

Multimedia hardware

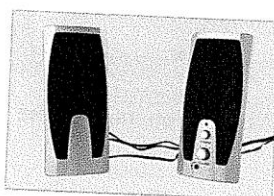
Speaking 1 Work in pairs or small groups. Answer these questions.

- 1 What do you use computers for? List as many uses as you can.
- 2 Which items on your list from question 1 use the items in the box?
- 3 Which other computer tasks use the items in the box?

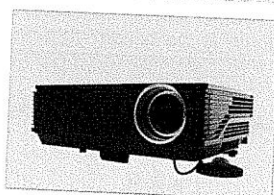
audio graphics images video

Vocabulary 2 Label the photos with the multimedia equipment in the box.

headphones microphone projector speakers video camera
virtual reality goggles webcam



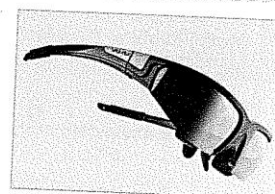
1 _____



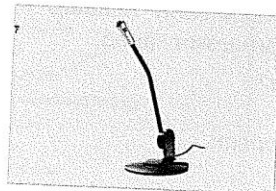
2 _____



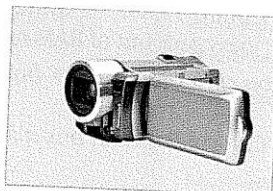
3 _____



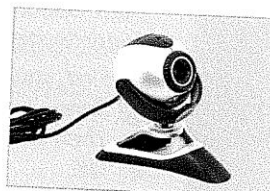
4 _____



5 _____



6 _____



7 _____

Speaking 3 Work in pairs. Who might use each of the items in 2? What might they use them for?

Reading 4 Read this email quickly. What does Kamal want to do?

Inbox

Delete
Junk

Reply
Reply All
Forward

Print
To Do

Subject: Connecting a projector

Hi Kamal,

It should be quite easy to connect your laptop to a projector. First, check that both the laptop and the projector are off. Then connect the projector cable to the laptop: just plug it into the video socket. Most laptops have one, usually at the back or side. After that, insert the projector's power cable into a power socket and turn on the computer and the projector. Next, the computer has to find out the projector's resolution: press the 'Function' key ('Fn') on the laptop and, at the same time, press the key with a picture of a screen on it. The 'Fn' key is usually on the bottom left, near the 'Shift' key, and the key with the screen picture on it is usually on the top row of keys, on the left.

Don't forget to switch off the equipment and unplug the projector from the computer when you've finished.

Best wishes,
Natasha

Vocabulary 5 Match words 1–8 from the email in 4 to words a–h with a similar meaning.

- | | |
|----------------|-----------------------|
| 1 cable | a) push |
| 2 plug (into) | b) put (into) |
| 3 insert | c) connect |
| 4 power socket | d) connector |
| 5 turn on | e) turn off |
| 6 press | f) electricity socket |
| 7 unplug | g) switch on |
| 8 switch off | h) disconnect |

6 Complete these prepositional verbs.

- | | |
|-----------------|--------------------|
| 1 connect _____ | 3 unplug _____ |
| 2 plug _____ | 4 disconnect _____ |

Language

Sentences with two objects

Some sentences have **two objects**. We often use a preposition between the two objects (verb + object of verb + preposition + object of preposition).

*I unplugged **the cable** **from the computer**.*
*Insert **the plug** **into the socket**.*

7 Read the email in 4 again and complete these instructions. Use two objects where appropriate.

Switch off the computer and the projector.

- | | |
|-----------------|------------------------------|
| 1 Plug _____. | 4 Push _____. |
| 2 Plug _____. | 5 When finished, turn _____. |
| 3 Switch _____. | 6 Disconnect _____. |

Writing 8 Work in pairs. Read the email in 4 again and mark the features below. What other forms of greetings and signing off can you think of?

- the greeting
- a paragraph
- signing off

9 Write an email explaining how to transfer photographs from a digital camera to a computer. Give instructions for the steps below. Include the features from 8 in your email.

- card reader → computer
- open software
- select card reader/drop down menu
- select destination folder
- 'OK' button

