

# ILLUMINATED NOTES – A GUIDE FOR CLIENTS

Illuminated Notes is a digital tool used by your clinician to capture accurate notes during your session. It allows them to focus entirely on you while still creating a comprehensive record of your care. The tool is designed to enhance your experience by reducing the time spent on manual note-taking.

**Your consent is important, and you can withdraw it at any time without affecting your care.**

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## **What does the tool do?**

- Real-time note capturing: It transcribes the session in real time, so your clinician doesn't need to write notes while talking.
- Secure storage: Only the final notes saved by your clinician are stored as part of your health record.
- Supportive, not directive: Illuminated Notes aids documentation but does not make medical decisions – your clinician remains fully responsible for your care.

## **Why Are We Using This Tool?**

Your clinician uses Illuminated Notes to accurately document the details and outcomes of your consultations. This ensures important information is recorded without interrupting the flow of conversation.

## **Is my privacy protected?**

- Locally hosted: All data is stored in Glasgow at our clinic, enhancing security and ensuring compliance with UK data protection regulations.
- Robust access controls: Only your clinician can view your notes.
- Compliance: Illuminated Notes meets GDPR and NHS requirements, and our systems are ISO27001 accredited for data security.
- Limited collection: We only capture information essential for your care.
- No recordings: Conversations are not recorded; the app transcribes live and only saves the notes your clinician chooses to keep.

Complete our consent form: <https://tally.so/r/mK9ZP7>

