### **Drew Blosser**

Cell: (314) 780-8697 drew.blosser@gmail.com

#### **Education**:

Undergraduate: DePaul University ('11-'14), University of Missouri- St. Louis ('14-'17)

Major: Business Management, Minor: Philosophy

## **Experience:**

### **Polster Lieder Law Firm, Paralegal**-St. Louis MO

Dec 2014-Present

Research and assistance in LLC incorporation, conduct patentability uniqueness searches, research and assist in incorporation and tax exempt application of Non-profit start ups

University of Missouri- St. Louis Rec Center, Guest Services- St. Louis, MO

Jun 2015-Mar 2016

Provide customer service support to patrons regarding all questions and needs, manage equipment room and laundry services, Welcome guests and manage entrance to facility

**Chipotle, Crew Member**-St. Louis, MO

Jun 2014-Dec 2014

Exchange goods and maintain dining room, make customers' orders, prepare ingredients for the line and maintain kitchen area

AF Services Inc., Valet Driver and Event Set-up-Chicago, IL

May 2012-May 2014

Valet parking, coat check, registration of personnel, event greeter, event set-up/teardown

Blosser Law Firm, Information Systems Manager – St. Louis, MO

May 2011-May 2012

Setup, maintain, and troubleshoot all technology – hardware and software; advise on new tech solutions

Jimmy Johns, Delivery Guy/Sandwich Maker—St. Louis, MO

Jun 2011- Aug 2011

Obtain sandwich orders, make orders, and deliver the orders; clean/maintain store

Hollister, Co., Model (Floor/Sales Rep) – St. Louis, MO

Aug 2010- Jun 2011

Maintain appearance and organization of store/store front, help customers, work register

The Lodge of Des Peres, Lifeguard—St. Louis, MO

Aug 2009- Aug 2010

Maintain safety of patrons in pool and surrounding areas, perform rescues as needed, clean facility

## Other Experiences:

Boy Scouts of America, (Troop 680) —St. Louis, MO

Service Project @ Neuwoehner School for special needs teens- St. Louis, MO

Service Project @ Solomon Project for those in poverty-St. Louis, MO

Toastmasters member

Ignatian Business Leaders [IBL] (2yrs. — Head of Shareholder Relations <a href="http://iblinc.us/">http://iblinc.us/</a>)

# **Skills:**

Proficient in patentability searches, LLC and Non-profit incorporation

 $Highly\ Proficient\ in\ Windows\ XP/Vista/7/8,\ Microsoft\ Word,\ Excel,\ PowerPoint,\ Outlook,\ Firefox,$ 

Internet Explorer, Google Chrome

Proficient in both software and hardware setup and troubleshooting

#### Awards:

Presidential Award for Academic Excellence; DePaul Presidential Scholarship; Eagle Scout