**MANDLA DEWA**

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A conscientious individual who takes initiative and is results-driven who achieves elevated levels of quality and standard in discharging his obligations I have over 6 years of experience in the construction industry and have had the privilege of working for both the private and public sectors on projects up to £2 million in value. The projects that I have worked on are diverse and as a result, I have developed broad skills and knowledge in the delivery of Civil Engineering projects particularly in public works, such as, buildings, water and sewage systems, and other large infrastructure projects.

I am organised, efficient and consistently able to prioritise and meet deadlines, produce work to a high standard. My excellent communication skills allow me to fully engage with clients and key stakeholders.

**ACADEMIC QUALIFICATIONS**

Birmingham City University – 2018 to 2020 (part-time)

MSc Quantity Surveying Degree

Staffordshire University - 2013 to 2017

BEng (Honours) Mechanical Engineering Degree

Middlesbrough College - 2012 to 2013

Diploma - Access to Higher Education in Humanities and Social Sciences (HSS)

**AREAS OF EXPERTISE**

* Cost Management

Cost Estimating

Preparing tender documents

Project co-ordination

Preparation of Bills of Quantities

Take-offs

Experience of working per NEC contracts

Project Management

**PROFESSIONAL ACCOMPLISHMENTS**

* Good knowledge of project planning

Working knowledge of computer planning software

Scheduling and buying

Deep knowledge of Project Life cycle process

Familiarity with Primavera systems

Identifying and mitigating project risks

**PROFESSIONAL SKILLS**

* Negotiation

Scheduling

Cost Control

Risk Management

Task Management

Monitoring and controlling

**TECHNICAL SKILLS**

* Microsoft Word, PowerPoint, and Excel

Cost X - Construction Estimating Software

Primavera P6

Microsoft Project

Creo Parametric 2.0

ANSYS Workbench 17.0, FEA analysis

Autodesk/AutoCAD, Technical Drawing, 2D and 3D

**EMPLOYMENT HISTORY**

1. VLP Construction and Plumbing – May 2008 to date (part-time)

Junior Quantity Surveyor

Junior Cost Estimator

Responsibilities:

* Preparing [cost plans](https://www.designingbuildings.co.uk/wiki/Cost_plans), [estimates](https://www.designingbuildings.co.uk/wiki/Estimate) and [cash flow projections](https://www.designingbuildings.co.uk/wiki/Cash_flow_projection).

Preparing bills of quantities (BoQ) in tendering.

Producing procumbent process documents.

On-going cost analysis of maintenance and repair work.

Undertaking cost analysis for repairs and maintenance project work.

Aiding in setting up client's requirements and undertake feasibility studies performing risk, value management and cost control.

Preparing and analysing costings for tenders.

Allocating work to subcontractors.

Understanding the implications of health and safety regulations.

[Benchmarking](https://www.designingbuildings.co.uk/wiki/Benchmarking) requirements against similar [projects](https://www.designingbuildings.co.uk/wiki/Project).

Checking developing designs against the [project](https://www.designingbuildings.co.uk/wiki/Project) [budget](https://www.designingbuildings.co.uk/wiki/Budget).

Checking designs meet legal and [quality](https://www.designingbuildings.co.uk/wiki/Quality) [standards](https://www.designingbuildings.co.uk/wiki/Standards).

Iron Mountain – February 2015 to August 2018

Data Analysis

Responsibilities:

* Using proper systems to acknowledge receipt of documents.

Internal registration of documentation.

Manual preparation of documents to meet scanner requirements, batching, scanning, indexing of documents and quality assurance checks.

Amendments to images and data that fall outside the SLA, reconstruction of documents after processing.

Archiving and retrieval of documentation and any other activity that, the line management considered reasonable.

**PROFESSIONAL DEVELOPMENT**

* Member of Institution of Engineering and Technology.

Member of Innovative Engineering Society.

**INTEREST AND HOBBIES**

* Watching soccer.

Playing table tennis.

Going to the gym when time allows.

**REFERENCE**

Available upon request.