MEETING REPORT

Team Name: Ravenclaws   **Date of Meeting:** 31/03/2021

Start Time: 15:00   **End Time:** 16:00

Meeting Location: Online, Google Meeting

Moderator: Denada Rama   **Recorder:** Marilena Shkurti

Other Members Present: Natanael Xhelilaj,
Romario Braho,
Denajd Hoxha,
Rashid Serjani

Members Absent: -

Topics Discussed:

1. Role distribution
2. Frameworks & Languages to be used
3. Project's detailed features

Decisions Made:

1. We briefly described what the main responsibilities of the roles are, and each member chose a couple of them as the roles they'd like to take over. We also agreed that it would be better to work as teams of two, for each role, to get optimal results and work faster.

2. Since our client is Epoka University, it is only natural to adapt to its requirements & services, therefore we've decided to use the Symfony framework, for full-stack web development, Angular framework for front-end mobile development, and MySQL for interacting with the databases.

3. At last, we decided on the main specific features that the application will have:

   Services for regular users:
   See the available courses offered in their department & request to enrol in the ones they need help with
   Follow the instructions of the mentor based on what they're assigned to study and complete
   Elaborate on any questions or uncertainties to the private/group chat with the mentor
   See the mentor's timetable for their free hours during the week
   Request a one-to-one appointment
   Rate the mentor at the end of the course & see the Honours Dashboard for best-performance students during the semester

Services for admins:
Create courses based on the subjects they feel confident to teach
Accept enrolment invitations on their classes - either one student or a group of students, up to them to decide
Assign reading lists, watching lists, quizzes to the students
Create a chat to communicate
Weekly update their free hours on their timetable
Keep a private to-do list on what things have been achieved until now, what tasks are being done and what are the future goals for the course
Retrieve the Certificate of Completion based on the ratings of the students & the course given

Tasks Assigned:

Final role division:
Editors: Denada Rama (meeting reports), All members (Wiki pages)
Project managers: Denada Rama (web), Natanael Xhelilaj (mobile)
Developers: All members
Repo masters: Natanael Xhelilaj (coordination), All members (code contribution)
Client representatives: Marilena Shkurti, Denajd Hoxha
Testers: Romario Braho, Rashid Serjani
Researchers: Rashid Serjani, Denajd Hoxha
Optimists: All members
Pessimists: Denada Rama, Marilena Shkurti
Analysts: Romario Braho, Natanael Xhelilaj

Time, Place, and Agenda for Next Meeting

Time & Date: 15:00, 04/04/2021
Place: Online, Google Meeting
Agenda: Research