

# MEETING REPORT

**Team Name:** Ravensclaws

**Date of Meeting:** 04/04/2021

**Start Time:** 15:00

**End Time:** 16:00

**Meeting Location:** Online, Google Meeting

**Moderator:** Denada Rama

**Recorder:** Marilena Shkurti

**Other Members Present:** Natanael Xhelilaj,  
Romario Braho,  
Denajd Hoxha,  
Rashid Serjani

**Members Absent:** -

## Topics Discussed:

1. Becoming familiar with the technology we're going to use
2. Collectively installing & making our very first projects

## Decisions Made:

1. We made several meetings and installed Symfony on our devices, explained the main terms and created our first project.
2. We became familiar with Symfony's MVC structure & its services (Routes, Controllers, Entities, Views, Services, etc).
3. We assigned to each member tutorials & assignments to complete within the 4<sup>th</sup> week.
4. We decided that, next week, apart from continuing on studying Symfony, we'll discuss the requirements of the product & try to create our first prototype.
5. Regarding our product's process model, we're going with a combination of the V Model, since we want to emphasize on quality control & reliability, and Rapid Application Development, for component-based construction.

## Tasks Assigned:

- Denada, Marilena, Denajd will work on product description & functional requirements
- Natanael, Romario, Rashid will work on non-functional requirements
- Denada, Natanael will work on building the 1<sup>st</sup> prototype

## Time, Place, and Agenda for Next Meeting

Time & Date: 15:00, 11/04/2021

Place: Online, Google Meeting

Agenda: Meeting with Client