Workplace Health and Safety Policy

# Introduction

The Workplace Health and Safety Policy outlines the company's commitment to providing a safe, healthy, and hazard-free environment for all employees, contractors, visitors, and clients. This policy aligns with Occupational Safety and Health Administration (OSHA) standards and other relevant regulations.

# Scope

Applies to all company locations, field sites, and remote work environments where employees conduct business.

Covers all employees, contractors, temporary staff, and visitors.

# Responsibilities

Management is responsible for implementing safety procedures, conducting inspections, and providing safety training.

Employees are responsible for following safety protocols, using protective equipment, and reporting hazards immediately.

# Hazard Identification

All hazards must be reported to supervisors as soon as identified.

Risk assessments will be conducted annually and after any significant workplace change.

# Incident Reporting

All accidents, near-misses, and injuries must be reported within 24 hours.

The company will investigate incidents promptly to prevent recurrence.

# Training

Mandatory safety training is provided during onboarding and annually thereafter.

Specialized training is required for employees operating heavy machinery or hazardous materials.