IN WITNESS WHEREOF, the Parties hereto are agreed to all terms and conditions of this Exhibit

by duly authorized representatives of the Parties, whose signatures are set forth below.

CONTRACTOR THE LINUX FOUNDATION

Signed: Signed:

Name: Name:

Date: Date:

# Independent Contractor Agreement

## Project Plan

The Linux Foundation (“LF”) & **ERIK WILDE**, an Individual residing at **need address** (the “Contractor”).

**Scope of Work**: See below

**Reporting**: Contractor will report to **Stuart Waldron** and to any other party designated by them

in connection with the performance of the duties under this Agreement and shall fulfill any other

duties reasonably requested in writing by LF and agreed to by Contractor.

**Term:** This engagement shall extend from signing to the end of calendar year 2023.

**Compensation**: As full compensation for the services rendered pursuant to this Agreement, LF

shall pay Contractor $4000.00 USD PER EVENT (see SOW below) – NOT

TO EXCEED $16,000.00 USD for the duration of this agreement unless otherwise approved in writing and signed by all parties (including LF Finance), in advance. LF will reimburse the contractor’s travel expenses up to $1,000.00 USD upon submittal of expense detail.

This compensation shall be payable n30 upon receipt of an approved invoice. Invoices may be

sent to ap@linuxfoundation.org with LF Manager (above) cc’d for approval.

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This will be a single contract for up to four Events ($16K total). Events defined as single conference where the contractor is representing OpenAPI per the deliverables described below. Four events are likely the max possible during the term of the contract. The parties may agree to extensions to this limit should there be an opportunity.

"OAI" in the sections below means the OpenAPI Initiative.

## Scope of Work

The overall scope is for the contractor to function as an OAI “Ambassador” who will represent OAI at various technical conferences. OAI has determined it would be more effective to have a presence at multiple conferences over a single OAI managed conference. The OpenAPI Specification (OAS) touches so much of API related activity it would be beneficial to all to communicate that relevance in context the subject matter of several conferences. For example, API conferences about schema, security, or management, would benefit from providing how the OAS may be leveraged to reach their goals. The Ambassador’s role would be a focal point in providing that context. It is expected that there will be volunteers and/or presenters getting involved under the guidance of the Ambassador.

There is also a desire by OAI to maintain a feedback channel from the OAI user community. This was an important aspect of holding our own conferences. The Ambassador would be a focal point to collect feedback in a way appropriate for the conference. The approach may vary pending the situation and agreement with the partner conference. The Ambassador would be the focal point for creating and maintaining relationships with partner conferences.

### Initial Activities

Following at the suggested activities needed prior to the first conference. It will be noted here who does what with a little more detail in the responsibilities sections.

* Creating a list of candidate events for the next 9-12 months (Contractor and outreach lead).
* Approaching organizers of new events if some get chosen (contractor).
* Coordinating with LF/OAI marketing about their goals and current activities (Contractor and outreach lead).
* Coordinating with event organizers to establish better visibility for the OAI track (contractor).
* Coordinating with the LF/OAI web team to start hosting pages, one for each event and at least a CFP and a program page for each of those. (Contractor and outreach lead).
* Creation of a base package of collateral for use at conferences (outreach committee with help from LF).
* Creation of an initial approach to soliciting OAS feedback (Contractor and outreach lead).

### Ongoing Activities

The contractor will take the lead on identifying conference opportunities and bringing them to the attention of the outreach committee. Any member or guest of OAI is encouraged to suggest conference opportunities but the contractor has the context on what is the best fit considering logistics and type of conference.

It is intended that the contractor establishes an ongoing partnership with a conference organizer. It would be beneficial to all parties involved to have the predictability of reengaging at the next conference. The contractor will take the lead on maintaining that relationship and managing the repeating events.

The contractor is acting as an ambassador for OAI. This role is to promote participation and membership in OAI. This is mostly to be achieved via providing positive engagement with OAI while participating in an API related conference. There may be other types of opportunities where this ambassador role applies. The contractor is encouraged to bring those to the attention of the outreach committee.

## Completion criteria

At the completion of each event a summary report is to be provided by the contractor to the outreach committee. At a minimum the report will include the specifics of the conference (where, when, theme, etc.), the overall attendance and the best estimate of those that specifically viewed or otherwise interacted with OAI content. The contractor is encouraged to also add their observations about the conference and recommendations on future engagement.

## Contractor responsibilities

The intent is to allow the contractor a fair amount of latitude in how they engage with partners to include OAI in their conferences. The tasks listed here mostly focus on how the contractor keeps OAI updated:

* The contractor is encouraged to attend the weekly outreach committee meetings but if that is not feasible, to at least provide agenda items to LF. The intent here is to use the meetings as an opportunity to update the outreach team and to get timely feedback from the team. Meeting agenda items are tracked and the best chance to have any issues addressed.
* The contractor will submit a report after each conference as noted above. This includes a submission of any expenses to be remitted in the format LF requires.
* The contactor will provide a summary of the feedback provided by conference attendees. The nature of this feedback, how it is collected and analyzed, is not yet determined. The intent is brief summary using the information available.
* The contractor will take the lead on the solicitation of CFPs and work with the outreach committee on which ones to accept.

## OAI responsibilities

OAI must provide the needed support for the contactor to be successful. This includes but is not limited to:

* Website and social media support to feature upcoming conferences.
* As noted, create and maintain web pages for each event as needed to host programs and CFPs as applicable.
* As noted, creation and maintenance of conference collateral. The contractor is encouraged to help in this effort. However, the material may be used for events not under the guidance of the contractor.
* The curation of submitted CFPs. Once created for a conference, any future use of the material would be up to the outreach committee.