

To whom it may concern;

Dan Capps has successfully completed his internship with Zones Inc. Dan has worked for me since last May and I have been very impressed with his work ethic and willingness to take on any task that I have given him. His internship was as a Computer Technician level 1. He fulfilled all the duties of the position as well as innovating some Powershell scripting that improved our transition to Windows 10.

Dan has been tasked with computer builds, printer installs, connectivity troubleshooting and all other IT desktop support questions. He has been prompt and cheerful in his work and has made many friends with his willingness to address users' issues and provide valid solutions to their problems.

Dan works well with our team. He has been instrumental in providing move coverage and conference and training room build outs. He has imaged a couple of hundred machines in his time with me.

I highly recommend him as a man of integrity and honor. He will be an asset to any employer and company that he works at.

Sincerely,

A handwritten signature in black ink, appearing to read 'Will Opfar', with a stylized, flowing script.

Will Opfar
Senior Technician
Zones Inc.
January 3, 2017