

After-School Care Registration Form

Eastside Community School offers After-School Care for students in our early childhood Extended Day Program and for students in grades one through eight on days when school is in session—*excluding snow days, early dismissal days, the last day of school, and for grade school students who have left campus prior to 3:00 p.m. and early childhood students who have left campus prior to 2:45 p.m.* Care starts at dismissal. **Pickup time is no later than 6:00 p.m.** Registration is accepted on a space-available basis as determined by licensing requirements.

Cost and Billing

After-School Care costs \$12 per hour and will be billed in 30-minute increments. There is a 10-minute grace period at the beginning of each 30-minute period, after which we will bill for the full half-hour, so a child spending 35 minutes in After-School Care will be billed for 30 minutes and a child spending 42 minutes will be billed for 60 minutes. You will be billed monthly through your TADS account.

Scheduling and Fees

After-School Care teachers are scheduled from 3:00 – 6:00 p.m. Please be mindful that a child who is not picked up on time places an extra burden on personnel. If unavoidable circumstances require a late pickup, please call the office to advise us of your situation. Students who remain on campus after the regular pickup time of 6:00 p.m. **will incur a late charge of \$10 for each 10 minutes.**

Space is limited. If your child is scheduled to be in After-School Care and your plans change so care is no longer needed, **changes must be submitted to the school office by 2:45 pm to avoid a \$12-dollar fee.**

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|--------------------|---------|-----------|----------|--------|------------|--|
| Child(ren) name(s) | | | | | Start date | |
| Comments | | | | | End date | |
| Monday | Tuesday | Wednesday | Thursday | Friday | | |

Parent name (please print)

Parent signature

Date

| Office Use Only | |
|-----------------|--|
| Date received | |