

MEETING REPORT

Team Name: Ravenclaws

Date of Meeting: 14/04/2021

Start Time: 15:00

End Time: 16:00

Meeting Location: Online, Google Meeting

Moderator: Denada Rama

Recorder: Marilena Shkurti

Other Members Present: Natanael Xhelilaj,
Romario Braho,
Denajd Hoxha,
Rashid Serjani

Members Absent: -

Topics Discussed:

1. Meeting with the client
2. Requirement Specifications discussion
3. More Symfony studies

Decisions Made:

1. Denada and Marilena met with coordinators of CPAO at Epoka and one developer from ICTCO. Main discussions from the meeting were:
 - a. Details of how has the mentorship program been functioning & has been coordinated until now – We found out that the coordinators from the CPAO were the ones that randomly assigned students to any available mentor.
 - b. Debated whether it is a better solution if the advisors would become the coordinators of the mentors, since they're the only ones that have access to students' information & can fairly judge the capability of their students for teaching courses.
 - c. Discussed on what we had to be careful with, when it comes to respecting the privacy of the students and ensuring the security of the data during development.
2. Marilena & Denajd worked on sections 1 and 2 of Requirement Specifications, regarding summary and project description.
3. Natanael & Romario worked on most of Functional & Non-functional Requirements of the software, and after the next meeting, if all sections are overviewed and approved by all members, we'll be able to post the first version of Requirement Specifications.
4. Denada gave next instructions on what features to focus for learning Symfony.

Tasks Assigned:

- Finish up requirement specification
- Skim through the document & overview main sections for details
- Start building first version of a prototype for the webapp

Time, Place, and Agenda for Next Meeting

Time & Date: 15:00, 21/04/2021

Place: Online, Google Meeting

Agenda: Discuss prototype, build sketches