***SAFIAN AKHTAR***

24 City Road, Edgbaston, Birmingham B16 0HG

07954823468

safian.akhtar@hotmail.co.uk

***Personal Profile***

I have recently graduated from Coventry university in Quantity Surveying and Commercial Management (BSc). I am looking to secure my first step in the industry as a Graduate Quantity Surveyor, hoping for an opportunity to put all my skills and knowledge into practice.

***Key Skills***

* Analytical
* Commercial awareness
* Communication skills
* Computer Literate
* Interpersonal skills
* Multilingual
* Numeracy skills
* Organised
* Problem solving
* Resilience
* Teamwork
* Time management

***Employment***

**12/2015 – Present – Asda – Customer Assistant**

* Advising customers
* Answering queries
* Guiding customers
* Keeping shop floor tidy
* Managing delivery
* Operating tills
* Replenishing merchandise
* Stock control
* Stocking shelves

***Education & Qualifications***

2014 – 2018 Coventry University

Quantity Surveying & Commercial Management

2:2 (Hons.)

2012 – 2014 Birmingham Metropolitan College

BTEC Extended level 3 Diploma in Electrical / Electronic Engineering

2007 – 2012 Lordswood Boys’ School

GSCE’s: 4 A\* - C including Math’s, English and Science.

***Interest & Activities***

I like to keep up to date with current affairs, enjoy keeping fit and socialising.

***References***

Upon Request