GLORIA BOBMANUEL

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**PERSONAL PROFILE/ CAREER OBJECTIVE**

I am a very hardworking, ambitious, and a proactive individual, I have recently graduated with a merit qualification in hnc construction and built environment and am now seeking a career in quantity surveying.

**Relevant skills**

**Communication**

* I demonstrate strong, clear, concise verbal and written communication skills at all levels of diverse career establishment, whilst working in kfc I established strong working relationship with clients and colleagues, interacting with managers and shift runners.

**Interpersonal skills-**

* I have worked in a diverse environment, and have developed the ability of maintaining, amiable, strong relationships with clients, managers and other professionals, whilst achieving companies’ objectives and respecting individual diverse values. Working in diverse environment have provided me with skills of understanding the importance of customers both internal, external and satisfying their expectation.

**Team work**

* I am an excellent team player, I have worked as a part of team achieving high sales target, meeting deadlines and working under challengingenvironment
* Participated in achieving positive sells target whilst working with kfc and motivated staffs on achieving high standard of excellence**.**

**Attention to detail**

* I am enthusiastic in paying attention to detail which is an essential skill for a quantity surveyor, by paying attention to detail you are eliminating measurement errors which can impose a problem in future.

**Presentation skills**

* This skill has been harnessed in facilitating design seminars in college using power point to express and validate information by way of presentation to my audience within the academic environment

**Experiences**

Worked as a trainee estimator in a project of remodeling the college building

* preparing bills of quantities, estimating the prices of materials
* Have a strong knowledge of quantity surveying
* Proficient with MS office
* Excellent communications and problem-solving skills
* Great numeracy skills
* Preparing quantity takeoff and estimates
* Calculating and reviewing estimates
* Microsoft Word, Word Pad, Excel and PowerPoint

**Chard way General Contractors and Sons Ltd**

2004-2006 & 2007-2008

• Sales Manager

• purchasing of building materials needed at the construction site

• Worked as part of the team drawing up a list of materials required.

• Contacting the appropriate dealers in the order to purchase required materials

• Making all financial transactions

• Preparing estimates for materials

• Receiving and dealing with enquires

**Work placement**

Keep boat constructions

Working on a 67 apartment flats at Royce Road Hulme

Sept 2017-dec 2017

Duties:

• Maintenance of daily records on the check list of activities and work projects to be done

• Sorting out keys allocated to key

• Monitoring environmental protection measures and reporting any hazards incidents and placing appropriate hazard signs

**EDUCATION:**

**Sept 2018 to date The University of Salford**

Bsc quantity surveying

**Sept 2016 –June 2018 The Manchester college (openshaw campus)**

Hnc in built environment (merit**)**

**1996-1997 The University of Port Harcourt (Nigeria)**

Foundation degree

1997-2004 **The university of Port Harcourt (Nigeria)**

Bse in civil engineering and environmental engineering (pass**)**

**1990-1995 International secondary school Port Harcourt. ,(Nigeria)**

5 credits and A

**REFERENCE**

Available at request.