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Donnie Rawlings

Skills/Talents/Abilities:

I am a self-motivated person who strives for perfection in all tasks that I perform. I enjoy learning new skill/strategies and am always up for new challenges. I have strong skills in written and oral communication. I thrive in positions with little to no daily supervision. I have a long history of building teams and brands. I have a strong history of implementing new programs/ processing as well as creative problem solving during new program roll outs.

Summary:

- Over 20 years of experience in upper management positions
- An employment history that proves I constantly strive for higher levels of responsibility
- Proficient with all Microsoft office programs as well as the internet.

Education:

Rowan University Glassboro, NJ

Master of Business Administration in Accounting GPA: 3.87

Date of Graduation: May 15, 2012

Southeast Missouri State University Cape Girardeau, MO

Bachelor of Science in Business Administration in Accounting GPA: 3.25

Date of Graduation: December 20, 2008

Examples of Courses Taken:

Tax Accounting for Individuals Tax Accounting for Corporations Auditing

Business Policies and Procedures Government and Not for Profit Accounting Statistics

Accounting Information Systems Government and Not for Profit Accounting Cost Accounting

Business Communication Production and Operations Management Business Ethics

Work Experience:

Wal-Mart Home Office Bentonville, AR May 2008 to Present

Regional Facility Manager

Fowler Foods, Inc. Kennett, MO June 2001 to May 2008

Restaurant General Manager