

# CALLUM DRENIW

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## Profile

As a current university undergraduate student in third year, I am working towards a degree in Information and Communications. I am a highly motivated individual who is a keen problem solver and relishes the opportunity to learn new methods of working. Always aiming for the highest standards of work, I believe it is important to use initiative, whilst always making use of the resources available to you at a given time.

## Key Skills

Software/ System	Hardware	Code	Other Skills
<ul style="list-style-type: none"><li>- Microsoft Office packages</li><li>- Adobe Creative Suite</li><li>- Notepad++, Subline Text, php Designer</li><li>- phpMyAdmin</li><li>- Completed Diploma in ICT Level 2</li><li>- Level 2 Functional Skills Information and Communications Technology</li><li>- OSX, Windows and Linux</li></ul>	<ul style="list-style-type: none"><li>- Mac and Desktop computers</li></ul>	<ul style="list-style-type: none"><li>- HTML 5</li><li>- CSS 3</li><li>- JarvaScript</li><li>- jQuery</li><li>- PHP</li><li>- MySql</li></ul>	<ul style="list-style-type: none"><li>- Communication</li><li>- Commercial Awareness</li><li>- Team Working</li><li>- Leadership</li><li>- Problem Solving</li><li>- ICT skills</li></ul>

## *Driving*

- UK driving licence (B,B1)  
09/08/12

## Education

### **Manchester Metropolitan University (Manchester)**

2013-Present

Currently Studying: Information and Communications BSc (Hons)

### **Blessed Thomas Holford Sixth Form (Altrincham)**

A-Level's Achieved: 2011-2013

Business Studies (D), ICT (D), Subsidiary BTEC Media (Distinction)

### **Blessed Thomas Holford (Altrincham)**

2006-2011

G.C.S.E's Achieved:

9 GCSE's including: Maths (C), English Language (C), English Literature (A), Core Science (A), Additional Science (B), Business Studies (B), RE (A), ICT (B), Diploma in ICT- Level 2 higher project (B)

## Employment

### **The Moorfield (Part-Time)**

Started- 02/08/2011 – Present

Job role- Assistant Manager.

- Ensuring our customers receive courteous professional service.

- *Working and managing a team to organise the smooth running of a busy bar and restaurant.*
- *Training, coaching and mentoring all members of staff and carrying out management tasks.*

**Manchester Metropolitan University (Part-Time)**

*Started- 29.11.2014 - Present*

*Job role- Student Ambassador*

- *Assisting at open days when required to promote and sell my course to potential students.*
- *Assisting with clerical duties offering support during the recruitment cycle and giving advice and guidance during the 'clearing process'.*

**Strand Creative (Part-Time)**

*Started- 06.07.2015- Present*

*Job role- Junior Web Developer*

- *Working under the direct supervision of the Technical Director, my role encompassed supporting the existing team and helping to deliver projects on time and on budget.*

**Work Experience**

**Modern English (Ad-tech agency, Manchester)**

*1 week- July 2015*

- *Learning the organisation's typical plan for creating websites for their clients from documentation to plans.*
- *Working on a self-assigned project to create a website for a gardener following the organisation's procedures.*

**Wythenshawe Hospital (IT department, Manchester)**

*2 Weeks- June 2012*

- *Working on the ICT helpdesk to address and resolve user problems.*
- *Working on a project to install 'Thin Clients' across the whole hospital sticking to deadlines and ensuring they operate efficiently and effectively as required.*
- *Installing new hardware and software across different departments in the hospital.*

**Media Vest (Marketing Agency, Manchester)**

*2 Weeks- June 2011*

- *Ensuring that I gained a comprehensive insight into how advertising and marketing operates.*
- *Visiting customer clients such as Key103 and Global Radio to liaise and monitor expected improvements gained through their advertising and marketing strategy.*
- *Working in the company's ICT department to work and assist on projects being undertaken.*

**Voluntary Experience**

**Lourdes (Shrewsbury Diocese)**

*2012, 2013 and 2014*

- *Helping the sick, infirm and the elderly to attend masses and visit different locations.*
- *Looking after my nominated VIP, ensuring their needs were being catered for.*

Previous experience included: supporting St Joseph's Parish Youth Club and working as a Fair Trade Sales Assistant - working as Head of Stock.

**Additional Information**

I have interests in tennis, guitar and music in general helping me to develop new skills and keep an interest in ICT and media which has supported me during my studies.

I have completed my Bronze Duke of Edinburgh award, which allowed me to work in teams whilst carrying out a skill (Guitar), Physical (tennis) and Voluntary (Parish Centre).

**References available upon request**