Stephen Dunnington

D.O.B 3rd April 1973

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Dear sir / madam

I am currently working in a freelance site managers position I have been working on a project in the centre of Manchester for Freemont Ltd for 5 months .

The project Is a office to apartments conversion.

Taking on all duties of the day to day running of the project coordinating subcontractors and direct staff, ordering materials and plant and organisations deliveries

Taking on all H&S matters.

Qualifications

Bench joinery NVQ level 3

Shopfitting Joinery City & Guilds Craft Certificate

Shopfitting Joinery City & Guilds Advanced Craft Certificate

Bench Joinery Industry Accreditation B

SMSTS

First Aid 5 day training

Asbestos Awareness

Education

I attended Durnford Junior School and Moorclose High School where after completing my exams I left with 9 GCSEs from A to C

Work History

Sept 2018 – present

Working freelance as no 1 site manager for Freemont Ltd.

March 2018 – Sept 2018

Working on my own property completing much needed refurbishment.

2017 – 2018

I was employed by EMC contracts as a foreman working in a fast pace shopfitting environment working on contract with fast turnover and short programmes with critical end dates for hand over . Overseeing all works coordinating direct labour and sub contract labour . Projects included Costa Coffee , KFC , Pizza hut.

2013 – 2017

I was employed by Colbre projects where I held a no 1 site manager role where I started managing a 2m pound project in Glasgow which I was responsible for the day to day running of the project from the demolition stage through to handover overseeing all activities and coordinating subcontractors and direct staff .The project was a refurb of an old hostel to a modern 91 room student accommodation complex including common areas bike store , games room and gym .

My next location was the refurb of the queens brewery in moss side Manchester where I was in a phase manager overseeing a section of the project comprising of a new build section of 8 modern apartments .

Finally , initially no1 manager overseeing a 3m pound project converting an old school into 13 modern high spec apartments role included the day to day running of the project coordinating subcontractors and direct staff, ordering materials , with a small site team ensuring health and safety issues were monitored and managed .from initial rip out and demolition to handover. Attending site meetings covering coordination, progress , health and safety and all other project matters .

2009 - 2013

Employed as a site based joiner at RW joinery carrying out all aspects of joinery. For example doorsets and ironmongery ,skirting and arcs , shopfronts fitting both timber and upvc windows and side screens ,working with all types of materials softwood, hardwoods, primed polish/paint finish.

2010 I was formally taken on as site manager becoming responsible for the day to day running of the site operations, planning, coordination, supervision, monitoring and reporting etc.

2007 - 2009

I worked self-employed for Cellatech. This company specialised in cellar conversions, I worked as part of a team covering all aspects of the conversion from the initial breakout of the concrete to the installation of the water proof system then finally taking on all the joinery work to completion, liaising with the client to ensure satisfaction .

2005 - 2007

Employed by PANALOC, the company based in Trafford Park where they specialised in manufacturing pod formed housing. It was a new company with a new idea when I first joined, initially taken on as a joiner to help design and develop the idea, then appointed as a supervisor working in a team overseeing the day to day operations managing and monitoring and putting to task a 100 man strong workforce comprising of operatives of all abilities and mixed nationalities.

2003 - 2005

I worked self-employed for various agencies and direct to companies on various projects across the North West which included mill convertions, school refurbishments, new build retail offices, domestic refurbishments and new build school annex.

1989 - 2003

I served my apprenticeship as a bench hand joiner, later to continue in the company learning my trade both workshop and site based.

Taking on all aspects of shopfitting from manurfacturing the fixtures on the bench and then site installation . Working to high standards and for some at the time large retail companies eg. Mothercare, Richards, Evans, Laura Ashley, Hugo Boss, Pier and Miss Selfridges.

I have also been involved in the manufacturing and installing fixtures for one off bespoke companies, such as the Imperial War Museum in Manchester and display trailers for BNFL .