Safyaan Hussain

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Personal statement

A conscientious and professional personal assistant with extensive experience in Retail. Recently completed a Degree in Computer Science, currently seeking a position as Software Developer. A highly organised and efficient individual, whose thorough and precise approach to projects has yielded excellent results. If I am given the opportunity. I am ready to share my experience and learn from others in order to reach my high potential

Key Skills

Provide good leadership with maturity

Able to manage my time more efficiently

Excellent communication skills, both written and verbal

Fully qualified first-aider

Able to work as part of a team.

Experience with Java,MySQL,HTML,PhP,Android

Implementation of security practically

Employment History

Sales Assistant, Next, Bradford

(October 2014 – Present)

Achievements and responsibilities:

Be involved in stock control and management.

Helped provide a safer workplace by cataloguing and dispatching health and safety information and posters for the whole company

Answering queries from customers.

Giving advice and guidance on product selection to customers.

Being responsible for processing cash and card payments.

Sales **A**ssistant, British Heart Foundation, Bradford

(June 2011 – April 2012)

Achievements and responsibilities:

Presenting a professional and friendly first impression of the firm to all visitors and clients

Managing incoming phone calls and mail

Organising stationery orders and liaising with suppliers to meet business requests

Replenishing and restocking the bar, always ensuring high level of stock management efficiency

Also assumed the role of fire/health and safety officer for the entire office staff

Education

Titus Salt School

(September 2007– June 2013)

A-levels**:**

General Studies – B

English – C

Mathematics – C

10 GCSEs, grade A-C, including Maths and English

University of Bradford

(September 2014– June 2018)

Undergraduate:

Grade**:**

First Year – 60%

Second Year – 61%

Final Year – 2:2

Postgraduate:

Msc Cyber Security: expected to graduate in 2019

Hobbies & Interests

I used to play in the school football team for a few years, as I tend to play football regular as 3-4 times a week. I have been involved with this society for three years and very much enjoy being part of the team. I have also coached students at a primary teaching rugby event. More recently, I have joined the gym in order to build my physique and stay healthy in order to live an healthy life style

References

References are available upon request.