**George Melland-Dale**

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**Profile**

A positive, motivated, fully qualified quantity surveyor with several years of industry experience, currently working towards becoming a chartered member of the RICS. I am ambitious and keen to further develop my skills within the profession. I am hard-working, flexible, resilient, well organised and a very fast learner able to adapt to challenges and change. A team player; able to use my own initiative and innovative ideas to achieve personal and professional goals.

**Key Skills & Experience**

* Project forecasting and monitoring of project cashflow
* Commercial management of Sub-contractors
* Producing and executing sub-contracts and Sub-contract documentation
* Management of project information and record keeping
* Variation and change management
* Ability to prioritise and work well under pressure
* Comprehensive IT knowledge.
* I have just handed over a £9 million Library project acting as the Project QS.

**Education**

Bsc (Hons) Quantity Surveying, Sheffield Hallam (2:1 achieved) 2013 – 2017

A Levels – Maths, Physics, Chemistry, Film Studies 2011 – 2013

GCSE’s – Advanced Maths, Maths, Chemistry, Physics, Biology, English Language, English Literature, History, Geography, RE, ICT, Product Design 2011

Employment History

**Henry Boot Construction**  **2015 - Present**

**Employed as Quantity Surveyor (2017 – Present)**

* Produce and issue external monthly valuations in a timely manner.
* Produce monthly cost & value reconciliation reports, highlighting money movement within the project.
* Produce monthly forecasted final cost reports to identify the profit/loss on the project and report them to upper management.
* Monitoring Change and pricing variations.
* Commercially and contractually managing all the projects sub-contractors from the procurement process all the way through to final account, including placing a sub-contract order for each sub-contractor, periodic monthly payments (sometimes more frequently) and the re-measurement of work where required.
* Identifying methods of value engineering and proposing savings.
* Building up relationships with the Client, including any of their consultants by dealing with them in a partnering style manner.
* Work with the Client’s Quantity Surveyor to get a final account with the purpose of making both parties happy.
* Experience of working as estimator on tender bids.
* I am also member of the Managing Directors Working Group, which is focused on business improvement.

**Employed as Assistant Quantity Surveyor (2015 – 2017)**

* Producing Sub-contract orders and Sub-contract documentation.
* Procuring sub-contractors and subletting Sub-contract packages.
* Processing sub-contractor payments including take off and remeasurement.
* Managing and documenting project information.
* Assisting and shadowing the Project Quantity Surveyor to enable learning and development within the role.

Earlier Career

Kitchen Assistant - Old Hall Inn, Chinley, Derbyshire

Volunteer Park Ranger – Lyme Park, Disley, Cheshire

Interests

I enjoy playing & watching football, keeping fit attending the gym, socialising with friends and travelling. Previously I was a FA qualified football referee.

References available on request.