**January 23, 2019**

**Eastside Community School Board Meeting**

**Attendees (Board):**

Grif Owen: Present

Boris Bobrov: Present

Anneliese Johnson: Present

Dan Holsclaw: Present

Lisa O’Connell: Present

Brandon Dudley: Absent

Daniel Goldschmidt: Absent

Andy Hartpence: Present

**Other Attendees:** Ivan Gorne, Mary Spurgin, Annette Campana, Janine Cleland

**Faculty Update**

* Mary Spurgin was officially announced to be our new first grade teacher!
* Micheal D’Aleo will be hired to deliver his “Teaching Sensible Science” curriculum, which is a three-week class for faculty, and will also be tailored as a community learning experience
  + Morning sessions could be hosted for the entire community
  + An afternoon program will be “Teaching Sensible Science” for faculty
    - Other schools have expressed interest in attending these sessions
* Teachers are working on the Sharing Assembly, which will be on February 2nd
* There have been a lot of new visiting students in the Grades

**Administration Update**

* Mary Spurgin will be our new first grade teacher!
* The following was shared with parents today. The following teachers will not continue at ECS next year:
  + Monica Boucher (Apple Blossom)
  + Marina Favuzzi (5th grade)
* The 5th Grade class is small, and the social dynamic could suffer if it were to get smaller. A task force discussed options for how to serve these rising 6th Graders
  + The proposal is to combine grades 6 and 7, splitting the classes into different groups when needed for some sections like math and strings. Miss Britt would be the teacher
  + Students could possibly be asked to choose between the two language options
  + The current numbers would result in 16-17 students in the class, with room for up to 25
  + A Support Middle School teacher would need to be hired, and there are some interesting candidates already in discussion
  + Conversations will be held with parents on 1/24, and students will be told on 1/25
  + The school will commit to providing rising 6th graders an 8th grade year

**Budget Update**

* We reviewed a PowerPoint that can be accessed [**here**](https://drive.google.com/open?id=1S3GoSdgYtxFEgvfsF8aox9C68kVjTYKj)
  + If you are reading these notes, you’re highly encouraged to review the presentation as it includes a lot of detailed information not captured in these notes
* December Financial Pulse
  + As of 12/31, we have $228,430 in cash
  + Runway metric is 2.16 months
    - Anything between 2 and 4 is healthy
    - Current runway is fueled by fundraising
* Summer programs could be a good revenue/marketing opportunity
  + We would need to have opportunities available soon so parents can plan and enroll
* Tuition
  + We can gain $10K-$12K for every % increase in tuition from FY19 list price
  + The board voted to raise tuition by 5% across the board
    - We will run an analysis on EC tuition and possibly raise it by more than 5%
  + We also need to communicate our strong financial aid program online

**Enrollment Report**

* 21 families attended the open house, and we received a lot of positive feedback
  + 2 have been accepted for Fall
  + 1 enrolled in parent / tot
  + 3 visiting this month
  + 2 interviews next week
* There have been a lot of inquiries; 19 of 36 have connected with us and have either enrolled or are in the process of communicating with us
* One idea is to offer to connect new prospects with existing families to help them learn more about our school
* The next open house will be in March, which is focused on early childhood

**Reenrollment Timelines**

* Reenrollment will open on February 1, and close on February 15
  + Late reenrollments will pay a higher enrollment fee (the new family fee rather than the returning family fee)
* Early next week, the board will send a letter covering the tuition increase, programming information, and financial status
* Veronika will work with Kelly to add the necessary information to the website

**Community Meeting**

* The next community meeting will on February 8th from 6-7:30
  + Agenda
    - Programming Update
    - Budget Update
    - Site Update
    - Administration Update

**Site Update**

* Forget-Me-Not Preschool
  + There is a home preschool that is closing in June that could potentially be a satellite preschool
    - We know a Waldorf teacher who would be open to the opportunity to teach and live in this house
    - We would need to find a donor to purchase the property
  + The school only has capacity for only 8 students
* Totem Lake Property
  + There is a church between Kirkland and Woodinville that is a rental opportunity as well
* These properties are potential satellite opportunities for Early Childhood
* Ivan and Boris will explore the Totem Lake property together and continue to discuss opportunities