with a £10million major refit to Blackpool
* Tesco extra controlling all contractors, dealing with suppliers, architects CDM, client, press and the public very intense projects on a seven day a week continuous program reporting to the SNR Project manager on a daily basis. Both projects finished on time and budget

**ISG Pearce Jan 2010 to Feb 2012 Project Manager**

* £1.2 Million pound unite 22 in total called The Norton Project ASDA Local stores, fast fit-out from Netto to ASDA stores nationwide, extremely high speed projects completed 22 in total, site setup, controlling all contractors organizing the program, rewriting it at some point, dealing with client’s architects, suppliers, complete control of the site to successful handover on all count working late shifts and crossovers to nights on a needs must basis.

**George Downing Ltd Jan 2009 to Dec 2009 Senior Site Manager**

* £21.5 million pound high rise Leeds University complex, including 500 refurbishments and a 105 new build RC framed student accommodation project, major Civils, drainage, roads landscaping and full refit of Kitchens, Bathrooms, supermarket and leisure complex. fully controlling a very busy working environment and achieving considerate contractor’s awards

**Pullans Construction Ltd Mar 2007 to Dec 2008 Project Manager**

* £2.8 million refurbishment to 24 high specification apartments Britannia Buildings grade 2 listed in Huddersfield, complete control of the whole project from start to finish, dealing with the English Heritage, contractors, architects, QS, client and the public, achieving considerate contractor’s awards
* £10 million refurbishment to the Priory in Leeds university, grade 2 listed Monastery converted into student accommodation, 600 apartments full control of the whole project from start to completion, extremely busy site with some 200 contractors on a daily basis, dealing with the English heritage, clients, contractors, architects, and the general public, again achieving considerate contractors awards.

Feb 2006 to May 2007 Deputy Site Agent

Ocon Construction Ltd

● Many Gates Park Hospital- Wakefield - £6 million refurbishment of an old hospital into apartments.Assisting the senior site manager with day to day running of the site.Running all joinery teams and laborours.Some ordering of materials and plant.Jointly chaired meetings with main agent.

Oct 2005 to Feb 2006 General Site Foreman

Northern Construction Services {NCS}

● Tesco Dudley’s – North East working on various contracts mainly supermarkets in the north east, shop fitting foreman, to include nights and weekends. Fitting displays, doors, windows, roller shutters and dexion shelving to the warehouses.

2002 to 2005 Far East Asia Site Manager / supervisor

● Working site Foreman various contracts of Bar and Restaurant fit outs, to include. Burger King HSBC Banks, 60 number Tesco lotus and Mr Tongs in Thailand, Hong Kong, Taiwan, China, Laos and Cambodia. And I have travelled throughout the Middle East. Very interesting three years. Prior to this I have worked on building sites throughout Europe and Britain from being hands on the tools to supervisory positions, and then worked my way to senior management roles.

● Refurbishment / design and build / housing sector/ Fast fit Public Houses, Costa Coffee.

● 1979 to 1988 I worked for North East roofing and building contractors as a joiner and general builder, roof repairs, recovers and new extensions, and all internal joinery works.

● 1988 to 1996 I worked as a roofing/ slating tiling foreman working on massive hospital and supermarket roofing contracts, asda superstores, killingbeck, Dewsbury hospitals to name a few, also thousands of domestic dwellings including 4000 properties in the York road areas of Leeds. I am very confident in all aspects of roofing as I was on the tools for many years.

1996 to 1999 I worked for Hat maintenance “BET Group PLC” in partnership with Major insurance companies. The role included going out on a daily basis and surveying high end insurance claims on both domestic and commercial buildings. I would then determine whether it was a feasible and true claim. I would then value the claim, price for it, risk asses it then go back to the office and organise the contractors to carry out the works. Then on a weekly basis I would report or send my progress files and reports to head office where it would be scrutinised by a director to ensure a profit was in place. I was responsible for ordering all the materials, Contractors and negotiating with suppliers for the best discounts and prices for materials and stock.

● 1999 to 2000 I worked in France and Spain renovating properties, barn conversions and extensions to large stone properties.

● 2000 to 2002 I worked for Berwick building Maintenance Bradford, my role was area manager working in partnership with North British Housing covering active and proactive repairs and renovation void properties before tenants moved in. This contract was only a two year contract worth 4.5 million.

I understand many if not all systems in place to streamline the works down thereby reducing labour costs, money saving techniques and use Microsoft project manager professional to monitor progress, although one still needs the paper trail for documentation. I am confident on pricing, measuring and fully understand drawings and can communicate with architects, quantity surveyors, clients, HSE, and carry out considerate building projects. Running a green friendly building site, recycling waste where possible and saving on materials.

I am very experienced with the health and safety on building sites and is priority on my personal list I use a zero tolerance in this field “never make the same mistake once” and proudly all the sites I have been in control of have been accident free, other than the odd cut finger or bruise.

References are available on request. I am willing to travel and I have a full clean driving licence and valid passport.