





RichPromo User Guide

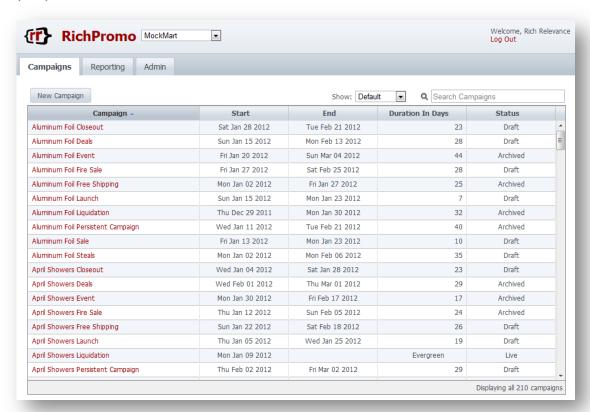
Product Description

RichPromo is a campaign management platform that personalizes and optimizes content to ensure the most relevant and effective promotion is being shown to each shopper - at each stage of the retail experience.

Built from the ground up to support the unique requirements of retail promotional campaign management, RichPromo is the only content optimization platform of its kind. This document will walk you through setting up campaigns, targeting, and adding creative content.

Managing Campaigns

All of the campaigns that run on the site are managed from one central location. Filtering enables you to quickly see live campaigns, review or approve campaigns, or work on draft campaigns. The instant search box provides direct access to the specific campaign you're looking for, and the list of campaigns can be reordered by any of the column headers.



Campaign Workflow

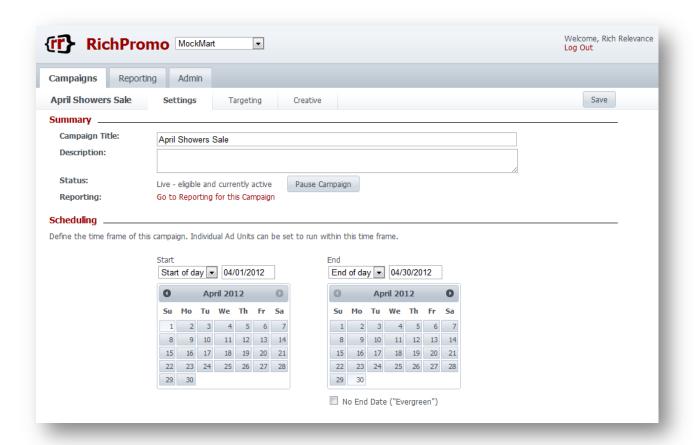
The "status" column of the campaigns panel provides a status message that communicates important facts about your campaign. When a campaign is first created, it's in a draft state. Once creatives are specified, the campaign moves into a pending state. RichPromo users with permissions can then approve the campaign and ensure that the campaigns will meet business objectives. Once the campaign is approved, it will go live at midnight on the specified start date and will end at 23:59:59 on the end date. The time zone is configured by your RichRelevance Relationship Manager.

The table below explains the four possible status messages.

Status Message	Campaign Characteristics
Draft	Has not been activated
	 Has neither a Flash nor an image asset
Pending	Is activated
	Has a creative asset
	Starts in the future
Live	Is in production
	Is activated
	Has a creative asset
	 Starts on or before and ends on or after current date
Archived	Expired campaigns

Campaign Settings

New campaigns are named, described (optionally), and scheduled from the settings screen. The settings page also provides direct access to reporting for live or completed campaigns.



You can check the "No End Date" box to run a campaign for an indefinite period of time.

Targeting

The enRICH engine uses the targeting information provided on these screens to match campaigns to the shoppers who will find it the most relevant in their current context.

Campaigns are scored and selected based upon their targeting rules (audience, segment, referrer, geography, forced, cart value) to ensure that the most relevant campaign is shown for each shopper. As the match between a shopper and a campaign improves, the campaign score will improve. If the shopper does not match a required targeting rule, then the campaign is not eligible to be shown.

Of the eligible campaigns, the highest scoring campaign will be displayed, unless there is a campaigned forced to display first. If a forced campaign is eligible, it is always shown. If two or more campaigns tie for the highest score, the campaign with the best performance is selected, except for a portion of the time that is reserved to test other campaigns and determine if their performance has changed. A campaign is forced to display last if it is eligible and no other campaigns are eligible.

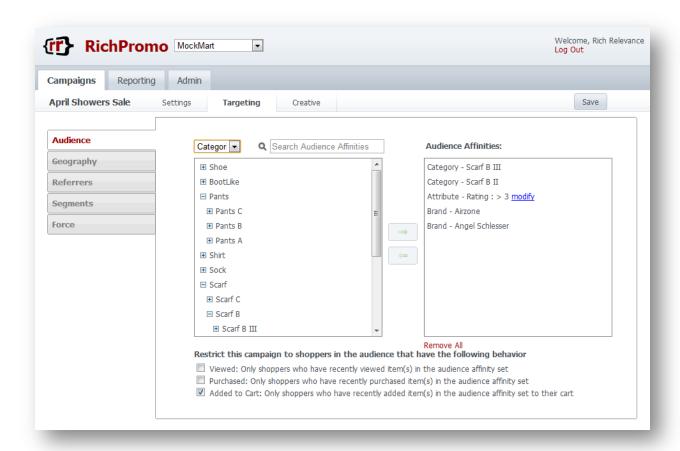
Jump to Topic: Audience | Geographic | Referrer | Segment | Forced | Cart Value

Audience

Specify the brands, categories, products, and/or product attributes that will be most relevant to shoppers who should see this campaign. Optionally, specific behaviors can be targeted to more precise behaviors of the shopper. For example, you could set up a campaign to only show to shoppers who have very recently purchased a product in a particular category.

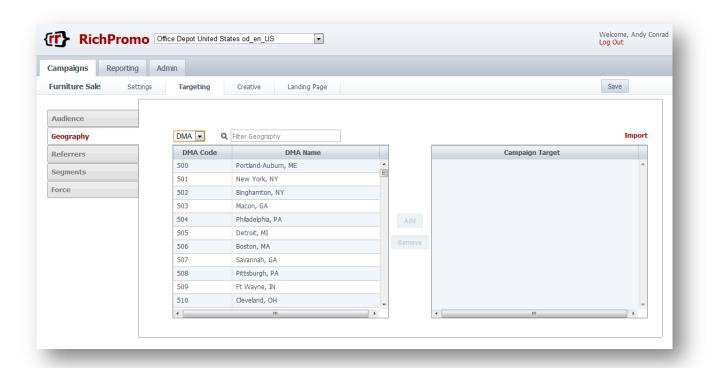
A shopper can match multiple audience targets, which results in a higher score for this targeting rule. The type of event they match the rule with can also impact the score:

- Purchase events are scored higher than cart adds, and cart adds are scored higher than views.
- The age of the event can also impact the score. In-session events are scored higher than events from the past week. Past week events are scored higher than events from the past month. Past month events are scored higher than events from the past three months. Anything older than three months is not scored.



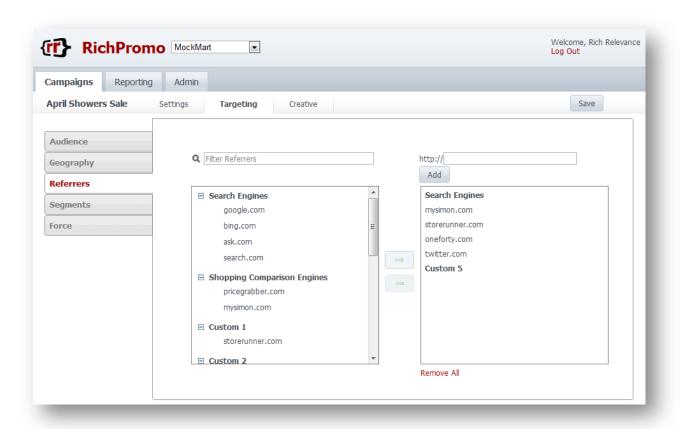
Geographic

Filter campaigns so that they only show in specific DMAs (designated market areas) or States. This list can be supplemented to include international DMAs as needed.



Referrers

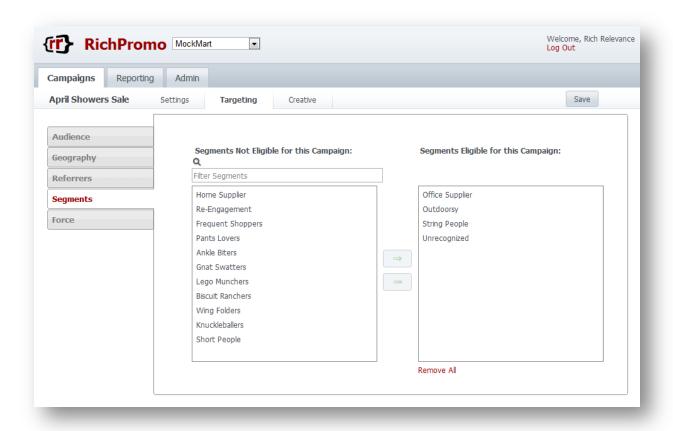
Target campaigns based on the site the shopper came from. Design specific campaigns for shoppers arriving from search engines, comparison shopping engines, etc.



Segments

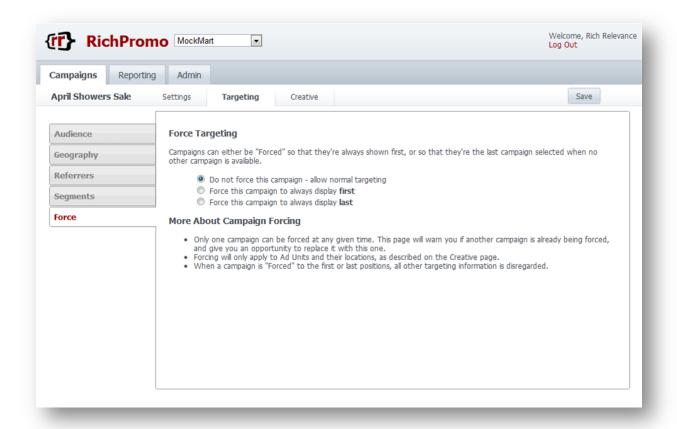
If you have pre-defined segments available from another source, they can be imported into RichPromo to supplement the campaign's targeting. This allows you to combine any existing shopper segments with RichPromo personalized targeting. Please consult your Client Services Engineer for more information.

A shopper can match multiple segments. The more segments they match, the score will be higher for this targeting rule.



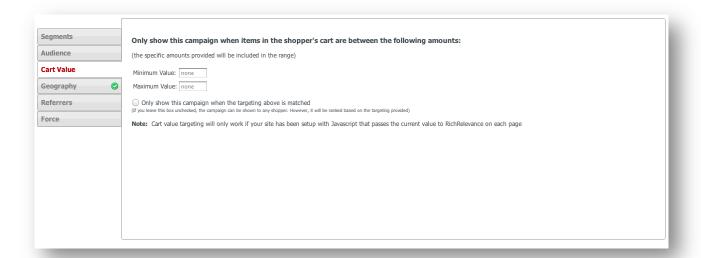
Forced Targeting

While RichPromo provides a powerful set of targeting capabilities, we also recognize that there are times when you need to dispatch with the personalization and show a specific campaign. For example, what happens if the Cubs win the World Series? However unlikely this may be, the marketing team might want to splash the homepage with congratulatory messaging. Additionally, you have the option to force a campaign to always display last. This ensures that there is always a fall back campaign to show to shoppers.



Cart Value

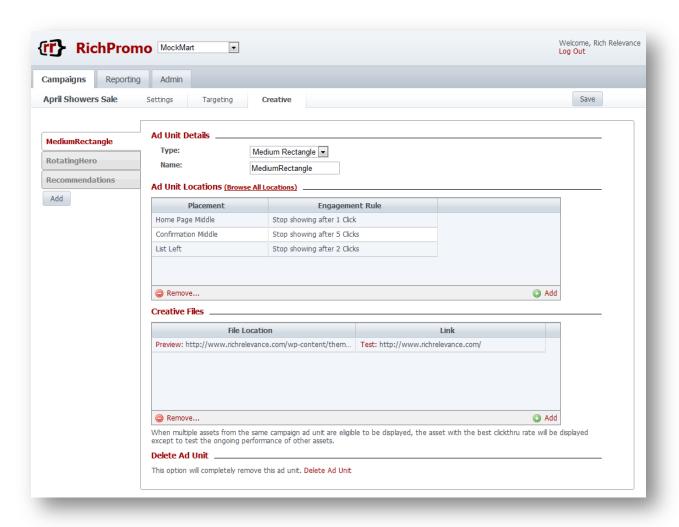
This targeting method can be configured by your Client Services Engineer. Once enabled, you can target the value of a shopper's cart. For example, if a shopper has less than \$50.00 in the cart, the RichRelevance system can recommend products that will make the cart total eligible for free shipping.



Creative Ad Units

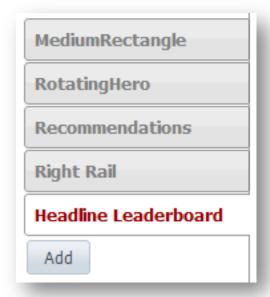
Creative Ad Units define how and where the campaign should appear on the site. This includes the type of ad unit that should be shown (e.g. a banner size), the locations on the site that should be included, and any merchandised recommendations that should be included.

Jump to topic: Types | Locations | Engagement | Recs | Files | Custom Layouts

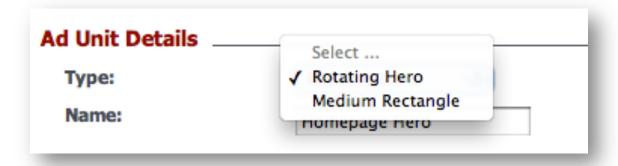


Types of Creative

The RichPromo platform supports banners of any size, custom fit to match the layout of your site, and optionally optimizing several different creative assets in the same space. The menu of creative types shows all of the available banners that have been pre-configured when integrating RichPromo with your site experience and technical teams.

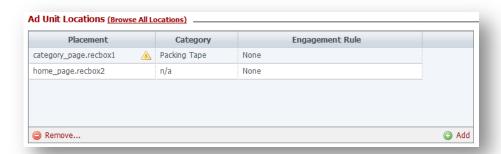


For example, the layout on the category page may call for a 120x500 banner (tall and narrow) on the right-rail of the page. The homepage may call for row of 250x250 square placements across a row in the middle of the page. These would appear as two options, according to the name that you define – "Right Rail Banner" and "Small Square Banner" respectively.



Locations

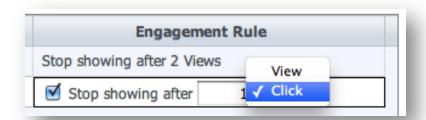
Each campaign can be assigned to one or more locations on the site. When defining these locations, you can preview the available locations, or select locations that have not been enabled on the site (for testing purposes and to prepare campaigns in a new placement before going live).



Locations are automatically filtered to only show you where on the site the creative can be placed, based on the type of creative you select. For example, if you only configure the homepage to have a "small square" banner, this will be the only option in the locations area.

Engagement Rules

Once a shopper views or clicks creative, you can choose to stop showing it to that shopper. This selection is made at the location-level, so you can choose to limit engagement in scarcer areas of the site (e.g. the homepage) while letting it run in other areas (e.g. category pages).



Recommendations

A merchandised or filtered set of product recommendations can be delivered as part of a campaign. The interface captures the business objectives of the recommendations – should they be filtered to show a specific category of product? A price range? Contain a product attribute, such as a "40% off eligible" flag in the product catalog?



Alternatively, you can enter specific products that should be recommended for the campaign, one by one.

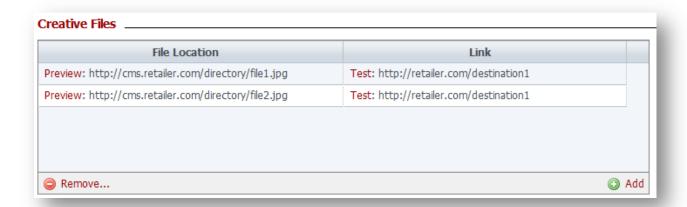


Couple these products and filters with a custom recommendation message that matches the campaign intent.



Files

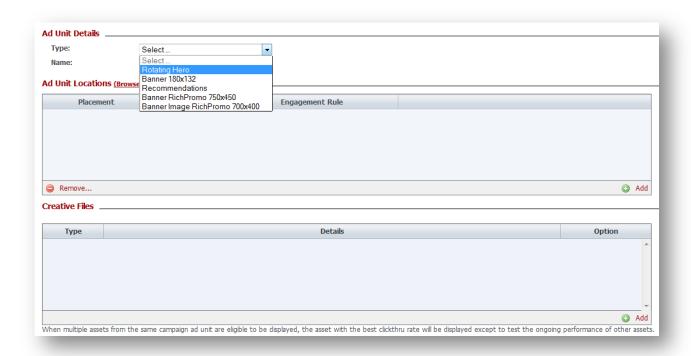
When providing creative assets to RichPromo, define a location for where the files should be sourced in real-time (like a content management system location). If you provide more than one file, the system will optimize based on clickthru rate.



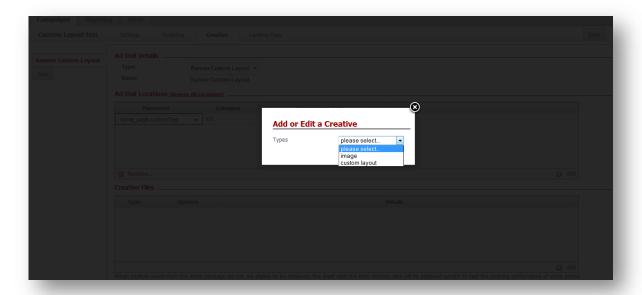
Custom Layouts

You also have the option to use a pre-defined custom layout, which is a type of banner created by RichRelevance. Within the layout options, you can provide headers, sub headers, primary links, auxiliary links with text, a description, and an image. If you are interested in custom layouts, please contact your Client Services Engineer.

Once custom layouts have been set up for your account, select the Banner option specified by your Client Services Engineer from the Ad Unit Details Type drop down menu. Create a descriptive name and then define the location for where the campaign should appear.



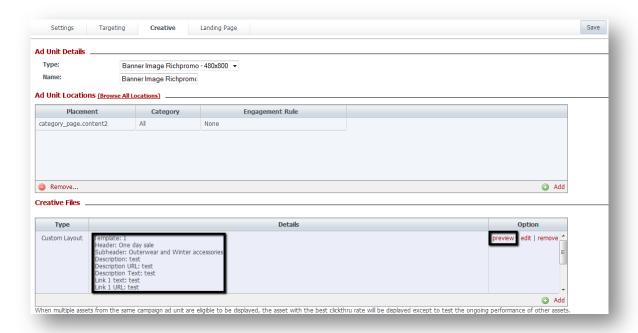
In the next step, you can define how the creative should look. Under Creative files, click the "Add" link and select "custom layout" in the Types drop down menu.



The following window will open:

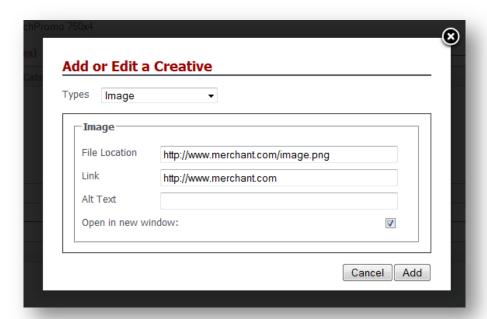


You can choose from three layouts. Select the desired layout format and begin entering the information you would like to include in the layout. These are all optional fields, so please verify that the campaign renders correctly if any of the boxes are left blank. You can use HTML tags to customize the size and color of your text. Click "Add." You will then see details of the layout, as well as the ability to preview or edit the layout.

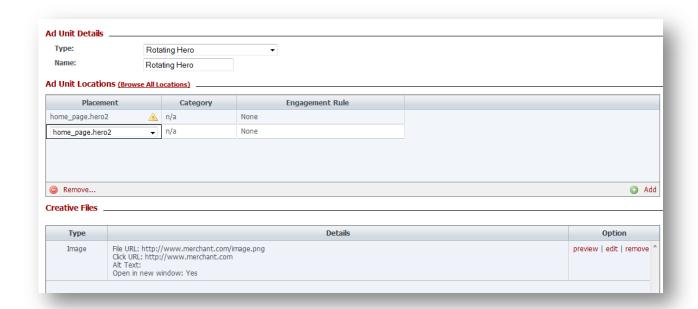


Set a Campaign to Open in a New Window

You can set campaigns to open in a new window within the RichPromo dashboard. When adding a creative from the Creative Files section, simply check the box to flag the campaign to open in a new window.



When the user clicks on this creative, the URL specified above will open in a new window within their browser. Click "Add" to view all the settings for the campaign.



Campaign Landing Pages

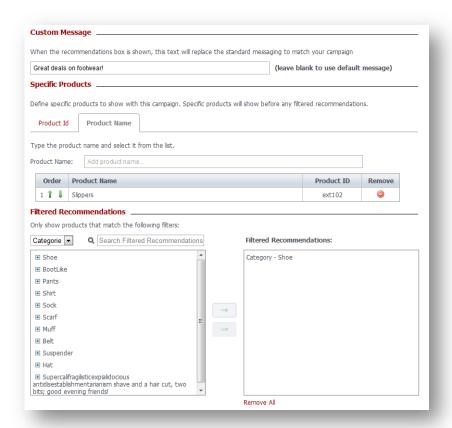
When a shopper clicks the promotion, where should they go? Use RichPromo to develop a campaign-specific landing page that is tailored to match the creative imagery and messaging of the campaign, complete with products that are eligible for the promotion.

Landing page templates are set up with your RichRelevance client services team, in order to keep layouts consistent with site standards. However, the RichPromo interface allows campaign managers to develop custom content within these restrictions. Custom content includes campaign-specific imagery, manually-merchandised products, and filtered product recommendations.



Adding Products to Landing Pages

Products can be added to landing pages manually (merchandised), as a set of filtered recommendations, or a combination or the two. The message for the product recommendations can be edited to reflect the language of the campaign.



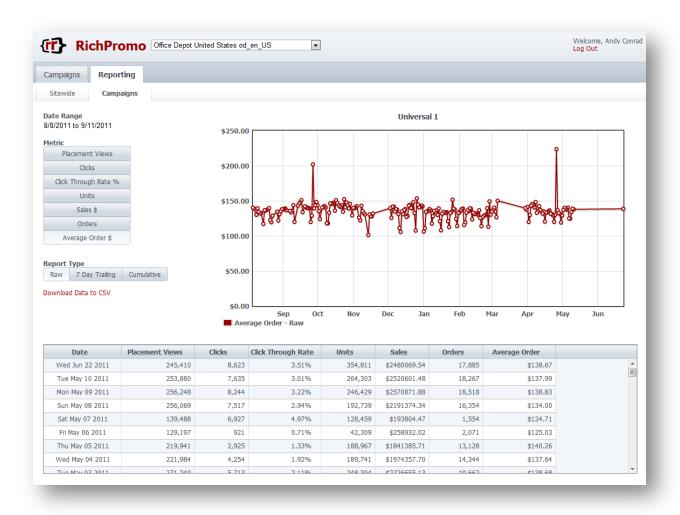
Where do Campaign Landing Pages live?

RichRelevance uses a single empty page on the retail site, complete with standard headers and footers, and then populates the body dynamically. As the page loads, the RichRelevance JavaScript looks to the referring campaign ID to determine what the landing page should look like and then displays the content based on how they were set up in the RichPromo interface. Please see the integration guide for more details.

Alternatively, landing pages can be used as site destinations when referring traffic from external sources (e.g. SEM campaigns). When setting up a landing page, you can copy the "permalink" and use it in any other system.

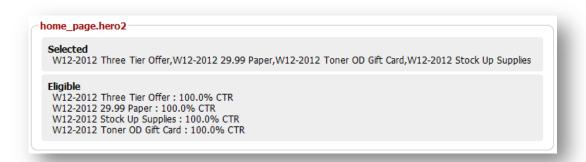
Reporting

RichPromo provides complete oversight to campaign performance sitewide and comprehensive detail for selected campaigns. Choose any date range, and view campaigns by a number of metrics. Data is displayed as a graph, in a table, and available for download as .csv file.

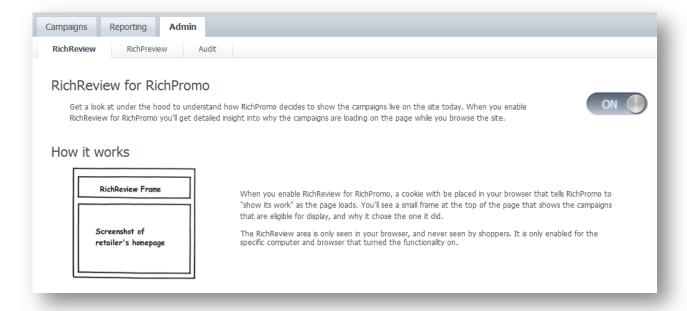


Site Review (RichReview)

As each page on your site loads, the enRich Personalization engine is deciding which promotion should be shown in each placement. The Site Review feature allows you to see this decision process taking place, in a frame at the top of the page. The frame shows all of the available campaigns, based on matching targeting, and the one it chose to show based on past performance.



Turn this feature on from the admin area of RichPromo, and a cookie will be set in your local browser so that you can see this information. This has no impact on shoppers visiting your site – it's specific to the browser you're using when you turn the feature on.

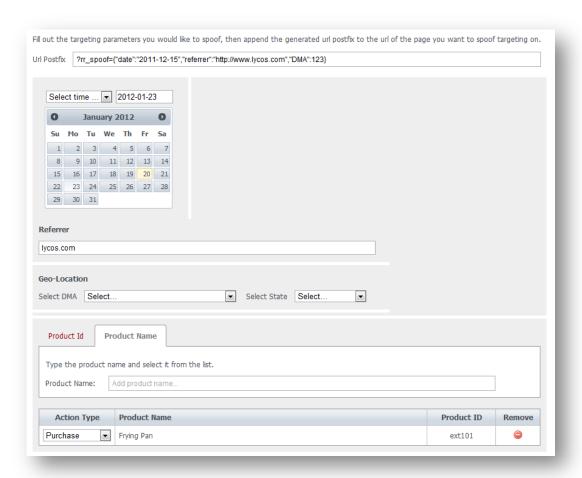


Site Preview (RichPreview)

Each shopper will have a different experience on your site, based on the affinities they express when viewing and buying products on the site, the campaigns available in the system, the current date, the location they're browsing from, and the site they arrived from (referrers).

The RichPromo Site Preview functionality allows you to review what a particular page will look like under specific circumstances that you define. For example, how would this page look if I had shown an affinity for electronics, was viewing the page from Texas, and had just arrived from Lycos.com?

By using the Site Preview page in RichPromo, you can enter these targeting parameters and be given a string of text that tells the system to "spoof" these conditions. Add the text to a page's URL and see what it will look like in this situation.



Audit Log

Users with the RichPromo Editor role can monitor all ongoing campaign activity via the Audit feature within the Admin tab. This function displays five pieces of information about a campaign:

- · date and time of last update
- · last user to update a campaign
- · date and time of a new campaign
- · user that created the new campaign
- specific message depicting the modifications made to a campaign

