



CUSTOMER SERVICE REPRESENTATIVE/ SECURE DESK OPERATOR TD Canada Trust

- 09/2016 Present
- · Ability to process diverse customer requests effectively and efficiently
- Demonstrated leadership qualities by training and supervising coworkers
- In charge of preparing branch at opening, and balancing totals at the end of the day as well as resolving system inconsistencies

FREELANCE WORK

12/2015 - 09/2016

- Created resumes, business cards and logos for clients
- · Adviced individuals on how to setup social media presence
- Took photographs and coached clients on basic prinicples of photography and photo- editing

DESIGNER/ INVENTORY AND DATABASE MANAGER/

Metro Central Garage

12/2011 - 12/2015

- Created the company logo and designed business cards
- In charge of company social media
- Analyzed company finances and prepared reports
- Structured and maintained company database
- Conducted follow-up appointments with customers
- Performed general administrative and operational responsibilities
- · Maintained inventory levels, and identified ongoing supply demand

____ EDUCATION _

BACHELOR'S DEGREE IN COMPUTER SCIENCE

Ryerson University

09/2014 - 04/2018

- Awarded entrance scholarship
- Member of the Computer Science Course Union
- Created CSCU Logos, social media banners and apparel designs
- · Director of the Albanian Association at Ryerson University
- Worked on a variety of projects; API implementation using Django and

Angular, automated testing using coveralls and travis-ci, computer vision programs that determined edge detection and stiched panoramas



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-SKILLS— **PROFESSIONAL** Adaptability Creativity Motivation Communication Data Analysis Teamwork Initiative PROGRAMMING LANGUAGES нтмі CSS Javascript PHP Java XML/JSON Pvthon C/C++ Angular

LANGUAGES

Illustrator

Visual Studio

Albanian English French

SOFTWARE AND OS

MacOS Windows linux Photoshop Lightroom