**David Warner | System Repair Technician**

**Address: 52 Dunford Road, Holmfirth, HD9 2DP**

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**Date of Birth: 15/03/1976**

Personal Statement

My skills and abilities have always revolved around consumer electronics and technical repairs. I’m friendly, organized, confident, technically minded and have an extensive knowledge of it support. I look forward to new challenges and solving technical issues with a dynamic and resourceful team in my future employment.

Technical skills

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| --- | --- | --- |
| * **PC Workstation Repairs** * **Television/Monitor Repairs** * **Laptop Repairs** * **Mobile Phone Repairs** | * **Tablet Repairs** * **Building 3D Printers** * **System Repair Diagnostics** * **Custom Built Computers** | * **Windows Installations** * **Linux Operating Systems** * **Server Builds** * **Apple Repairs** |

Work History

**December 2018 – Present Self-Employed (Holmfirth)**

**IT Repair Technician**

*Work Description*

Refurbishing a diverse range of consumer electronics and establishing best efficient practices for product repair output. Providing customer product support and promoting energy efficient refurbished electronics through popular UK auction sites.

*Responsibilities*

* Diagnostic testing and making sure the unit is safe for resale.
* Upgrading operating systems from Windows 7 to Windows 10.
* Service packs and security software updates on all refurbished computers.
* Component analysis and grade level cosmetics identified on each product.
* Taking photographs of refurbished products and security marking them with unique identifiers.
* Making sure the unit is cleaned and correctly packaged ready for delivery.

**March 2018 – December 2018 Buy IT Direct (Huddersfield, Elland)**

**IT Repair Technician**

*Work Description*

Testing, diagnosing and repairing laptops, tablets, televisions and projectors. Entering technical information onto spreadsheets and supporting the tech team with the day’s electronic pallets.

*Responsibilities*

* Laying out 50 to 65 laptops a day for software upgrades and repairs.
* Installing new electronic component boards for televisions.
* Replacing broken screens on laptops.
* Repairing tablets and sanitizing data on devices before factory resetting them.
* Creating technical unit report templates.
* Refurbishing Acer, Dell, Samsung, Apple, Sony, Advent, MSI, Lenovo, Microsoft products.

**September 2000 – March 2016 Network Initiatives (Glossop, Derbyshire)**

**IT Manager**

*Work Description*

My main responsibilities were maintaining the office computers and maintaining the mobile phone website. Resolving technical issues with mobile phones and contacting customers through product campaigns.

*Responsibilities*

* Connecting UK customers to mobile phone packages.
* Maintaining mobile phone customer website.
* Maintaining and servicing office computers and communications.
* Backing up data.
* Creating documents, spreadsheets and reports.
* Setting up customer mobile phones.

**September 1997 – January 2000 Hytek Services Ltd (Dukinfield, Manchester)**

**Technical Librarian**

*Work Description*

Archiving technical aerodynamic drawings and supporting the QA manager in company audits. Updating aerospace standard manuals and collating

*Responsibilities*

* Company audits.
* Updating technical aerospace drawings.
* Archiving plans on the development of the Euro Fighter project.
* Creating technical documents and spreadsheets with Microsoft Office.
* Printing large scale aerospace schematics.
* Managing office logistic stock levels.

Education & Qualifications

* **ECDL** – Glossopdale Community College – 2000
* **Information Technology GCSE –** Glossopdale Community College – 1990
* **NVQ Business Administration Level 2 –** Marple Ridge College – 1991
* **Design & Communication GCSE –** Glossopdale Community College - 1990
* **English Literature / Language GCSE –** Marple Ridge College 1991
* **Mathematics GCSE –** Marple Ridge College 1991
* **Human Biology GCSE –** Glossopdale Community College 1990
* **Co-ordinated Sciences GCSE –** Glossopdale Community College 1990
* **Business Studies GCSE –** Glossopdale Community College 1990

References available on request