

# Andrea Herrera

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Cell: (954) 319-8450

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## **Career Focus**

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Enthusiastic and responsible, Honor Roll student, with excellent communication skills and quick learning abilities; Currently enrolled in Miami International University Of Art And Design seeking a Computer Animation degree.

## **Summary of Skills**

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- Excellent communication skills
- Quick learner
- Attentive to detail
- Excellent planner and coordinator
- Bilingual (Fluent in both English and Spanish)
- Articulate and well-spoken
- Written and oral communication skills
- Multitasking skills

## **Experience**

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### **Miami International University of Art and Design- Library DEPT**

#### **Library Assistant**

**July 2014 - Present**

- Assisted students with minor book researches
- Arranged books into their prospective order
- Aided students with complex research questions
- Sustained a clean and organized office environment

## **Education and Coursework**

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### **Miami International University Of Art And Design, Current**

Miami, Florida United States

Bachelor of Fine Arts: Computer Animation

Current GPA: 3.80

## **Awards**

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- Deans List- Fall 2012, Summer 2014
- Peer Mentor- Winter 2014, Fall 2014

## **Technical Skills**

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- Proficient in Microsoft suite: Word, PowerPoint, and Excel.

