**April 18, 2018**

**Eastside Community School Board Meeting**

**Attendees (Board):** Laura, Grif, Brandon, Lisa, Daniel, Boris, Andy

**Attendees (Guests):** Angela Wang

**Directors and Officers Insurance**

* The quote for the policy came in at $3,066 for $1MM policy
* The board approved the purchase

**Hiring Update**

* We are interviewing an Administrator candidate at 3:30PM on Friday 4/20
  + Interview Team:
    - Board: Lisa, Grif
    - Teachers: Alana, John
    - Staff: Annette, Janine, Geri
  + If the candidate passes the initial interview, then a day-long interview session will be scheduled with the full faculty and the full board
* Admissions/Development
  + Still looking for candidates
* First Grade Teacher
  + We currently are looking at three candidates
  + We need to determine a budget for reimbursable expenses
    - Lunch
    - Dinner with small faculty group
    - Travel expenses (gas/flight if necessary)
  + Up to $750 is acceptable per candidate
    - Budgets over this amount need to be approved
    - Brandon will ask the community if anyone has frequent flier miles to donate

**Charter Team Update (Angela Wang)**

* The Charter Team has connected leaders from 6 schools, three of them are Charter Schools (non-Waldorf) in Washington and 3 are Public Waldorf Schools in other States. Charter Schools we connected in Washington State went through the Leadership program offered by Washington State Charter School Association.
* The team has determined the qualifications that teachers need to stay certified to teach in Charter schools
* The team attended the Alliance for Public Waldorf Schools Conference
  + There they learned the seven principles of Waldorf in public education
  + The team joined the Alliance, which required a placeholder name
    - Evergreen Community School was chosen as the name
    - Member is one year
* The team has decided on these two locations as suitable for a Waldorf Charter school:
  + Renton School District
  + Kent School District
  + Why these locations?
    - Charter law focuses on serving a community with at-risk students
    - Must be in a school district with more than 50% of students on school lunch assistance
    - The team stuck with Eastside locations and as close to the existing school as possible
* WA State Charter Association
  + The team applied to the Leadership Program, but was not accepted this year
  + If accepted, the Leadership Program will pay $90,000 to assist the school while forming (“incubation period”)
  + If accepted, a school can potentially receive $700,000 in funds from this non-profit organization
* The team researched the Charter Management Office, which is an organization that can be hired to consult on how to successfully start a new Waldorf School
* The team has allocated volunteers to keep an eye on WA State Charter School Commission and WA State Charter School Administration
  + Waldorf education is something that these groups are willing to explore
* There are other programs that can be tried:
  + Leaders of Color – Provides technical assistance but not financial assistance
* It is a task to figure out how to incorporate Waldorf curriculum with standardized testing
  + Public Waldorf schools in many states have done that, some of schools talked to in the Alliance conference have been doing so for twenty years
* The team is currently regrouping to determine how to move forward
  + The next step is to find an administrator with public Waldorf school experience to take the team’s research and move the project forward
  + Before applying for the Leadership Program, the team needs to find this administrator who can lead the communication
* The law does not allow you to convert a private school into a public school
* Angela is open to giving this update to the teacher community as well. Thank you Angela!

**Budget**

* Grif is continuing to iterate on the budget with Victor and others
* Presentation Format:
  + Present a simplified budget covering the following:
    - Expenses
    - Enrollment
    - Financial Aid
    - Programming Plan
    - Operational Gap
  + A future plan will be shared with the target enrollment number and expected ongoing operational gap beyond the first year
  + Victor will then present the fundraising plan for next year, and long-term
* A draft will be ready to share with the faculty this week. We’ll gather feedback and address before sharing with the community next week
* Uncertain enrollment is making budgeting difficult
  + We are currently at 87. We think we can stretch to 100 and will base the budget on this number
  + There are some families who are still on the fence
  + Board members will reach out to these classes to try to get updates from parents on their intentions:
    - 1st Grade: Already committed
    - 2nd Grade: Grif
    - 3rd: Brandon
    - 4th: Daniel
    - 5th: Boris
    - 7th: Boris

**Faculty Meeting (4/19)**

* The board will have 15 minutes to present the budget, and 15 for Q&A

**Faculty and Staff Contracts**

* We are working on this with goal of keeping salaries at least where they are this year with no additional hours
* One challenge is addressing substitution hours
* Goal is to have Employment Agreement letters to faculty next week

**Fundraising**

* Victor couldn’t make tonight’s meeting, but we would like him to attend the faculty meeting tomorrow (4:50 – 5:50)

**Admissions**

* We currently have 87 students enrolled

**Marketing**

* We have the opportunity to rebrand, but it’s a big conversation that needs to engage the entire community
* A good opportunity to launch a new brand identity would when we move to our new campus
* When the 2018/2019 school year starts, we will start the process to identify our values and our new identity. We can take our time, engage the community, and launch the new identity in the 2019/2020 school year

**Waldorf Early Childhood Association**

* Associate membership is $17.00 dollars per student in the EC program
* Laura thinks we could become members easily next year
* The EC faculty wants to move forward
* The board will vote on this topic in next week’s meeting

**Transition Work**

* Faculty must vacate the campus on 6/25
* SWS has access to the building until 6/29 to make repairs, etc.
* Does our agreement with IFS allow us to store our furniture on campus during this gap?
  + It is not in the lease
* There is an inspection on May 11 which will inform what will need to be moved to make repairs
* This is something the Administrator could help with
* There are some materials (paperwork, etc.) which we should temporarily move off campus.
  + Daniel can store these items in his garage
* We’ll revisit this topic after the May 11 inspection